

**Combined Meetings of the Stansbury Recreation, Stansbury Greenbelt Service Areas Board of Trustees, and the Stansbury Service Agency Board of Directors and Impact Fee Facilities Plan and Impact Fee Analysis for Parks Services Public Hearing**

**Date:** Wednesday, April 08, 2026

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 6:30 PM

**Stansbury Service Agency Board of Directors Meeting**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. North Tooele County Fire District (NTCFD) Report
- V. Presentation: Presentation by Cody Deeter from EFG Consulting and discussion of the Impact Fees Facility Plan and Impact Fees Analysis
- VI. Close Meeting to Enter into Public Hearing

**Impact Fee Facilities Plan and Impact Fee Analysis for Parks Services Public Hearing**

- I. Public Hearing about the Impact Fee Facilities Plan and Impact Fee Analysis for Parks Services
- II. Close Public Hearing

**Motion to Adjourn the Stansbury Service Agency Board of Directors Meeting and enter into the Stansbury Recreation Service Area Board of Trustees Meeting**

**Stansbury Recreation Service Areas Board of Trustees Meeting**

- I. Call to Order
- II. Roll Call
- III. Public Comments
- IV. Action Items
  - A. 2026.04.01

1. Board Review and possible approval of the Resolution 2026-01 Adopting that Certain Amended and Restated Interlocal Agreement (Creating the Stansbury Service Agency) and Related Matters

**Motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting and enter into the Stansbury Greenbelt Service Area Board of Trustees Meeting**

**Stansbury Greenbelt Service Areas Board of Trustees Meeting**

- I. Call to Order
- II. Roll Call
- III. Public Comments
- IV. Action Items
  - A. 2026.04.01
    1. Board Review and possible approval of the Resolution 2026-01 Adopting that Certain Amended and Restated Interlocal Agreement (Creating the Stansbury Service Agency) and Related Matters

**Motion to Adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting and Reenter the Stansbury Service Agency Board of Directors Meeting**

**Stansbury Service Agency Board of Directors Meeting**

- V. General Manager Updates:
  - A. Operations
  - B. Projects
  - C. Finances
- VI. Discussion Items:
  - A. Planning Committee Update
  - B. Discussion of the moving Board of Directors Meeting to 6 PM
- VII. Action Items:
  - A. 2026.04.01 A
    1. Board Review and possible approval of March 11, 2026, Board Meeting Minutes
  - B. 2026.04.02 A
    1. Board Review and possible approval of February Financial Statements, Purchases, and Journal Entries
  - C. 2026.04.03
    1. Board Review and possible approval of Resolution 2026-03, An ordinance adopting an impact fee facilities plan and impact fee analysis and imposing certain impact fees.

D. 2026.04.04

1. Board Review and possible approval of Oscarson Park Contract Award

E. 2026.04.05

1. Board Review and possible approval of April 2, 2026, Work Planning Committee Minutes

**Board member reports and requests.**

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, and requests for future board actions.

**Motion to Adjourn**

# STANSBURY RECREATION SERVICE AREA OF TOOELE COUNTY

## Resolution No. 2026 - 01

### A RESOLUTION ADOPTING THAT CERTAIN AMENDED AND RESTATED INTERLOCAL AGREEMENT (CREATING THE STANSBURY SERVICE AGENCY), AND RELATED MATTERS

WHEREAS, pursuant to the relevant provisions of the Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended (the “Act”), public agencies are authorized to enter into mutually advantageous agreements for joint and cooperative action including to provide services they are each authorized by statute to provide and otherwise do anything that they are each authorized by statute to do, including, without limitation, the sharing of tax and other revenues; and

WHEREAS, the Stansbury Recreation Service Area of Tooele County (the “Recreation Service Area”), and the Stansbury Greenbelt Service Area of Tooele County (the “Greenbelt Service Area”), are “public agencies” as defined for purposes of the Act; and

WHEREAS, under authority and in conformance with the requirements of the Act, the Recreation Service Area and the Greenbelt Service Area entered into an Interlocal Agreement (Creating the Stansbury Service Agency), dated August 2, 1992 (the “Original Agreement”), and the Stansbury Service Agency (the “Service Agency”) created thereby has continuously operated pursuant to and in conformance with the authority and terms of the Original Agreement since that date; and

WHEREAS, after careful analysis and consideration of relevant information, the respective Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area have determined that is necessary to update the Original Agreement so as to be consistent with subsequent changes in Utah law and to make necessary clarifications and additions to the terms thereof so as to improve the administration and functionality of the Service Agency; and, accordingly, said boards have jointly prepared an Amended and Restated Interlocal Agreement (Creating the Stansbury Service Agency), attached as EXHIBIT “A” hereto and incorporated by reference as though fully set forth herein (the “Amended Interlocal Agreement”), which upon execution by the Recreation Service Area and the Greenbelt Service Area and the filing thereof in the office of the service areas shall replace and supersede the Original Agreement in its entirety; and

WHEREAS, Section 11-13-202.5 of the Act requires that the Amended Interlocal Agreement be approved by resolution of the legislative body of each public agency party to the interlocal agreement, in this case the Board of Trustees of the Recreation Service Area (the “Board”);

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, by the Board, as follows:

1. The Amended Interlocal Agreement is hereby approved and the Board Chair is hereby authorized to execute the same for and on behalf of the Recreation Service Area.
2. Pursuant to Section 11-13-202.5 of the Act, the Amended Interlocal Agreement has been submitted to legal counsel of the Recreation Service Area for review and approval as to proper form and compliance with applicable law.

3. Pursuant to Section 11-13-209 of the Act and upon full execution of the Amended Interlocal Agreement, a duly executed original counterpart thereof shall be filed immediately with the service area clerk, the keeper of records of the Service Area.

4. Upon full execution of the Amended Interlocal Agreement, the service area's clerk shall, on behalf of the Recreation Service Area publish or cause to be published a notice of the Amended Interlocal Agreement, in the form attached as EXHIBIT "B" hereto, as a Class A notice under Section 63G-30-102 for 30 days, and make a copy of the Amended Interlocal Agreement available for public inspection at the Service Area's offices during regular business hours for a period of at least 30 days following publication of the notice.

5. This Resolution shall take effect immediately upon adoption.

**APPROVED AND ADOPTED** by the Board this 8 day of April, 2026.

**STANSBURY RECREATION SERVICE AREA  
OF TOOELE COUNTY**

By: \_\_\_\_\_  
Board Chair

Attest:

\_\_\_\_\_  
Clerk

**EXHIBIT “A”**

**Amended and Restated Interlocal Agreement  
(Creating the Stansbury Service Agency)**

**AMENDED AND RESTATED INTERLOCAL AGREEMENT**

(Creating the Stansbury Service Agency)

**THIS AMENDED AND RESTATED INTERLOCAL AGREEMENT**

(“Agreement”) is made and entered into as of this 8 day of April, 2026 (the “Effective Date”), by and between the Stansbury Recreation Service Area of Tooele County, a Utah Special District and political subdivision of the State of Utah organized and existing pursuant to authority of the Utah Special District Act, currently codified at §17B-2a-901 et seq., and the applicable provisions of §17B-1-101 et seq., Limited Purpose Local Government Entities - Special Districts, Utah Code Ann., 1953, as amended (hereinafter the “Recreation Service Area”), and the Stansbury Greenbelt Service Area of Tooele County, a Utah special district and political subdivision of the State of Utah organized and existing pursuant to authority of the Utah Special District Act, currently codified at §17B-2a-901 et seq., and the applicable provisions of §17B-1-101 et seq., Limited Purpose Local Government Entities - Special Districts, Utah Code Ann., 1953, as amended (hereinafter the “Greenbelt Service Area”). The Recreation Service Area and the Greenbelt Service Area are sometimes referred to herein collectively as the “Service Areas.”) Unless otherwise stated herein, all statutory references are to Utah Code Ann., 1953, as amended (the “Utah Code”), and shall apply to and be governed by all subsequent amendments thereto.

This Agreement amends, restates, and supersedes, in its entirety, the original Interlocal Agreement Creating the Stansbury Service Agency, dated August 2, 1992 (the “Original Interlocal Agreement”). The purpose of this amendment is to update the Original Interlocal Agreement so as to be consistent with subsequent amendments to the applicable provisions of the Utah Code and to make necessary clarifications and additions.

**WITNESSETH**

- A.** The Recreation Service Area was established for the purpose of providing recreation services and owning, operating, and maintaining the golf course, clubhouse, swimming pool, sailing lake, playgrounds, and all equipment, facilities, and grounds related thereto, within the boundaries of said Service Area in Stansbury Park, Utah; and
- B.** The Greenbelt Service Area was established for the purpose of owning, operating and

maintaining the open space, greenbelt lands, parks, and all equipment, facilities and grounds related thereto, within the boundaries of said Service Area in Stansbury Park, Utah, with cemetery service being duly added to the Service Area's purposes and responsibilities in 2014: and

- C.** The boundaries of the Service Areas are coterminous to each other, and the Service Areas, in the beginning, shared employees and other resources in providing their respective municipal services to residents and visitors within Stansbury Park; and
- D.** The respective Boards of Trustees of the Service Areas, at the time the Original Interlocal Agreement was executed, each found and determined that there was mutual advantage and benefit of economies of scale, economic development and utilization of resources in cooperating with each other in jointly planning, financing, operating, maintaining, repairing and replacing, as necessary, the resources and assets of the Service Areas in and for the common interest and good of the those served in Stansbury Park, and the respective Boards of Trustees of the Service Areas hereby find, determine and confirm that the mutual advantages and benefits in doing so remain and are to be continued; and
- E.** Utah state law provides that, pursuant to the provisions of the Utah Interlocal Cooperation (the "Interlocal Act"), §11-13-101 et seq., Utah Code Ann., 1953, as amended, any power or powers, privileges or authority exercised or capable of exercise by a public agency of the state (defined as any political subdivision of the state, including special districts of various kinds), may be exercised and enjoyed jointly with any other public agency, and that any two or more public agencies may enter into agreements with one another for joint and/or cooperative action pursuant to the Interlocal Act; and
- F.** The Boards of Trustees of the respective Service Areas originally found and determined, as set forth in the Original Interlocal Agreement, and each of said Boards hereby finds, determines and confirms it to be in the best interest of the public that the Original Interlocal Agreement be amended and restated as set forth herein, whereby the Stansbury Service Agency duly established in the Original Interlocal Agreement be and remain in place as a separate legal and administrative entity established under and pursuant to the Interlocal Act in order to accomplish the purpose and maximize the benefits of their joint and cooperative

Interlocal Action, including, without limitation, the undertaking and financing of the services to be provided by, and for the ongoing operation, maintenance, repair and replacement of all buildings, facilities, equipment, grounds, and all other resources and assets which are the properties and assets of the respective Service Areas, in accordance with and pursuant to the terms and provisions of this amended and restated Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises of the Service Areas, and pursuant to the powers granted each by the Constitution, the Interlocal Act, and other statutes and laws of the State of Utah, the Service Areas hereby mutually agree as follows:

## **I. ESTABLISHMENT OF THE STANSBURY SERVICE AGENCY**

### **A. Creation and General Powers**

The establishment of the Stansbury Service Agency (“Agency”), which was duly accomplished pursuant to the Original Interlocal Agreement in conformance with the requirements of the Interlocal Act then in effect, and which has operated continuously since that time, is hereby ratified and confirmed as a separate legal and administrative entity, in conformance with and under the authority of the applicable provisions of Title 11, Chapter 13, Parts 202 and 212 of the Interlocal Act, for the purpose joint and cooperative action in undertaking and financing the services to be provided by the two Service Areas, and for the ongoing operation, maintenance, repair and replacement of all buildings, facilities, equipment, grounds, and all other resources and assets which are the properties and assets of the two Service Areas, as more particularly set forth herein. The Agency may also conduct business as Stansbury Parks and Recreation.

### **B. Power and Authority of the Agency**

1. The respective Boards of Trustees of the Service Areas hereby jointly and severally confer upon and delegate to the Agency all such rights, duties, powers, privileges and authority which, under the laws of the State of Utah are exercised or may be capable of being exercised by each of the respective Service Areas, and which may be delegated to the Agency through this Agreement pursuant to the Interlocal Act.

2. The enumerated powers of the Agency shall include, without limitation, the power to:
- a) provide recreation and greenbelt services within the boundaries of the Service Areas;
  - b) own, acquire, construct, operate, maintain, and repair or cause to be constructed, operated, maintained, and repaired any and all buildings, facilities, equipment, grounds and all improvements thereto, associated with such services;
  - c) employ and fix the terms and compensation of all employees, agents, and representatives, and to purchase, contract for, lease, or otherwise deal with real and personal property, to apply for and obtain the necessary licenses, permits, or consents from all governmental entities or other persons necessary to carry on the business of accomplishing the purposes of the Agency;
  - d) impose and collect impact fees consistent with the purposes authorized under and subject to the requirements of the Utah Impact Fees Act, §11-36a-101 et seq.; and borrow money or incur indebtedness, issue revenue bonds or notes for the purpose for which the Agency is created, assign, pledge, or otherwise convey as security for the payment of any such bonded indebtedness, the revenues and receipts from any such services, and the buildings, facilities, equipment, grounds and improvements related thereto, which assignment, pledge, or other conveyance may rank prior in right to any other obligation except taxes or payments in lieu thereof as provided in the Interlocal Act;
  - e) sell or contract for the sale of the product of such services and the buildings, facilities, equipment, grounds and improvements related thereto;
  - f) adopt and/or amend such rules, regulations and penalties as are deemed necessary for providing the respective services of the Service Areas and the orderly and proper operation and maintenance of the buildings, facilities, equipment, grounds and all improvements thereto, and in accomplishing the

business of the Agency, and to initiate and pursue actions in the name of the Agency for violations of any applicable laws, lawful rules and regulations which the Board of Directors, as defined below, may adopt for the purpose of accomplishing the purpose of the Agency as well as to protect the contractual, statutory and other legal rights of the Agency in its best interest;

- g) render services or acquire facilities or improvements in excess of those required to meet the needs or requirements of the individual Service Areas hereto, if it is determined to be necessary to accomplish the purposes and realize the benefits for which the Agency is organized; and
- h) exercise all other rights, duties, powers, privileges, and obligations enumerated in the Interlocal Act, including, without limitation, the power to sue and be sued, and withholding only the power to directly levy and collect ad valorem taxes and to call and hold elections for the election of the trustees of the respective Service Areas.

### **C. Governing Board**

1. The Agency shall be governed by a governing Board of six (6) directors (the “Board of Directors”, “Director”, or “Board”), which shall be composed of the three members of the Board of Trustees from the Recreation Service Area and three members of the Board of Trustees from the Greenbelt Service Area. The Service Areas shall hold elections, as provided by law, for the election of members to their respective Boards of Trustees, which Boards of Trustees shall be separate and distinct from the Agency’s Board of Directors. The Board of Directors of the Agency shall be governed by and act in conformance with the applicable provisions of the Interlocal Act in the governance of the Agency. The Boards of Trustees of the Service Areas shall be governed by and act in conformance with the applicable provisions of Utah Code §17B-1-101 et seq. and §17B-2a-101 et seq., Limited Purpose Local Government Entities - Special Districts (collectively, the “Special District Statutes”)

2. Each Director's term of office for the members of the Board of Directors of the Agency shall be equal to said Director's term of office as a trustee of the respective Service Area Board to which the member has been elected.
3. Each Director shall be entitled to receive compensation for their service on the Board of Directors in conformance with the provisions of §11-13-403(1)(a) of the Interlocal Act, with the understanding that in so doing they will not take compensation for their service on the Board of Trustees for the service area which they represent. The amount of compensation shall (i) be established in connection with the adoption of the Agency's annual budget, (ii) be specifically identified for each member in the tentative budget and (iii) be approved at the public meeting at which the budget is adopted in conformance with the provisions §11-13-403(1)(b) of the Interlocal Act. Members may be reimbursed for the actual cost of travel and other expenses incurred while serving as a member of the Board of Directors, subject to and in conformance with the provisions of §11-13-403(2) of the Interlocal Act, as may be amended from time-to-time.

**D. Officers**

The Board of Directors shall appoint the following officers of the Agency:

1. The Board of Directors shall appoint from among its members a chairperson and a vice chairperson. The Board shall also appoint a clerk and treasurer, either of whom may be a Board member, or an Agency staff member, each of whom shall serve for a term of one (1) year. No person may simultaneously hold more than one office. The officers may serve for multiple terms at the pleasure of the Board of Directors. Any officer of the Board of Directors may be removed from their appointed office by majority vote of the entire Board whenever, in its judgment, the best interests of the Agency would be served thereby, but in no event shall such removal be made without just cause or without giving the officer reasonable opportunity to justify the questioned action. The respective duties of the officers are set forth below.
2. The Chairperson shall be the presiding officer of the Board of Directors and shall

have general powers to carry out the policies and objectives of the Agency established hereby and by the Board of Directors. The Chairperson shall; (i) call and preside at all meetings of the Board of Directors; (ii) prepare the order of business for all meetings with due regard to expediting the business for all meetings and including therein, any matters which may be ordered by the Board of Directors; and (iii) have such other and further duties as may from time-to-time be established by the Board of Directors of the Agency.

3. The Vice Chairperson shall perform the duties and exercise the powers of the Chairperson during the absence or inability of the Chairperson to act. The Chairperson may delegate to the Vice Chairperson such other responsibilities as the Chairperson may deem appropriate.
4. The Treasurer shall be the custodian of all money, bonds, or other securities of the district, and shall, in consultation with Agency staff : (i) determine the cash requirements of the Agency and provide for the deposit and investment of all funds of the Agency in conformance with the procedures and requirements of Title 51, Chapter 7, State Money Management Act; (ii) receive all public funds and money payable to the Agency within three business days after collection, including all taxes, licenses, fines, and intergovernmental revenue; (iii) keep an accurate detailed account of all money received under Subsection I.H.(3)(b) as required herein and as directed by resolution of the Agency's Board of Directors; and (iv) collect all special taxes and assessments in conformance with applicable Utah Code 17B-1-633.
5. The Clerk shall: (i) be responsible for keeping a faithful, correct, and full record of the minutes of the Board of Directors; (ii) be responsible for acting as custodian of, and faithfully keeping all records of the Board of Directors; (iii) be responsible for the giving of all notices and attending to all correspondence which may be ordered by the Board of Directors or Chairperson; (iv) be responsible for maintaining all financial records, not over expending the budget, and presenting a detailed financial report at least quarterly; (v) and shall perform such other duties as may be generally

attributable to the office of clerk as directed by the Board of Directors and per Utah Code 17B-1-631-632.

**E. Voting**

Each member of the Board of Directors shall be entitled to one vote on all matters that come before the Board for a decision, and all issues shall be decided by majority vote of a quorum present (either in person or electronically). A quorum for the transaction of business at any meeting shall consist of not less than a majority of the members of the Board of Directors.

**F. Board Meetings**

1. The Board of Directors shall hold such regular meetings as it shall determine necessary for the conduct of and proper handling of Agency business.
2. The Agency is subject to the Utah Open and Public Meeting Act, §52-4-101 et seq. Utah Code Ann., 1953, as amended (the “Open Meetings Act”), and all requirements pertaining to Agency meetings as set forth in the Open Meetings Act including, without limitation, the requirement that meetings be open to the public, and all notices of meetings shall be published in conformance with the requirements of the Open Meetings Act.

**G. Ownership of Assets**

Title to the properties and assets owned by each of the respective Service Areas prior to the establishment of the Agency shall be and remain vested in each of the Service Areas, respectively, during the term of this Agreement. As determined by the Board of Directors, and in conformance with the provisions of §11-13-204(1)(a)(ii)(E) of the Interlocal Act, the Agency shall have the power to acquire additional property and assets, real or personal, or an undivided, fractional or other interest therein, in its own name and in its sole discretion, to be necessary or convenient for the purposes set forth in this Agreement, but has no legal obligation to do so. All properties and assets of the Service Areas and the Agency shall be operated and maintained by the

Agency in conformance with this Agreement.

**H. Financing of Agency Operations**

1. The cost of operations and the conduct of the business of the Agency shall be funded and financed from the contribution of all funds of the Service Areas as appropriated by the Boards of Trustees of the Service Areas as set forth below, and from revenues obtained from user and other fees and charges imposed by the Board of Directors for the services rendered by the Agency, and from other sources such as grants, loans, revenue bonds and legally imposed fees and charges.
2. In conformance with the Interlocal Act, the Agency shall not have the power to levy any form of tax on any property, real or personal, or upon any individual.
3. The Agency shall operate on a budget and keep its books and financial records on the same calendar year or fiscal year basis as Tooele County in conformance with all requirements of Part 5 of the Interlocal Act, Fiscal Procedures for Interlocal Entities. The budget of the Agency shall be established and maintained by the Board of Directors of the Agency, and shall provide for the payment of all lawful expenditures of the Agency in conformance with the appropriations made within the budget, including, but not limited to, administration, construction, operation, and maintenance, and reserve expenditures as appropriate, subject to the following procedures:

a) **Recreation Service Area And Greenbelt Service Area Budgets; Submittal To The Agency**

- (1) The Board of Trustees of the Stansbury Recreation Service Area and the Board of Trustees of the Stansbury Greenbelt Service Area, in conformance with the requirements of the fiscal and budget procedures set forth in Title 17B, Chapter 1, Parts 6 and 7 of the Utah Code (the “Fiscal Statute”), shall each: (i) on or before the first meeting in August of each year make a determination, in consultation with the Board of Directors of the Agency,

whether and to what extent it is deemed necessary or expedient, given the fiscal requirements of the Agency, for the Service Areas to levy taxes at a rate that exceeds the certified tax rate for the subsequent fiscal year so as to ensure the implementation of the tax increase in compliance with the statutory requirements set forth in the applicable provisions of the Fiscal Statute and Title 59, Chapter 2, Part 9 of the Utah Code (the “Tax Levy Statute”); and (ii) in accordance with the provisions of §17B-1-607 of the Fiscal Statute, on or before the first regularly scheduled meeting in November of each year, prepare their respective tentative budgets for the subsequent fiscal year for both of the two Service Areas in conformance with the applicable provisions of the Fiscal Statute, and submit a copy of the same to the Agency.

- (2) The tentative budgets of the Recreation Service Area and the Greenbelt Service Area shall set forth an estimate of the revenues available for each of the two Service Areas for the ensuing budget year, and shall, as authorized pursuant to §11-13-215 of the Interlocal Act, each expressly specify that 100% of the anticipated revenues for the Recreation Service Area and 100% of the anticipated revenues for the Greenbelt Service Area shall be appropriated for transfer to the Agency to be utilized by the Agency as Agency revenues to be appropriated by the Agency’s Board of Directors pursuant to the Agency’s budget for the ensuing year in accomplishing the purposes for which the Agency has been established.
- (3) Public hearings and all other requirements budgetary requirements set forth in the Special District Statutes pertaining to tentative budgets and the adoption by the Recreation Service Area and the Greenbelt Service Area of their respective final budgets shall be accomplished by each of the two Service Areas, as set forth in §H.3(c) below, all in separate meetings convened by each of the two Service Areas, duly noticed and scheduled in conformance with the Open Meetings Act all in conformance with all applicable requirements of the fiscal, budget and tax levy procedures set

forth in the Fiscal Statute and the Tax Levy Statute, as may be amended from time-to-time.

**b) Stansbury Service Agency Budget**

(1) The Agency budget will be developed based on the revenues required to satisfy the operational requirements of the Agency as well as the cost of improvements deemed necessary or desirable by the Agency's Board of Directors in consideration of the projected revenues to be received from the two Service Areas pursuant to Section H.3(a)(1) above. The projected budget requirements shall be developed by the Board of Directors early in the budget cycle, thereby allowing the Service Areas sufficient time to determine whether a tax increase is needed and to plan their respective procedures and budgets accordingly.

(2) In conformance with the provisions of §11-13-508 of the Interlocal Act, on or before the first regularly scheduled meeting of the Board of Directors of the Agency in November, the Agency shall, upon consultation with the Boards of Trustees of each of the two Service Areas, prepare and file with the Board of Directors a tentative budget for each fund of the Agency detailing the financial plan for the subsequent budget year and specifying the estimates of the anticipated revenues to be received from the Service Areas and other anticipated revenues of the Agency and all appropriations for expenditures necessary for the accomplishment of the business of the Agency as stated herein. The tentative budget of the Agency shall be prepared and a public hearing held thereon, and the final budget of the Agency shall be adopted as set forth in Section H.3(c) below, in a separate meeting convened by the Board of Directors duly noticed and scheduled in conformance with the Open Meetings Act all in conformance with the requirements of Title 11, Part 5 of the Interlocal Act. The Agency shall at all times operate fiscally in conformance with the budgetary and fiscal procedures and requirements of Title 11, Part 5 of the Interlocal Act, as may

be amended from time-to-time.

c) **Adoption Of Budgets; Consecutive Meetings On The Same Day**

(1) The statutorily required public hearings on the tentative budgets of the Recreation Service Area, the Greenbelt Service Area, and the tentative budget of the Stansbury Service Agency, may be held on the same day; and inasmuch as no decision is to be made by any of the boards at the public hearing, the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area, and the Board of Directors of the Stansbury Service Agency may convene together jointly, in the same meeting, for the purpose of holding the hearings, at a meeting duly scheduled and noticed as a joint meeting of each of the three entities, in conformance with the provisions of the Utah Open and Public Meetings Act and the applicable provisions of the Fiscal Statute. As authorized in §17B-1-609 of the Fiscal Statute, if the budget hearing is held in conjunction with a tax increase hearing, the notice for the two public hearings, the budget hearing and the tax increase hearing, may be combined.

(2) The meetings of the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area, and the Board of Directors of the Agency, convened for the purpose of approving their respective tentative budgets, may be held consecutively on the same day; however, each Board shall meet in a separate entity meeting, duly noticed in conformance with the provisions of the Utah Open and Public Meetings Act and the applicable provisions of the Fiscal Statute.

(3) The meetings of the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area, and the Board of Directors of the Agency, convened for the purpose of considering and approving resolutions adopting each entity's final budget, may be held consecutively on the same day; however, each Board shall meet in a separate entity meeting, duly noticed in conformance with the provisions of the Utah Open and Public Meetings

Act and the applicable provisions of the Fiscal Statute, with the meeting of the Board of Directors of the Agency convening subsequent to the meetings of the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area.

- (4) In conformance with the provisions of §11-13-526 of the Interlocal Act, the Treasurer shall have oversight to ensure the Agency shall promptly deposit all Agency funds in the appropriate bank account of the Agency. It shall be unlawful for any person to commingle Agency funds with the person's own money. If the Agency has reason to believe that an officer or employee has misused any public funds of the Agency, the Agency shall place the officer or employee on administrative leave with or without pay pending completion of investigation.
- (5) All checks or drafts issued which expend the funds of the Agency shall be required to bear two signatures. Those authorized to sign include the Treasurer and any other person appointed by the Board of Directors. These officers are charged with the duty of ensuring that all disbursements are in accordance with this Agreement and the officially adopted policies and procedures of the Board of Directors.
- (6) No funds may be expended for any purpose without the approval of the Board of Directors. Specific items listed in the annual budget and approved therein by the Board of Directors may be expended in accordance with the budget without consideration or approval by the Board of Directors.
- (7) The Board of Directors is empowered to obtain such fiscal and accounting services as it deems necessary in formulating, adopting, and administering its budget and otherwise concerning the fiscal affairs of the Agency, and to conduct such compilations, reviews, or audits as prescribed by Utah Code.

## **II. TERM OF AGREEMENT**

### **A. Term**

This Agreement shall be effective and in force until such time as one of the Service Areas decides to withdraw as provided herein. Notwithstanding the foregoing, consistent with the provisions of §11-13-216 (1) and 11-13-204 (3) of the Interlocal Act, the term of this Agreement shall not exceed 50 years from the Effective Date, unless extended by mutual written agreement of the two Service Areas.

### **B. Withdrawal of the Agency**

Either Service Area may withdraw from the Agency (i) upon full and final payment of all debts and other obligations of the Agency or upon suitable agreement as to the legal transfer of such debt or other obligation of the Agency to one or both of the Service Areas; (ii) upon agreement between the two Service Areas as to the distribution of the remaining assets of the Agency; (iii) upon six (6) months written notice; and (iv) upon compliance with all other then-applicable requirements of the Interlocal Act. In the event a Service Area withdraws from the Agency, the Agency shall thereupon be dissolved, and each Service Area shall thereupon be solely and separately responsible for providing the services of each said Service Area and the operation and maintenance of all buildings, facilities, equipment, grounds, and improvements related thereto which are the separate property of each Service Area.

## **III. FILING OF AGREEMENT**

Pursuant to §11-13-209 of the Interlocal Act, executed copies of this Agreement shall be deposited with and remain in the office of each of the Service Areas and the Agency office (which may be the same) during the effective term hereof.

## **IV. POLICIES AND PROCEDURES**

The Agency shall adopt policies and procedures for the management and conduct of its affairs, and promulgate such rules, regulations, and bylaws as it shall find necessary and proper for

carrying out the purpose for which the Agency was created.

**V. AMENDMENTS**

This Agreement may be changed, modified, or amended in writing by the majority vote of each of the Boards of Trustees of the two Service Areas.

**VI. APPROVAL OF THE AGREEMENT.**

**A. Approval by Resolution; Registration with the Lieutenant Governor**

1. Pursuant to the provisions of §11-13-202.5 of the Interlocal Act, this Agreement shall be authorized and adopted by resolution of the Board of Trustees of the Stansbury Recreation Service Area on behalf of said Service Area and the Board of Trustees of the Stansbury Greenbelt Service Area on behalf of said Service Area, and this Agreement shall become effective upon date of said resolutions (the “Effective Date”).
2. In conformance with the provisions of §11-13-203 of the Interlocal Act, the Agency shall register and maintain its registration as a limited-purpose entity, as required in accordance with the provisions of §67-1a-15 of the Utah Code. A copy of this Agreement and the approving resolutions of the Service Areas referenced in Section VI. 1(a) above shall be submitted to the Lieutenant Governor together with all other documentation as required pursuant to said statute.

**B. Attorney Review**

Pursuant to the provisions of §11-13-202.5(3) of the Interlocal Cooperation Act, this Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney for both Service Areas.

**IN WITNESS WHEREOF**, the Stansbury Recreation Service Area and the Stansbury Greenbelt Service Area have executed this Agreement as of the Effective Date.

**STANSBURY RECREATION SERVICE  
AREA**

**STANSBURY GREENBELT SERVICE  
AREA**

By: \_\_\_\_\_  
John H. Wright, Trustee, Chair

By: \_\_\_\_\_  
Brett Palmer, Trustee, Chair

By: \_\_\_\_\_  
Wayne V. Nielson, Trustee

By: \_\_\_\_\_  
Brock Peterson, Trustee

By: \_\_\_\_\_  
Kyle Shields, Trustee

By: \_\_\_\_\_  
Kasey Nobles, Trustee

**REVIEW AND APPROVAL BY:**

By: \_\_\_\_\_  
Clyde Snow & Sessions, P.C.  
D. Brent Rose, Attorney  
for Stansbury Recreation Service Area of Tooele County  
and Stansbury Greenbelt Service Area of Tooele County

**EXHIBIT “B”**

**Form of Notice of  
Amended and Restated Interlocal Agreement  
(Creating the Stansbury Service Agency)**



# STANSBURY GREENBELT SERVICE AREA OF TOOELE COUNTY

## Resolution No. 2026 - 01

### A RESOLUTION ADOPTING THAT CERTAIN AMENDED AND RESTATED INTERLOCAL AGREEMENT (CREATING THE STANSBURY SERVICE AGENCY), AND RELATED MATTERS

WHEREAS, pursuant to the relevant provisions of the Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended (the “Act”), public agencies are authorized to enter into mutually advantageous agreements for joint and cooperative action including to provide services they are each authorized by statute to provide and otherwise do anything that they are each authorized by statute to do, including, without limitation, the sharing of tax and other revenues; and

WHEREAS, the Stansbury Recreation Service Area of Tooele County (the “Recreation Service Area”), and the Stansbury Greenbelt Service Area of Tooele County (the “Greenbelt Service Area”), are “public agencies” as defined for purposes of the Act; and

WHEREAS, under authority and in conformance with the requirements of the Act, the Recreation Service Area and the Greenbelt Service Area entered into an Interlocal Agreement (Creating the Stansbury Service Agency), dated August 2, 1992 (the “Original Agreement”), and the Stansbury Service Agency (the “Service Agency”) created thereby has continuously operated pursuant to and in conformance with the authority and terms of the Original Agreement since that date; and

WHEREAS, after careful analysis and consideration of relevant information, the respective Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area have determined that is necessary to update the Original Agreement so as to be consistent with subsequent changes in Utah law and to make necessary clarifications and additions to the terms thereof so as to improve the administration and functionality of the Service Agency; and, accordingly, said boards have jointly prepared an Amended and Restated Interlocal Agreement (Creating the Stansbury Service Agency), attached as EXHIBIT “A” hereto and incorporated by reference as though fully set forth herein (the “Amended Interlocal Agreement”), which upon execution by the Recreation Service Area and the Greenbelt Service Area and the filing thereof in the office of the service areas shall replace and supersede the Original Agreement in its entirety; and

WHEREAS, Section 11-13-202.5 of the Act requires that the Amended Interlocal Agreement be approved by resolution of the legislative body of each public agency party to said agreement, in this case the Board of Trustees of the Greenbelt Service Area (the “Board”);

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, by the Board, as follows:

1. The Amended Interlocal Agreement is hereby approved and the Board Chair is hereby authorized to execute the same for and on behalf of the Greenbelt Service Area.
2. Pursuant to Section 11-13-202.5 of the Act, the Amended Interlocal Agreement has been submitted to legal counsel of the Greenbelt Service Area for review and approval as to proper form and compliance with applicable law.

3. Pursuant to Section 11-13-209 of the Act and upon full execution of the Amended Interlocal Agreement, a duly executed original counterpart thereof shall be filed immediately with the service area clerk, the keeper of records of the Service Area.

4. Upon full execution of the Amended Interlocal Agreement, the service area's clerk shall, on behalf of the Greenbelt Service Area publish or cause to be published a notice of the Amended Interlocal Agreement, in the form attached as EXHIBIT "B" hereto, as a Class A notice under Section 63G-30-102 for 30 days, and make a copy of the Amended Interlocal Agreement available for public inspection at the Service Area's offices during regular business hours for a period of at least 30 days following publication of the notice.

5. This Resolution shall take effect immediately upon adoption.

**APPROVED AND ADOPTED** by the Board this 8 day of April, 2026.

**STANSBURY GREENBELT SERVICE AREA  
OF TOOELE COUNTY**

By: \_\_\_\_\_  
Board Chair

Attest:

\_\_\_\_\_  
Clerk

**EXHIBIT “A”**

**Amended and Restated Interlocal Agreement  
(Creating the Stansbury Service Agency)**

**AMENDED AND RESTATED INTERLOCAL AGREEMENT**

(Creating the Stansbury Service Agency)

**THIS AMENDED AND RESTATED INTERLOCAL AGREEMENT**

(“Agreement”) is made and entered into as of this 8 day of April, 2026 (the “Effective Date”), by and between the Stansbury Recreation Service Area of Tooele County, a Utah Special District and political subdivision of the State of Utah organized and existing pursuant to authority of the Utah Special District Act, currently codified at §17B-2a-901 et seq., and the applicable provisions of §17B-1-101 et seq., Limited Purpose Local Government Entities - Special Districts, Utah Code Ann., 1953, as amended (hereinafter the “Recreation Service Area”), and the Stansbury Greenbelt Service Area of Tooele County, a Utah special district and political subdivision of the State of Utah organized and existing pursuant to authority of the Utah Special District Act, currently codified at §17B-2a-901 et seq., and the applicable provisions of §17B-1-101 et seq., Limited Purpose Local Government Entities - Special Districts, Utah Code Ann., 1953, as amended (hereinafter the “Greenbelt Service Area”). The Recreation Service Area and the Greenbelt Service Area are sometimes referred to herein collectively as the “Service Areas.”) Unless otherwise stated herein, all statutory references are to Utah Code Ann., 1953, as amended (the “Utah Code”), and shall apply to and be governed by all subsequent amendments thereto.

This Agreement amends, restates, and supersedes, in its entirety, the original Interlocal Agreement Creating the Stansbury Service Agency, dated August 2, 1992 (the “Original Interlocal Agreement”). The purpose of this amendment is to update the Original Interlocal Agreement so as to be consistent with subsequent amendments to the applicable provisions of the Utah Code and to make necessary clarifications and additions.

**WITNESSETH**

- A.** The Recreation Service Area was established for the purpose of providing recreation services and owning, operating, and maintaining the golf course, clubhouse, swimming pool, sailing lake, playgrounds, and all equipment, facilities, and grounds related thereto, within the boundaries of said Service Area in Stansbury Park, Utah; and
- B.** The Greenbelt Service Area was established for the purpose of owning, operating and

maintaining the open space, greenbelt lands, parks, and all equipment, facilities and grounds related thereto, within the boundaries of said Service Area in Stansbury Park, Utah, with cemetery service being duly added to the Service Area's purposes and responsibilities in 2014: and

- C.** The boundaries of the Service Areas are coterminous to each other, and the Service Areas, in the beginning, shared employees and other resources in providing their respective municipal services to residents and visitors within Stansbury Park; and
- D.** The respective Boards of Trustees of the Service Areas, at the time the Original Interlocal Agreement was executed, each found and determined that there was mutual advantage and benefit of economies of scale, economic development and utilization of resources in cooperating with each other in jointly planning, financing, operating, maintaining, repairing and replacing, as necessary, the resources and assets of the Service Areas in and for the common interest and good of the those served in Stansbury Park, and the respective Boards of Trustees of the Service Areas hereby find, determine and confirm that the mutual advantages and benefits in doing so remain and are to be continued; and
- E.** Utah state law provides that, pursuant to the provisions of the Utah Interlocal Cooperation (the "Interlocal Act"), §11-13-101 et seq., Utah Code Ann., 1953, as amended, any power or powers, privileges or authority exercised or capable of exercise by a public agency of the state (defined as any political subdivision of the state, including special districts of various kinds), may be exercised and enjoyed jointly with any other public agency, and that any two or more public agencies may enter into agreements with one another for joint and/or cooperative action pursuant to the Interlocal Act; and
- F.** The Boards of Trustees of the respective Service Areas originally found and determined, as set forth in the Original Interlocal Agreement, and each of said Boards hereby finds, determines and confirms it to be in the best interest of the public that the Original Interlocal Agreement be amended and restated as set forth herein, whereby the Stansbury Service Agency duly established in the Original Interlocal Agreement be and remain in place as a separate legal and administrative entity established under and pursuant to the Interlocal Act in order to accomplish the purpose and maximize the benefits of their joint and cooperative

Interlocal Action, including, without limitation, the undertaking and financing of the services to be provided by, and for the ongoing operation, maintenance, repair and replacement of all buildings, facilities, equipment, grounds, and all other resources and assets which are the properties and assets of the respective Service Areas, in accordance with and pursuant to the terms and provisions of this amended and restated Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises of the Service Areas, and pursuant to the powers granted each by the Constitution, the Interlocal Act, and other statutes and laws of the State of Utah, the Service Areas hereby mutually agree as follows:

## **I. ESTABLISHMENT OF THE STANSBURY SERVICE AGENCY**

### **A. Creation and General Powers**

The establishment of the Stansbury Service Agency (“Agency”), which was duly accomplished pursuant to the Original Interlocal Agreement in conformance with the requirements of the Interlocal Act then in effect, and which has operated continuously since that time, is hereby ratified and confirmed as a separate legal and administrative entity, in conformance with and under the authority of the applicable provisions of Title 11, Chapter 13, Parts 202 and 212 of the Interlocal Act, for the purpose joint and cooperative action in undertaking and financing the services to be provided by the two Service Areas, and for the ongoing operation, maintenance, repair and replacement of all buildings, facilities, equipment, grounds, and all other resources and assets which are the properties and assets of the two Service Areas, as more particularly set forth herein. The Agency may also conduct business as Stansbury Parks and Recreation.

### **B. Power and Authority of the Agency**

1. The respective Boards of Trustees of the Service Areas hereby jointly and severally confer upon and delegate to the Agency all such rights, duties, powers, privileges and authority which, under the laws of the State of Utah are exercised or may be capable of being exercised by each of the respective Service Areas, and which may be delegated to the Agency through this Agreement pursuant to the Interlocal Act.

2. The enumerated powers of the Agency shall include, without limitation, the power to:
- a) provide recreation and greenbelt services within the boundaries of the Service Areas;
  - b) own, acquire, construct, operate, maintain, and repair or cause to be constructed, operated, maintained, and repaired any and all buildings, facilities, equipment, grounds and all improvements thereto, associated with such services;
  - c) employ and fix the terms and compensation of all employees, agents, and representatives, and to purchase, contract for, lease, or otherwise deal with real and personal property, to apply for and obtain the necessary licenses, permits, or consents from all governmental entities or other persons necessary to carry on the business of accomplishing the purposes of the Agency;
  - d) impose and collect impact fees consistent with the purposes authorized under and subject to the requirements of the Utah Impact Fees Act, §11-36a-101 et seq.; and borrow money or incur indebtedness, issue revenue bonds or notes for the purpose for which the Agency is created, assign, pledge, or otherwise convey as security for the payment of any such bonded indebtedness, the revenues and receipts from any such services, and the buildings, facilities, equipment, grounds and improvements related thereto, which assignment, pledge, or other conveyance may rank prior in right to any other obligation except taxes or payments in lieu thereof as provided in the Interlocal Act;
  - e) sell or contract for the sale of the product of such services and the buildings, facilities, equipment, grounds and improvements related thereto;
  - f) adopt and/or amend such rules, regulations and penalties as are deemed necessary for providing the respective services of the Service Areas and the orderly and proper operation and maintenance of the buildings, facilities, equipment, grounds and all improvements thereto, and in accomplishing the

business of the Agency, and to initiate and pursue actions in the name of the Agency for violations of any applicable laws, lawful rules and regulations which the Board of Directors, as defined below, may adopt for the purpose of accomplishing the purpose of the Agency as well as to protect the contractual, statutory and other legal rights of the Agency in its best interest;

- g)** render services or acquire facilities or improvements in excess of those required to meet the needs or requirements of the individual Service Areas hereto, if it is determined to be necessary to accomplish the purposes and realize the benefits for which the Agency is organized; and
- h)** exercise all other rights, duties, powers, privileges, and obligations enumerated in the Interlocal Act, including, without limitation, the power to sue and be sued, and withholding only the power to directly levy and collect ad valorem taxes and to call and hold elections for the election of the trustees of the respective Service Areas.

### **C. Governing Board**

- 1.** The Agency shall be governed by a governing Board of six (6) directors (the “Board of Directors”, “Director”, or “Board”), which shall be composed of the three members of the Board of Trustees from the Recreation Service Area and three members of the Board of Trustees from the Greenbelt Service Area. The Service Areas shall hold elections, as provided by law, for the election of members to their respective Boards of Trustees, which Boards of Trustees shall be separate and distinct from the Agency’s Board of Directors. The Board of Directors of the Agency shall be governed by and act in conformance with the applicable provisions of the Interlocal Act in the governance of the Agency. The Boards of Trustees of the Service Areas shall be governed by and act in conformance with the applicable provisions of Utah Code §17B-1-101 et seq. and §17B-2a-101 et seq., Limited Purpose Local Government Entities - Special Districts (collectively, the “Special District Statutes”)

2. Each Director's term of office for the members of the Board of Directors of the Agency shall be equal to said Director's term of office as a trustee of the respective Service Area Board to which the member has been elected.
3. Each Director shall be entitled to receive compensation for their service on the Board of Directors in conformance with the provisions of §11-13-403(1)(a) of the Interlocal Act, with the understanding that in so doing they will not take compensation for their service on the Board of Trustees for the service area which they represent. The amount of compensation shall (i) be established in connection with the adoption of the Agency's annual budget, (ii) be specifically identified for each member in the tentative budget and (iii) be approved at the public meeting at which the budget is adopted in conformance with the provisions §11-13-403(1)(b) of the Interlocal Act. Members may be reimbursed for the actual cost of travel and other expenses incurred while serving as a member of the Board of Directors, subject to and in conformance with the provisions of §11-13-403(2) of the Interlocal Act, as may be amended from time-to-time.

**D. Officers**

The Board of Directors shall appoint the following officers of the Agency:

1. The Board of Directors shall appoint from among its members a chairperson and a vice chairperson. The Board shall also appoint a clerk and treasurer, either of whom may be a Board member, or an Agency staff member, each of whom shall serve for a term of one (1) year. No person may simultaneously hold more than one office. The officers may serve for multiple terms at the pleasure of the Board of Directors. Any officer of the Board of Directors may be removed from their appointed office by majority vote of the entire Board whenever, in its judgment, the best interests of the Agency would be served thereby, but in no event shall such removal be made without just cause or without giving the officer reasonable opportunity to justify the questioned action. The respective duties of the officers are set forth below.
2. The Chairperson shall be the presiding officer of the Board of Directors and shall

have general powers to carry out the policies and objectives of the Agency established hereby and by the Board of Directors. The Chairperson shall; (i) call and preside at all meetings of the Board of Directors; (ii) prepare the order of business for all meetings with due regard to expediting the business for all meetings and including therein, any matters which may be ordered by the Board of Directors; and (iii) have such other and further duties as may from time-to-time be established by the Board of Directors of the Agency.

3. The Vice Chairperson shall perform the duties and exercise the powers of the Chairperson during the absence or inability of the Chairperson to act. The Chairperson may delegate to the Vice Chairperson such other responsibilities as the Chairperson may deem appropriate.
4. The Treasurer shall be the custodian of all money, bonds, or other securities of the district, and shall, in consultation with Agency staff : (i) determine the cash requirements of the Agency and provide for the deposit and investment of all funds of the Agency in conformance with the procedures and requirements of Title 51, Chapter 7, State Money Management Act; (ii) receive all public funds and money payable to the Agency within three business days after collection, including all taxes, licenses, fines, and intergovernmental revenue; (iii) keep an accurate detailed account of all money received under Subsection I.H.(3)(b) as required herein and as directed by resolution of the Agency's Board of Directors; and (iv) collect all special taxes and assessments in conformance with applicable Utah Code 17B-1-633.
5. The Clerk shall: (i) be responsible for keeping a faithful, correct, and full record of the minutes of the Board of Directors; (ii) be responsible for acting as custodian of, and faithfully keeping all records of the Board of Directors; (iii) be responsible for the giving of all notices and attending to all correspondence which may be ordered by the Board of Directors or Chairperson; (iv) be responsible for maintaining all financial records, not over expending the budget, and presenting a detailed financial report at least quarterly; (v) and shall perform such other duties as may be generally

attributable to the office of clerk as directed by the Board of Directors and per Utah Code 17B-1-631-632.

**E. Voting**

Each member of the Board of Directors shall be entitled to one vote on all matters that come before the Board for a decision, and all issues shall be decided by majority vote of a quorum present (either in person or electronically). A quorum for the transaction of business at any meeting shall consist of not less than a majority of the members of the Board of Directors.

**F. Board Meetings**

1. The Board of Directors shall hold such regular meetings as it shall determine necessary for the conduct of and proper handling of Agency business.
2. The Agency is subject to the Utah Open and Public Meeting Act, §52-4-101 et seq. Utah Code Ann., 1953, as amended (the “Open Meetings Act”), and all requirements pertaining to Agency meetings as set forth in the Open Meetings Act including, without limitation, the requirement that meetings be open to the public, and all notices of meetings shall be published in conformance with the requirements of the Open Meetings Act.

**G. Ownership of Assets**

Title to the properties and assets owned by each of the respective Service Areas prior to the establishment of the Agency shall be and remain vested in each of the Service Areas, respectively, during the term of this Agreement. As determined by the Board of Directors, and in conformance with the provisions of §11-13-204(1)(a)(ii)(E) of the Interlocal Act, the Agency shall have the power to acquire additional property and assets, real or personal, or an undivided, fractional or other interest therein, in its own name and in its sole discretion, to be necessary or convenient for the purposes set forth in this Agreement, but has no legal obligation to do so. All properties and assets of the Service Areas and the Agency shall be operated and maintained by the

Agency in conformance with this Agreement.

**H. Financing of Agency Operations**

1. The cost of operations and the conduct of the business of the Agency shall be funded and financed from the contribution of all funds of the Service Areas as appropriated by the Boards of Trustees of the Service Areas as set forth below, and from revenues obtained from user and other fees and charges imposed by the Board of Directors for the services rendered by the Agency, and from other sources such as grants, loans, revenue bonds and legally imposed fees and charges.
2. In conformance with the Interlocal Act, the Agency shall not have the power to levy any form of tax on any property, real or personal, or upon any individual.
3. The Agency shall operate on a budget and keep its books and financial records on the same calendar year or fiscal year basis as Tooele County in conformance with all requirements of Part 5 of the Interlocal Act, Fiscal Procedures for Interlocal Entities. The budget of the Agency shall be established and maintained by the Board of Directors of the Agency, and shall provide for the payment of all lawful expenditures of the Agency in conformance with the appropriations made within the budget, including, but not limited to, administration, construction, operation, and maintenance, and reserve expenditures as appropriate, subject to the following procedures:

a) **Recreation Service Area And Greenbelt Service Area Budgets; Submittal To The Agency**

- (1) The Board of Trustees of the Stansbury Recreation Service Area and the Board of Trustees of the Stansbury Greenbelt Service Area, in conformance with the requirements of the fiscal and budget procedures set forth in Title 17B, Chapter 1, Parts 6 and 7 of the Utah Code (the “Fiscal Statute”), shall each: (i) on or before the first meeting in August of each year make a determination, in consultation with the Board of Directors of the Agency,

whether and to what extent it is deemed necessary or expedient, given the fiscal requirements of the Agency, for the Service Areas to levy taxes at a rate that exceeds the certified tax rate for the subsequent fiscal year so as to ensure the implementation of the tax increase in compliance with the statutory requirements set forth in the applicable provisions of the Fiscal Statute and Title 59, Chapter 2, Part 9 of the Utah Code (the “Tax Levy Statute”); and (ii) in accordance with the provisions of §17B-1-607 of the Fiscal Statute, on or before the first regularly scheduled meeting in November of each year, prepare their respective tentative budgets for the subsequent fiscal year for both of the two Service Areas in conformance with the applicable provisions of the Fiscal Statute, and submit a copy of the same to the Agency.

- (2) The tentative budgets of the Recreation Service Area and the Greenbelt Service Area shall set forth an estimate of the revenues available for each of the two Service Areas for the ensuing budget year, and shall, as authorized pursuant to §11-13-215 of the Interlocal Act, each expressly specify that 100% of the anticipated revenues for the Recreation Service Area and 100% of the anticipated revenues for the Greenbelt Service Area shall be appropriated for transfer to the Agency to be utilized by the Agency as Agency revenues to be appropriated by the Agency’s Board of Directors pursuant to the Agency’s budget for the ensuing year in accomplishing the purposes for which the Agency has been established.
- (3) Public hearings and all other requirements budgetary requirements set forth in the Special District Statutes pertaining to tentative budgets and the adoption by the Recreation Service Area and the Greenbelt Service Area of their respective final budgets shall be accomplished by each of the two Service Areas, as set forth in §H.3(c) below, all in separate meetings convened by each of the two Service Areas, duly noticed and scheduled in conformance with the Open Meetings Act all in conformance with all applicable requirements of the fiscal, budget and tax levy procedures set

forth in the Fiscal Statute and the Tax Levy Statute, as may be amended from time-to-time.

**b) Stansbury Service Agency Budget**

(1) The Agency budget will be developed based on the revenues required to satisfy the operational requirements of the Agency as well as the cost of improvements deemed necessary or desirable by the Agency's Board of Directors in consideration of the projected revenues to be received from the two Service Areas pursuant to Section H.3(a)(1) above. The projected budget requirements shall be developed by the Board of Directors early in the budget cycle, thereby allowing the Service Areas sufficient time to determine whether a tax increase is needed and to plan their respective procedures and budgets accordingly.

(2) In conformance with the provisions of §11-13-508 of the Interlocal Act, on or before the first regularly scheduled meeting of the Board of Directors of the Agency in November, the Agency shall, upon consultation with the Boards of Trustees of each of the two Service Areas, prepare and file with the Board of Directors a tentative budget for each fund of the Agency detailing the financial plan for the subsequent budget year and specifying the estimates of the anticipated revenues to be received from the Service Areas and other anticipated revenues of the Agency and all appropriations for expenditures necessary for the accomplishment of the business of the Agency as stated herein. The tentative budget of the Agency shall be prepared and a public hearing held thereon, and the final budget of the Agency shall be adopted as set forth in Section H.3(c) below, in a separate meeting convened by the Board of Directors duly noticed and scheduled in conformance with the Open Meetings Act all in conformance with the requirements of Title 11, Part 5 of the Interlocal Act. The Agency shall at all times operate fiscally in conformance with the budgetary and fiscal procedures and requirements of Title 11, Part 5 of the Interlocal Act, as may

be amended from time-to-time.

c) **Adoption Of Budgets; Consecutive Meetings On The Same Day**

(1) The statutorily required public hearings on the tentative budgets of the Recreation Service Area, the Greenbelt Service Area, and the tentative budget of the Stansbury Service Agency, may be held on the same day; and inasmuch as no decision is to be made by any of the boards at the public hearing, the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area, and the Board of Directors of the Stansbury Service Agency may convene together jointly, in the same meeting, for the purpose of holding the hearings, at a meeting duly scheduled and noticed as a joint meeting of each of the three entities, in conformance with the provisions of the Utah Open and Public Meetings Act and the applicable provisions of the Fiscal Statute. As authorized in §17B-1-609 of the Fiscal Statute, if the budget hearing is held in conjunction with a tax increase hearing, the notice for the two public hearings, the budget hearing and the tax increase hearing, may be combined.

(2) The meetings of the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area, and the Board of Directors of the Agency, convened for the purpose of approving their respective tentative budgets, may be held consecutively on the same day; however, each Board shall meet in a separate entity meeting, duly noticed in conformance with the provisions of the Utah Open and Public Meetings Act and the applicable provisions of the Fiscal Statute.

(3) The meetings of the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area, and the Board of Directors of the Agency, convened for the purpose of considering and approving resolutions adopting each entity's final budget, may be held consecutively on the same day; however, each Board shall meet in a separate entity meeting, duly noticed in conformance with the provisions of the Utah Open and Public Meetings

Act and the applicable provisions of the Fiscal Statute, with the meeting of the Board of Directors of the Agency convening subsequent to the meetings of the Boards of Trustees of the Recreation Service Area and the Greenbelt Service Area.

- (4) In conformance with the provisions of §11-13-526 of the Interlocal Act, the Treasurer shall have oversight to ensure the Agency shall promptly deposit all Agency funds in the appropriate bank account of the Agency. It shall be unlawful for any person to commingle Agency funds with the person's own money. If the Agency has reason to believe that an officer or employee has misused any public funds of the Agency, the Agency shall place the officer or employee on administrative leave with or without pay pending completion of investigation.
- (5) All checks or drafts issued which expend the funds of the Agency shall be required to bear two signatures. Those authorized to sign include the Treasurer and any other person appointed by the Board of Directors. These officers are charged with the duty of ensuring that all disbursements are in accordance with this Agreement and the officially adopted policies and procedures of the Board of Directors.
- (6) No funds may be expended for any purpose without the approval of the Board of Directors. Specific items listed in the annual budget and approved therein by the Board of Directors may be expended in accordance with the budget without consideration or approval by the Board of Directors.
- (7) The Board of Directors is empowered to obtain such fiscal and accounting services as it deems necessary in formulating, adopting, and administering its budget and otherwise concerning the fiscal affairs of the Agency, and to conduct such compilations, reviews, or audits as prescribed by Utah Code.

## **II. TERM OF AGREEMENT**

### **A. Term**

This Agreement shall be effective and in force until such time as one of the Service Areas decides to withdraw as provided herein. Notwithstanding the foregoing, consistent with the provisions of §11-13-216 (1) and 11-13-204 (3) of the Interlocal Act, the term of this Agreement shall not exceed 50 years from the Effective Date, unless extended by mutual written agreement of the two Service Areas.

### **B. Withdrawal of the Agency**

Either Service Area may withdraw from the Agency (i) upon full and final payment of all debts and other obligations of the Agency or upon suitable agreement as to the legal transfer of such debt or other obligation of the Agency to one or both of the Service Areas; (ii) upon agreement between the two Service Areas as to the distribution of the remaining assets of the Agency; (iii) upon six (6) months written notice; and (iv) upon compliance with all other then-applicable requirements of the Interlocal Act. In the event a Service Area withdraws from the Agency, the Agency shall thereupon be dissolved, and each Service Area shall thereupon be solely and separately responsible for providing the services of each said Service Area and the operation and maintenance of all buildings, facilities, equipment, grounds, and improvements related thereto which are the separate property of each Service Area.

## **III. FILING OF AGREEMENT**

Pursuant to §11-13-209 of the Interlocal Act, executed copies of this Agreement shall be deposited with and remain in the office of each of the Service Areas and the Agency office (which may be the same) during the effective term hereof.

## **IV. POLICIES AND PROCEDURES**

The Agency shall adopt policies and procedures for the management and conduct of its affairs, and promulgate such rules, regulations, and bylaws as it shall find necessary and proper for

carrying out the purpose for which the Agency was created.

## **V. AMENDMENTS**

This Agreement may be changed, modified, or amended in writing by the majority vote of each of the Boards of Trustees of the two Service Areas.

## **VI. APPROVAL OF THE AGREEMENT.**

### **A. Approval by Resolution; Registration with the Lieutenant Governor**

1. Pursuant to the provisions of §11-13-202.5 of the Interlocal Act, this Agreement shall be authorized and adopted by resolution of the Board of Trustees of the Stansbury Recreation Service Area on behalf of said Service Area and the Board of Trustees of the Stansbury Greenbelt Service Area on behalf of said Service Area, and this Agreement shall become effective upon date of said resolutions (the “Effective Date”).
2. In conformance with the provisions of §11-13-203 of the Interlocal Act, the Agency shall register and maintain its registration as a limited-purpose entity, as required in accordance with the provisions of §67-1a-15 of the Utah Code. A copy of this Agreement and the approving resolutions of the Service Areas referenced in Section VI. 1(a) above shall be submitted to the Lieutenant Governor together with all other documentation as required pursuant to said statute.

### **B. Attorney Review**

Pursuant to the provisions of §11-13-202.5(3) of the Interlocal Cooperation Act, this Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney for both Service Areas.

**IN WITNESS WHEREOF**, the Stansbury Recreation Service Area and the Stansbury Greenbelt Service Area have executed this Agreement as of the Effective Date.

**STANSBURY RECREATION SERVICE  
AREA**

**STANSBURY GREENBELT SERVICE  
AREA**

By: \_\_\_\_\_  
John H. Wright, Trustee, Chair

By: \_\_\_\_\_  
Brett Palmer, Trustee, Chair

By: \_\_\_\_\_  
Wayne V. Nielson, Trustee

By: \_\_\_\_\_  
Brock Peterson, Trustee

By: \_\_\_\_\_  
Kyle Shields, Trustee

By: \_\_\_\_\_  
Kasey Nobles, Trustee

**REVIEW AND APPROVAL BY:**

By: \_\_\_\_\_  
Clyde Snow & Sessions, P.C.  
D. Brent Rose, Attorney  
for Stansbury Recreation Service Area of Tooele County  
and Stansbury Greenbelt Service Area of Tooele County

**EXHIBIT “B”**

**Form of Notice of  
Amended and Restated Interlocal Agreement  
(Creating the Stansbury Service Agency)**

**NOTICE  
OF  
AMENDED AND RESTATED INTERLOCAL AGREEMENT  
(Creating the Stansbury Service Agency)**

**NOTICE IS HEREBY GIVEN** that, in compliance with the applicable provisions of Utah Code Annotated 11-14-219, the Boards of Trustees, respectively, of the Stansbury Recreation Service Area of Tooele County and the Stansbury Greenbelt Service Area of Tooele County (collectively, the “Service Areas”), have each considered, approved and adopted that certain AMENDED AND RESTATED INTERLOCAL AGREEMENT (CREATING THE STANSBURY SERVICE AGENCY) (the “Amended Agreement”). The Amended Agreement has been adopted to amend and restate the original Interlocal Agreement (Creating the Stansbury Service Agency), dated August 2, 1992 (the “Original Agreement”), in its entirety, for the purpose of updating the terms of the Original Agreement so as to be consistent with subsequent changes in Utah law and to make necessary clarifications and additions to the terms of said agreement in order to improve the administration and functionality of the Stansbury Service Agency established thereby. The term of the Amended Agreement is not to exceed fifty years from its effective date unless extended by mutual agreement of the two Service Areas. Under the Amended Agreement the cost of operations and the conduct of the business of the Stansbury Service Agency is funded and financed from the contribution of ad valorem property tax levied and collected by the two Service Area and other revenues appropriated by their respective boards of trustees, in the same manner as under the Original Agreement.

A copy of the approving resolutions of the respective boards of trustees of the Service Areas and a copy of the Amended Agreement are available for inspection at the joint office of the Service Areas and the Stansbury Service Agency located at 1 Country Club Dr., Suite 1, Stansbury Park, Utah 84074, during regular business hours for a period of 30 days after the publication of this notice.

**Stansbury Recreation Service Area of Tooele County**

By: Ingrid Swenson  
Clerk

**Stansbury Greenbelt Service Area of Tooele County**

By: Ingrid Swenson  
Clerk

TO CLERK:

To be published as a Class A notice under Section Utah Code Annotated 63G-30-102, the Utah Public Notice Website, for 30 days.

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**STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES**

**Date:** Wednesday, March 11, 2026

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 7:00 PM

**Order of Business**

I. Call to Order by Brett Palmer at 7:00 pm

II. Roll Call

A. Board Members

1. Brett Palmer – Present
2. John Wright – Present
3. Kyle Shields – Present
4. Brock Petersen – Present
5. Wayne Nielson – Present
6. Kasey Nobles – Present

B. Staff

1. James Hanzelka
2. Ingrid Swenson
3. Rebeca Snodgrass, M.Ed.
4. Shawn Chidester

III. Pledge of Allegiance led by Wayne Nielson

IV. Public Comments – None

V. General Manager Updates:

**A. Operations**

**1. Operation Updates as of 11 March 2026**

- a. **Irrigation Work:** Reworking the irrigation system along the stretch from Millpond Park to the Clubhouse.
- b. **Pool Backflush Effluent:** Continuing work on rerouting the pool backflush effluent.
- c. **Golf Course Maintenance Building:** Siding repairs and updates are in progress.
- d. **Outside Lighting Issues:** Fault identified in exterior lighting; issue remains unresolved. May require full rewiring of outside lights. Exploring replacement options with solar-powered lighting.
- e. **Pool Work:** Leakage is largely controlled by plugging the lower drain valve. Aquatech plans to replace the valve before the season. Pool lights need replacement; there are electrical issues in that system as well.
- f. **Pool Deck:** Grinding of the pool deck is in progress; certain areas will need filling.
- g. **Technology:** Reviewing options for upgrading internet service in the clubhouse. Implementing a Cyber-Security Patch provided by the state.

**2. Staffing Updates**

- a. **Job Fair.** A job fair was held on Friday, March 5, with minimal response.
- b. **Current Staff.** Current staffing levels are as follows: In Operations, the mow crew has seven team members, including the lead and the boat operator, with

two part-time staff in irrigation and four part-time staff in facilities. At the golf course, the grounds crew includes six part-time employees, and the Pro Shop is fully staffed. For the pool, staffing includes three cashiers and ten lifeguards.

## B. Projects

### 1. Project Updates as of 11 March 2026.

- a. **Standards Package.** Work on the Standards Package is progressing, with redlines now complete and the approved tree and shrub list being narrowed down. Estimates for creating drawings range from \$ 1,500 to \$ 3,500, with the potential for significantly reduced costs if original CAD drawings can be used.
- b. **Pro Shop.** State Fire was identified as the lowest bidder for the fire suppression system at the Pro Shop. Currently, the agency is reviewing bids for the Pro Shop roof repair and looking at options for a new HVAC system.
- c. **Soundwall Trail.** Soundwall Trail plans are moving forward, with the RFP undergoing internal review at Ensign. Plans are in final review with Sprinkler Supply.
- d. **Bridge Rebuild.** Work is also beginning on the RFP for the bridge rebuild.
- e. **Oscarson Park.** Interviews with the top respondents are in progress.

2. **Grants.** Several grants have been submitted or are in the process of being submitted. The Golf Course has submitted a Tourism Grant, and a UROG Grant has been submitted for the Millpond Park Trail. Additional applications under Tooele County Recreation include grants for Porter Way Ball Park and for the Library's Summer Reading program. The agency typically hears back about grants in May or June.

3. **Other.** Jim Hanzelka provided an update on several documents currently under review or development.

- a. **Interlocal Agreement.** The Board reviewed the Interlocal Agreement draft and the following revisions: the document will undergo legal review before being returned for final approval and signature.
- b. **Other Documents.** The Policy Committee is nearly finished with the Bylaws, and the documents addressing the procedures for replacing the General Manager and filling Board Member vacancies are also close to completion. Jim Hanzelka and Ingrid Swenson are continuing their work on the agency's Employee Handbook and Safety Handbook. Information from the Trust indicates that any entity with sidewalks or trails must have a Safety Sidewalk and Trail Inspection Plan and a Repair Plan. The Policy Committee is working to incorporate these requirements into the Safety Manual.

## C. Finances

### 1. Cash Summary. Finances as of February 28, 2026

- a. Operational funds totaling: \$4,469,198.90
- b. PTIF (Impact fees) totaling: \$904,195.14
- c. General Ledger Cash Total: \$5,414,191.17

2. **Golf Course.** Revenue for the first two months of the year has been significantly higher than the same period last year, largely due to favorable weather conditions.

3. **Revenue.** Increases have been recorded under “General Government,” primarily due to tax revenues, and under “Golf Course.” Decreases are noted under “Parks and Recreation” and “Cemetery,” which is not unusual for this time of year and is expected to change as the year progresses.
4. **Expenses.** Expenses are noticeably lower due to the recent staff restructuring. There has also been a change in Parks and Recreation expenses due to keeping staff on longer to complete various projects.

## VI. Discussion Items:

### A. **Impact Fee Plan.** Presentation by Cody Deeter from EFG Consulting and discussion of the Impact Fees Facility Plan and Impact Fees Analysis.

1. Cody Deeter provided a PowerPoint presentation discussing the following:
  - a. **Impact Fee Purpose:** “Impact fee” means a payment of money imposed upon new development activity as a condition of development approval to mitigate the impact of the new development on public infrastructure. 11-36a-102(8)(a).
  - b. **Impact Fee Methodology:** Demand > Level of Service > Excess Capacity > New Facilities > Funding > Impact Fee
  - c. **Demand Analysis:** Demonstrated Population Growth Calculation
  - d. **Level of Service:** Chart listing History Projects & Year, Costs, and Impact Fee Eligible Costs with the 2025 Population and “Historic Expense per Capita” at \$971.
  - e. **Excess Capacity:** Parks: No Excess Capacity in these facilities.
  - f. **New Facilities:** Cody Deeter provided board members with a chart, “Future Projects Lists 2026-2035,” via PowerPoint. This chart lists 8 projects, associated costs of \$17,740,000, Grants or Cost Shares of \$582,000, and Impact Fee Eligible Cost Total of \$17,158,000.
  - g. **Impact Fee:** PowerPoint slide demonstrated the Impact Fee Calculation. Based on the data calculated, the Impact Fee for parks and recreation is \$3,572/Household.
  - h. **Next Steps:** Cody Deeter provided a list of what the next steps are.
2. **Questions and Discussion.** Board members continued discussion on Impact Fees, asking additional questions to Cody Deeter and reviewing various scenarios and implications.

### B. **Land Rental.** Discussion of possible long-term rental of land by a resident.

1. Jim Hanzelka discussed a resident’s proposal of renting 80 Lakeview, Stansbury Park, UT, and provided a visual via PowerPoint to board members for visual reference of land location.
2. Board members discussed the key characteristics of the property, possible terms, restrictions, and whether the board would like to move forward in entering an agreement. Board members agreed to look into this proposal further.

## VII. Action Items:

### A. **2026.03.01 A**

1. Board Review and possible approval of February 25, 2026, Board Meeting Minutes.

2. **MOTION** – John Wright made a motion to approve the February 25, 2026, Board Meeting Minutes. Seconded by Kasey Nobles.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

#### **VIII. Board member reports and requests.**

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, and requests for future board actions.

- A. Wayne Nielson inquired about the cleaning up at the entrance way of Stansbury Park by HWY 36. Jim Hanzelka replied that a good job was done.
- B. John Wright asked about the punch list sent to UDOT. Board members discussed that UDOT stated they had completed their responsibilities for the project. John Wright provided an update on the ballpark field. Jim Hanzelka asked John Wright to let the agency know if herbicide is used.
- C. Kyle Shields discussed his recent meeting with the library board and provided board members with data the library has collected on the number of people served, including participation in story time, events, and the issuance of library cards.
- D. Brett Palmer – No comments
- E. Brock Petersen – No comments
- F. Kasey Nobles asked if new board members could get a map of parcels that have fallen under bankruptcy, to which Jim Hanzelka responded that he would see what he could do.

#### **IX. Closed Session**

- A. **MOTION** – Kasey Nobles made a motion to enter into a closed session to discuss the character, professional competence of an individual, and the potential for pending or reasonably imminent litigation. Seconded by Kyle Shields. Those who were invited to attend the closed meeting were the board members, Ingrid Swenson, and Jim Hanzelka.

- B. Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

- C. **MOTION** – John Wright made a motion to end the closed session at 9:02 pm and reconvene to the open meeting. Seconded by Kyle Shields.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

#### **X. Motion to Adjourn**

John Wright made a motion to adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by Wayne Nielson.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Kyle Shields – Aye; Brett Palmer– Aye; Brock Petersen – Aye; Kasey Nobles – Aye. **Motion Passed: Unanimously**

Meeting Adjourned at 9:03 pm.

*The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.*

Approved this 8<sup>th</sup> day of April 2026.

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*Brett Palmer, Stansbury Service Agency Board Chair*

**Stansbury Service Agency of Tooele County**

Financial Statement Report - Monthly with Percent

10 General Fund - 02/01/2026 to 02/28/2026

16.67% of the fiscal year has expired

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	<u>Current Period</u>	<u>YTD Balance</u>
<b>Net Position</b>		
<b>Assets:</b>		
<b>Current Assets</b>		
Cash and cash equivalents	(63,907)	4,084,269
Other current assets		100
<b>Total Current Assets</b>	<b>(63,907)</b>	<b>4,084,369</b>
<b>Total Assets:</b>	<b>(63,907)</b>	<b>4,084,369</b>
<b>Liabilities and Fund Equity:</b>		
<b>Liabilities:</b>		
Current liabilities	38,593	131,780
<b>Total Liabilities:</b>	<b>38,593</b>	<b>131,780</b>
Equity - Paid In / Contributed	(4,055,088)	(3,952,589)
<b>Total Liabilities and Fund Equity:</b>	<b>(4,016,496)</b>	<b>(3,820,809)</b>
<b>Total Net Position</b>	<b>3,952,589</b>	<b>7,905,178</b>

**Stansbury Service Agency of Tooele County**

Financial Statement Report - Monthly with Percent

10 General Fund - 02/01/2026 to 02/28/2026

16.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
<b>Change In Net Position</b>						
<b>Revenue:</b>						
Taxes	3,219,588	18,222	55,067	1.71%	3,219,588	1.71%
Intergovernmental revenue	39,000	20,000	20,000	51.28%	39,000	51.28%
Charges for services	1,280,280	75,369	150,458	11.75%	1,280,280	11.75%
Interest	80,000	14,917	34,555	43.19%	80,000	43.19%
Miscellaneous revenue	21,154	831	1,792	8.47%	21,154	8.47%
Contributions and transfers	325,625				325,625	
<b>Total Revenue:</b>	<b>4,965,647</b>	<b>129,340</b>	<b>261,873</b>	<b>5.27%</b>	<b>4,965,647</b>	<b>5.27%</b>
<b>Expenditures:</b>						
<b>General government</b>						
Council	23,650	43	216	0.91%	23,650	0.91%
Administrative	724,400	30,325	67,097	9.26%	724,385	9.26%
<b>Total General government</b>	<b>748,050</b>	<b>30,368</b>	<b>67,313</b>	<b>9.00%</b>	<b>748,035</b>	<b>9.00%</b>
<b>Parks, recreation, and public property</b>						
Parks	1,379,600	60,848	106,862	7.75%	1,359,100	7.86%
Recreation Facilities	329,020	16,902	30,183	9.17%	335,020	9.01%
Golf Operations	947,320	46,886	84,241	8.89%	957,320	8.80%
Pro Shop	736,800	68,472	111,434	15.12%	738,800	15.08%
Pool	185,920	960	1,339	0.72%	185,920	0.72%
Library	27,960	1,351	2,249	8.04%	27,975	8.04%
Cemetery	30,385	1,184	1,829	6.02%	32,885	5.56%
Project Management	49,760	4,867	11,525	23.16%	49,760	23.16%
<b>Total Parks, recreation, and public prop</b>	<b>3,686,765</b>	<b>201,471</b>	<b>349,661</b>	<b>9.48%</b>	<b>3,686,780</b>	<b>9.48%</b>
Non Departmental Expenditures	250,329		250	0.10%	250,329	0.10%
Transfers	280,503				280,503	
<b>Total Expenditures:</b>	<b>4,965,647</b>	<b>231,839</b>	<b>417,224</b>	<b>8.40%</b>	<b>4,965,647</b>	<b>8.40%</b>
<b>Total Change In Net Position</b>		<b>(102,500)</b>	<b>(155,351)</b>			

**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**41 Capital Projects Fund - 02/01/2026 to 02/28/2026**  
**16.67% of the fiscal year has expired**

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	Current Period	YTD Balance
<b>Net Position</b>		
<b>Assets:</b>		
<b>Current Assets</b>		
Cash and cash equivalents	(670)	306,578
<b>Total Current Assets</b>	<b>(670)</b>	<b>306,578</b>
<b>Total Assets:</b>	<b>(670)</b>	<b>306,578</b>
<b>Liabilites and Fund Equity:</b>		
<b>Liabilities:</b>		
Current liabilities	4,762	12,884
<b>Total Liabilities:</b>	<b>4,762</b>	<b>12,884</b>
Equity - Paid In / Contributed	(299,126)	(293,694)
<b>Total Liabilites and Fund Equity:</b>	<b>(294,364)</b>	<b>(280,810)</b>
<b>Total Net Position</b>	<b>293,694</b>	<b>587,388</b>

**Stansbury Service Agency of Tooele County**

Financial Statement Report - Monthly with Percent

41 Capital Projects Fund - 02/01/2026 to 02/28/2026

16.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
<b>Change In Net Position</b>						
<b>Revenue:</b>						
Intergovernmental revenue	250,000				250,000	
Contributions and transfers	788,523				788,523	
<b>Total Revenue:</b>	<b>1,038,523</b>				<b>1,038,523</b>	
<b>Expenditures:</b>						
<b>Parks, recreation, and public property</b>						
Parks	210,000		358	0.17%	210,000	0.17%
Recreation Facilities	456,000				456,000	
Golf Operations	70,000				70,000	
Pro Shop	45,000				45,000	
Pool	57,000	5,432	5,432	9.53%	57,000	9.53%
<b>Total Parks, recreation, and public prop</b>	<b>838,000</b>	<b>5,432</b>	<b>5,789</b>	<b>0.69%</b>	<b>838,000</b>	<b>0.69%</b>
Transfers	200,523				200,523	
<b>Total Expenditures:</b>	<b>1,038,523</b>	<b>5,432</b>	<b>5,789</b>	<b>0.56%</b>	<b>1,038,523</b>	<b>0.56%</b>
<b>Total Change In Net Position</b>		<b>(5,432)</b>	<b>(5,789)</b>			

**Stansbury Service Agency of Tooele County**  
**Financial Statement Report - Monthly with Percent**  
**44 Impact Fees Fund - 02/01/2026 to 02/28/2026**  
**16.67% of the fiscal year has expired**

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	Current Period	YTD Balance
<b>Net Position</b>		
<b>Assets:</b>		
<b>Current Assets</b>		
Cash and cash equivalents	6,209	1,075,852
<b>Total Current Assets</b>	<b>6,209</b>	<b>1,075,852</b>
<b>Total Assets:</b>	<b>6,209</b>	<b>1,075,852</b>
<b>Liabilites and Fund Equity:</b>		
<b>Liabilities:</b>		
Current liabilities	27,069	32,619
<b>Total Liabilities:</b>	<b>27,069</b>	<b>32,619</b>
Equity - Paid In / Contributed	(1,064,094)	(1,043,234)
<b>Total Liabilites and Fund Equity:</b>	<b>(1,037,025)</b>	<b>(1,010,615)</b>
<b>Total Net Position</b>	<b>1,043,234</b>	<b>2,086,467</b>

**Stansbury Service Agency of Tooele County**

Financial Statement Report - Monthly with Percent

44 Impact Fees Fund - 02/01/2026 to 02/28/2026

16.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
<b>Change In Net Position</b>						
<b>Revenue:</b>						
Intergovernmental revenue	609,184				609,184	
Interest	40,000	2,647	5,503	13.76%	40,000	13.76%
Miscellaneous revenue	150,000	5,400	16,200	10.80%	150,000	10.80%
Contributions and transfers	619,912				619,912	
<b>Total Revenue:</b>	<b>1,419,096</b>	<b>8,047</b>	<b>21,703</b>	<b>1.53%</b>	<b>1,419,096</b>	<b>1.53%</b>
<b>Expenditures:</b>						
<b>General government</b>						
Administrative	46,000	12,688	12,688	27.58%	46,000	27.58%
<b>Total General government</b>	<b>46,000</b>	<b>12,688</b>	<b>12,688</b>	<b>27.58%</b>	<b>46,000</b>	<b>27.58%</b>
<b>Parks, recreation, and public property</b>						
Parks	1,373,096	16,220	18,305	1.33%	1,373,096	1.33%
<b>Total Parks, recreation, and public prop</b>	<b>1,373,096</b>	<b>16,220</b>	<b>18,305</b>	<b>1.33%</b>	<b>1,373,096</b>	<b>1.33%</b>
<b>Total Expenditures:</b>	<b>1,419,096</b>	<b>28,907</b>	<b>30,993</b>	<b>2.18%</b>	<b>1,419,096</b>	<b>2.18%</b>
<b>Total Change In Net Position</b>	<b>0</b>	<b>(20,860)</b>	<b>(9,289)</b>	<b>-11,611,550.00%</b>		

**Stansbury Service Agency of Tooele County**  
**Check Register**  
**All Bank Accounts - 02/01/2026 to 02/28/2026**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
3C Business Solutions	ACH	31791	01/15/2026	02/12/2026	21.75	Billing for CCTV	1052-311 - Security	
3C Business Solutions	ACH	31791	01/15/2026	02/12/2026	21.75	Billing for CCTV	1054-311 - Security	
					<b>\$43.50</b>			
Action Locksmith Inc	CC	02122026	02/12/2026	02/13/2026	112.50	Keys	1054-250 - Parks Facilities Maintenan	
					<b>\$112.50</b>			
AD WEAR	ACH	46377	02/13/2026	02/20/2026	20.26	Sweatshirt for Mechanic	1053-240 - Office supplies & PPE	
					<b>\$20.26</b>			
Adobe Inc	CC	02122026	02/12/2026	02/13/2026	21.37	Adobe Inc	1051-312 - IT expense	
					<b>\$21.37</b>			
Adobe Rock Products	ACH	50232	01/21/2026	02/20/2026	39.34	Crusher Fines	1053-254 - Sand/soil/seeds/materials	
Adobe Rock Products	ACH	50234	01/21/2026	02/20/2026	52.45	Crusher Fines	1053-254 - Sand/soil/seeds/materials	
Adobe Rock Products	ACH	50254	01/22/2026	02/20/2026	73.13	Crushed Rock	1053-254 - Sand/soil/seeds/materials	
Adobe Rock Products	ACH	50256	01/22/2026	02/20/2026	73.13	Crushed Rock	1053-254 - Sand/soil/seeds/materials	
Adobe Rock Products	ACH	50257	01/22/2026	02/20/2026	73.13	Crushed Rock	1053-254 - Sand/soil/seeds/materials	
Adobe Rock Products	ACH	50258	01/22/2026	02/20/2026	97.51	Crushed Rock	1053-254 - Sand/soil/seeds/materials	
Adobe Rock Products	ACH	50259	01/22/2026	02/20/2026	73.13	Crushed Rock	1053-254 - Sand/soil/seeds/materials	
					<b>\$481.82</b>			
Amazon	ACH	131F-XMLN-P4G	01/12/2026	02/12/2026	12.98	Highlighters	1053-240 - Office supplies & PPE	
Amazon	ACH	1334-GKYG-F73	01/16/2026	02/12/2026	147.36	Filters	1054-256 - Clubhouse Maintenance	
Amazon	ACH	136L-H6RT-3NVJ	01/13/2026	02/12/2026	91.86	Starter	1053-252 - Equipment Repairs & Mai	
Amazon	ACH	144G-CXL1-P671	01/12/2026	02/12/2026	8.90	Employee Only Signs	1051-240 - Office supplies & PPE	
Amazon	ACH	17QF-P1V3-DNC	01/20/2026	02/20/2026	254.04	Blades	1052-252 - Equipment Repairs/Maint	
Amazon	ACH	17V1-RLQT-GLM	01/13/2026	02/12/2026	172.62	Dry Mops, Cleaning wipes	1054-256 - Clubhouse Maintenance	
Amazon	ACH	1C4W-Y1DV-LVL	01/16/2026	02/12/2026	9.99	ethernet cable	1058-240 - Office supplies	
Amazon	ACH	1C4W-Y1DV-LVL	01/16/2026	02/12/2026	23.97	Carburetor	1053-252 - Equipment Repairs & Mai	
Amazon	ACH	1CVQ-NCHT-9FK	01/13/2026	02/12/2026	217.97	Office Chairs	1058-240 - Office supplies	
Amazon	ACH	1CVQ-NCHT-9KD	01/13/2026	02/12/2026	69.96	chainsaw chain	1052-252 - Equipment Repairs/Maint	
Amazon	ACH	1GT1-D6HG-JF6	01/20/2026	02/20/2026	26.19	Door Brush Sweeps	1054-256 - Clubhouse Maintenance	
Amazon	ACH	1J6J-XMR3-RDL	01/23/2026	02/20/2026	12.59	Tire Repair Kit	1058-252 - Equipment Repairs/Maint	
Amazon	ACH	1K7P-6R7F-J7T6	01/16/2026	02/12/2026	66.46	Filters	1054-256 - Clubhouse Maintenance	
Amazon	ACH	1K9D-P9DX-3F39	01/20/2026	02/20/2026	60.74	O Ring kit fits	1053-251 - Irrigation Repairs & Maint	
Amazon	ACH	1L9N-R11W-NJG	01/12/2026	02/12/2026	154.68	Paper Shredder	1051-240 - Office supplies & PPE	
Amazon	ACH	1LW1-M4HL-1T6	01/16/2026	02/12/2026	15.82	Red Paint Markers	1053-240 - Office supplies & PPE	
Amazon	ACH	1LW1-M4HL-6QN	01/16/2026	02/12/2026	132.92	Filters	1054-256 - Clubhouse Maintenance	
Amazon	ACH	1N9M-KTY6-71Y	01/16/2026	02/12/2026	72.19	Painters Tape	1054-256 - Clubhouse Maintenance	
Amazon	ACH	1N9M-KTY6-71Y	01/16/2026	02/12/2026	126.86	Shaft	1053-252 - Equipment Repairs & Mai	
Amazon	ACH	1N9M-KTY6-71Y	01/16/2026	02/12/2026	325.12	dog Waste Bags, soap, spray bottles	1053-258 - Park Housekeeping	
Amazon	ACH	1QL6-9YYQ-4LM	01/05/2026	02/12/2026	10.99	Stamp for Tax Documents	1051-240 - Office supplies & PPE	
Amazon	ACH	1WF3-DQDK-6G	01/13/2026	02/12/2026	77.90	Dust mop treatment	1054-256 - Clubhouse Maintenance	
Amazon	ACH	1WPV-VJPX-F6F	01/05/2026	02/12/2026	8.90	Employees Only Sticker	1058-240 - Office supplies	
Amazon	ACH	1X9T-336T-JH3D	01/23/2026	02/20/2026	27.99	Grease fittings	1053-252 - Equipment Repairs & Mai	
Amazon	ACH	1YYG-XGN4-M1J	01/20/2026	02/20/2026	30.60	envelopes	1051-240 - Office supplies & PPE	
					<b>\$2,159.60</b>			
Big Jim's Carpet Cleaning	ACH	20250000854	01/29/2026	02/04/2026	190.00	Grout Cleaning for Bathroom	1054-256 - Clubhouse Maintenance	
					<b>\$190.00</b>			
Carlson Distributing Co, Inc	32559	11060117	02/04/2026	02/13/2026	223.57	Alcohol	1058-406 - Inventory, Alcohol	
					<b>\$223.57</b>			
Clyde Snow & Sessions	ACH	209187	01/22/2026	02/04/2026	1,820.00	email/phone calls with Brett and Jim about interloc	1051-310 - Professional services	
Clyde Snow & Sessions	ACH	209808	02/11/2026	02/27/2026	1,280.00	Work on Amended interlocal Agreement, escrow a	1051-310 - Professional services	
					<b>\$3,100.00</b>			
					<b>\$3,100.00</b>			

**Stansbury Service Agency of Tooele County  
Check Register  
All Bank Accounts - 02/01/2026 to 02/28/2026**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Costco	CC	02102026	02/10/2026	02/11/2026	23.16	Annual Renewal Membership	1051-210 - Dues & Subscriptions	
Costco	CC	02102026	02/10/2026	02/11/2026	23.16	Annual Renewal Membership	1052-210 - Dues & Subscriptions	
Costco	CC	02102026	02/10/2026	02/11/2026	23.16	Annual Renewal Membership	1053-210 - Dues & Subscriptions	
Costco	CC	02102026	02/10/2026	02/11/2026	23.16	Annual Renewal Membership	1055-210 - Dues & Subscriptions	
Costco	CC	02102026	02/10/2026	02/11/2026	23.16	Annual Renewal Membership	1056-210 - Dues & Subscriptions	
Costco	CC	02102026	02/10/2026	02/11/2026	23.18	Annual Renewal Membership	1058-210 - Dues & Subscriptions	
Costco	CC	02212026	02/21/2026	02/21/2026	6.97	Food for training	1051-331 - Safety Training	
Costco	CC	02212026	02/21/2026	02/21/2026	6.97	Food for training	1052-331 - Safety Training	
Costco	CC	02212026	02/21/2026	02/21/2026	6.97	Food for training	1053-331 - Safety Training	
Costco	CC	02212026	02/21/2026	02/21/2026	6.97	Food for training	1054-331 - Safety Training	
Costco	CC	02212026	02/21/2026	02/21/2026	6.98	Food for training	1058-331 - Safety Training	
Costco	CC	1263664555	02/11/2026	02/12/2026	1,542.54	Washer and Drying for CH	1054-256 - Clubhouse Maintenance	
Costco	CC	20260205	02/05/2026	02/06/2026	15.58	water	1053-240 - Office supplies & PPE	
Costco	CC	20260205	02/05/2026	02/06/2026	66.90	Scotch Tape/5 Gallon Buckets/Indoor Mat	1058-240 - Office supplies	
Costco	CC	20260205	02/05/2026	02/06/2026	73.88	paper towels and toilet paper	1058-258 - Housekeeping	
Costco	CC	20260205	02/05/2026	02/06/2026	103.35	Gloves, trash bags	1053-258 - Park Housekeeping	
Costco	CC	20260205	02/05/2026	02/06/2026	260.10	candy	1058-410 - Inventory, food	
Costco	CC	20260218	02/19/2026	02/20/2026	7.79	water	1051-240 - Office supplies & PPE	
Costco	CC	20260218	02/19/2026	02/20/2026	33.38	Detergent	1054-256 - Clubhouse Maintenance	
Costco	CC	20260218	02/19/2026	02/20/2026	45.18	Trash Bags	1058-258 - Housekeeping	
Costco	CC	20260218	02/19/2026	02/20/2026	356.88	candy and protein bars	1058-410 - Inventory, food	
					<b>\$2,679.42</b>			
Danny's Electric Motors	CC	02122026	02/12/2026	02/13/2026	169.95	Pool Pump Rebuild	417201 - Swimming pool equipment	
Danny's Electric Motors	CC	0700026	02/19/2026	02/20/2026	874.25	Pool Pump	417201 - Swimming pool equipment	
					\$1,044.20			
					<b>\$1,044.20</b>			
Daphne's Headcovers	32564	0366808-IN	01/30/2026	02/25/2026	998.58	Club Covers	1058-415 - Inventory, Pro Shop	
					<b>\$998.58</b>			
Descript	CC	02192026	02/19/2026	02/19/2026	25.68	Transcript Program	1051-312 - IT expense	
					<b>\$25.68</b>			
Desmarais, Germaine	ACH	02202026	02/20/2026	02/27/2026	20.00	Background Check	1056-610 - Miscellaneous	
					<b>\$20.00</b>			
Ditch Witch of the Rockies	CC	P54356	02/05/2026	02/06/2026	241.94	Unloader Kit	1053-252 - Equipment Repairs & Mai	
					<b>\$241.94</b>			
DLL Finance LLC	ACH	02022026	01/28/2026	02/02/2026	5,766.60	Golf Cart Rental	1058-741 - Equipment Rental	
					<b>\$5,766.60</b>			
Enbridge	ACH	Feb2026	02/04/2026	02/27/2026	292.87	Golf Course Maintenance Bdg	1052-271 - Natural gas	
Enbridge	ACH	Feb2026a	02/04/2026	02/27/2026	820.28	Clubhouse	1054-274 - Natural gas - Clubhouse	
Enbridge	ACH	Feb2026b	02/04/2026	02/27/2026	18.25	Lakeview Pool	1055-271 - Natural gas	
Enbridge	ACH	Feb2026c	02/04/2026	02/27/2026	315.98	Pro Shop	1058-271 - Natural gas	
					<b>\$1,447.38</b>			
Ensign Engineering	ACH	130016	01/19/2026	02/27/2026	2,600.00	Design Drawings for Pool Lift Pump	1051-310 - Professional services	
Ensign Engineering	ACH	130126	01/21/2026	02/27/2026	1,500.00	Parcel Survey South of Maverick	1051-310 - Professional services	
					<b>\$4,100.00</b>			
FDMS	ACH	021026	02/10/2026	02/10/2026	128.40	FDMS Merchant Fees	1051-621 - Bank fees	
					<b>\$128.40</b>			
Fiserv - Clover	ACH	021126	02/11/2026	02/11/2026	25.48	Bank Fees	1051-621 - Bank fees	
					<b>\$25.48</b>			
General Distribution Company	ACH	3878206	02/05/2026	02/12/2026	203.34	Alcohol	1058-406 - Inventory, Alcohol	
					<b>\$203.34</b>			

**Stansbury Service Agency of Tooele County**  
**Check Register**  
**All Bank Accounts - 02/01/2026 to 02/28/2026**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Go Daddy Email Account	ACH	02102026	02/10/2026	02/10/2026	23.19	Stansburypark domain renewal	1051-312 - IT expense	
					<b>\$23.19</b>			
Home Depot	ACH	10016	12/17/2025	02/27/2026	478.55	Painters Tape/40GAL/4500 W	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	1022246	12/26/2025	02/27/2026	54.26	MDF Board/Paint	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	2015277	12/05/2025	02/27/2026	135.69	Padlocks/Spackling/Stops Rust Spray Paint/Brush/	1052-250 - Facility Maintenance	
Home Depot	ACH	2054343	12/05/2025	02/27/2026	37.47	Aluminum	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	2524653	12/05/2025	02/27/2026	184.43	Flat washer/fender washer/12 HG spike	1053-250 - Parks & Greenbelts Maint	
Home Depot	ACH	4020515	12/03/2025	02/27/2026	10.95	Stakes/Gorilla Glue	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	6020379	12/01/2025	02/27/2026	63.82	Battery/contractor bags	1052-251 - Irrigation Repairs & Maint	
Home Depot	ACH	7010266	12/20/2025	02/27/2026	84.64	Steel Framing/nails/paint/tie plates	1058-250 - Proshop Maintenance	
Home Depot	ACH	7623830	12/10/2025	02/27/2026	3.28	4 in roller frame	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	8021619	12/19/2025	02/27/2026	490.32	Baseboards/construction screws/single shot tool/joi	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	8022535	12/29/2025	02/27/2026	149.11	wall plates/pin punch kit/outlet 10pk/buckets/gaps	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	8062352	12/29/2025	02/27/2026	-17.98	REFUND - Outlet 10pk	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	8613006	12/29/2025	02/27/2026	19.98	Outlet 10pk	1054-256 - Clubhouse Maintenance	
Home Depot	ACH	8623728	12/09/2025	02/27/2026	17.48	Stops Rust spray paint	1053-250 - Parks & Greenbelts Maint	
Home Depot	ACH	8623728	12/09/2025	02/27/2026	45.54	Storage Boxes	1056-250 - Library Maintenance	
					<b>\$1,757.54</b>			
Home Depot	CC	02192026	02/19/2026	02/22/2026	273.42	Wall Mount Misting Fans	1055-740 - Small Equipment under \$	
					<b>\$2,030.96</b>			
Intermountain Golf Cars Inc	ACH	368842	09/26/2025	02/04/2026	135.67	ASM-Bag Hoop	1058-252 - Equipment Repairs/Maint	
					<b>\$135.67</b>			
JC Golf Accessories	32565	SI-213480	02/04/2026	02/25/2026	2,527.61	Tees	1058-415 - Inventory, Pro Shop	
					<b>\$2,527.61</b>			
Napa Auto Parts	ACH	060377	01/06/2026	02/20/2026	164.32	utility cloth	1053-252 - Equipment Repairs & Mai	
Napa Auto Parts	ACH	060622	01/08/2026	02/20/2026	115.15	Brake cleaner/	1053-252 - Equipment Repairs & Mai	
Napa Auto Parts	ACH	061249	01/13/2026	02/20/2026	81.50	grease cart/headlights/oil	1053-252 - Equipment Repairs & Mai	
Napa Auto Parts	ACH	061581	01/15/2026	02/20/2026	364.33	Air, fuel and oil filters	1053-252 - Equipment Repairs & Mai	
Napa Auto Parts	ACH	061632	01/16/2026	02/20/2026	34.94	Air Filters	1053-252 - Equipment Repairs & Mai	
Napa Auto Parts	ACH	062313	01/16/2026	02/20/2026	101.56	Front Disc Brakes	1053-252 - Equipment Repairs & Mai	
Napa Auto Parts	ACH	062382	01/16/2026	02/20/2026	11.63	Grease Fitting	1053-252 - Equipment Repairs & Mai	
Napa Auto Parts	ACH	062687	01/26/2026	02/20/2026	59.01	V-Belt	1052-252 - Equipment Repairs/Maint	
					<b>\$932.44</b>			
PEHP Group Insurance	ACH	124184648	01/20/2026	02/11/2026	257.70	Jan Life Ins.	102108 - Accrued life insurance	
PEHP Group Insurance	ACH	703919	01/16/2026	02/05/2026	18,394.80	Feb Health Insurance	102104 - Accrued health insurance	
					<b>\$18,652.50</b>			
Pepsi Beverages Company	ACH	50686313	01/22/2026	02/04/2026	765.13	energy drink, Juice, soda, water	1058-410 - Inventory, food	
					<b>\$765.13</b>			
Rhinehart Oil	ACH	IN-048426-26	01/15/2026	02/04/2026	480.75	Gas	1052-280 - Fuel	
					<b>\$480.75</b>			
RMT	ACH	P54838	12/26/2025	02/12/2026	1,301.45	Front Fork DSL	1053-252 - Equipment Repairs & Mai	
					<b>\$1,301.45</b>			
Rocky Mountain Power	ACH	022026	02/05/2026	02/27/2026	11.21	Delgada Detention Basin	1053-270 - Electricity - Misc Meters	
					<b>\$11.21</b>			
Safford Equipment Co	CC	02092026	02/09/2026	02/10/2026	56.55	Lawn Mower Belt	1053-252 - Equipment Repairs & Mai	
					<b>\$56.55</b>			
SLCC Professional Development	CC	02102026	02/10/2026	02/11/2026	230.00	CPO Operator Training - Smith, Gordon	1055-330 - Training	
SLCC Professional Development	CC	02102026a	02/10/2026	02/11/2026	230.00	CPO Operator Training - Snodgrass, Richard	1055-330 - Training	
					<b>\$460.00</b>			

**Stansbury Service Agency of Tooele County  
Check Register  
All Bank Accounts - 02/01/2026 to 02/28/2026**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Smith Food	CC	20260226	02/26/2026	02/27/2026	11.95	Food for Safety Training Lunch	1051-331 - Safety Training	
Smith Food	CC	20260226	02/26/2026	02/27/2026	11.95	Food for Safety Training Lunch	1052-331 - Safety Training	
Smith Food	CC	20260226	02/26/2026	02/27/2026	11.95	Food for Safety Training Lunch	1053-331 - Safety Training	
Smith Food	CC	20260226	02/26/2026	02/27/2026	11.95	Food for Safety Training Lunch	1058-331 - Safety Training	
					<u>\$47.80</u>			
					<b>\$47.80</b>			
Stansbury Park Improvement District	32563	1518	02/20/2026	02/25/2026	50.00	Attorney Fees for Water Right Reimb	1051-310 - Professional services	
Stansbury Park Improvement District	32563	1519	02/20/2026	02/25/2026	256.94	1/2 of gas for shop	1053-271 - Natural gas	
Stansbury Park Improvement District	32563	Jan2026	02/05/2026	02/25/2026	5.85	Pool	1055-273 - Water	
Stansbury Park Improvement District	32563	Jan2026	02/05/2026	02/25/2026	23.73	Cemetery	1057-273 - Water	
Stansbury Park Improvement District	32563	Jan2026	02/05/2026	02/25/2026	39.14	Clubhouse	1054-276 - Water - Clubhouse	
Stansbury Park Improvement District	32563	Jan2026	02/05/2026	02/25/2026	85.72	Pro Shop Water	1058-273 - Water	
Stansbury Park Improvement District	32563	Jan2026	02/05/2026	02/25/2026	334.61	Golf Course	1052-273 - Water	
Stansbury Park Improvement District	32563	Jan2026	02/05/2026	02/25/2026	1,424.23	Rec and Greenbelt	1053-273 - Water	
					<u>\$2,220.22</u>			
					<b>\$2,220.22</b>			
Taylor Made	ACH	38783428	12/30/2025	02/12/2026	797.74	Custom Driver and Fairway	1058-415 - Inventory, Pro Shop	
					<u>\$797.74</u>			
Titleist	ACH	922138825	01/22/2026	02/20/2026	1,073.10	Hats	1058-415 - Inventory, Pro Shop	
Titleist	ACH	922165203	01/28/2026	02/27/2026	196.64	Spring Beanies	1058-415 - Inventory, Pro Shop	
					<u>\$1,269.74</u>			
					<b>\$1,269.74</b>			
Tooele County Solid Waste	32566	11470	01/31/2026	02/25/2026	14.00	yard waste small	1053-260 - Waste/Trash	
					<u>\$14.00</u>			
Tooele Transcript Bulletin	32560	20260203	02/03/2026	02/13/2026	110.00	3 year subscription renewal	1051-210 - Dues & Subscriptions	
					<u>\$110.00</u>			
Tractor Supply	CC	02132026	02/13/2026	02/15/2026	9.98	spark plugs	1053-252 - Equipment Repairs & Mai	
Tractor Supply	CC	02172026	02/17/2026	02/18/2026	8.97	Anti Freeze	1052-250 - Facility Maintenance	
Tractor Supply	CC	02232026	02/23/2026	02/24/2026	24.99	Tire Picker	1058-252 - Equipment Repairs/Maint	
					<u>\$43.94</u>			
					<b>\$43.94</b>			
US Bank	ACH	573681780	01/21/2026	02/12/2026	100.83	Yearly Property Tax	1051-741 - Equipment Rental	
US Bank	ACH	573681780	01/21/2026	02/12/2026	243.77	Printer for Office	1051-741 - Equipment Rental	
					<u>\$344.60</u>			
					<b>\$344.60</b>			
Utah Cemetery and Parks Associatio	CC	021926	02/19/2026	02/19/2026	275.00	Utah Cemetery conference	1057-330 - Training	
					<u>\$275.00</u>			
Utah Golf Course Superintendents A	CC	02212026	02/21/2026	02/22/2026	85.00	Conference	1052-330 - Training	
					<u>\$85.00</u>			
Utah Local Governments Trust	ACH	1624077	01/05/2026	02/04/2026	2,020.09	Workers Comp	1051-510 - Insurance	
					<u>\$2,020.09</u>			
Utah State Tax Commission	ACH	01312026	01/31/2026	02/27/2026	117.65		1054-520 - Rental Sales tax - payable	
Utah State Tax Commission	ACH	01312026	01/31/2026	02/27/2026	4,935.95		1058-520 - Pro Shop Sales tax - paya	
					<u>\$5,053.60</u>			
					<b>\$5,053.60</b>			
Vivint	ACH	021726	02/17/2026	02/17/2026	52.16	Park and Rec Security	1054-311 - Security	
Vivint	CC	02092026	02/09/2026	02/10/2026	62.15	Pool Security	1055-311 - Security	

**Stansbury Service Agency of Tooele County  
Check Register  
All Bank Accounts - 02/01/2026 to 02/28/2026**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Vivint	CC	02092026A	02/09/2026	02/10/2026	72.15	Pro Shop Security	1058-311 - Security	
					<b>\$186.46</b>			
Wen	CC	20260204	02/04/2026	02/04/2026	32.16	Throttle Cable	1053-252 - Equipment Repairs & Mai	
					<b>\$32.16</b>			
Zion's bank	ACH	787421	01/28/2026	02/18/2026	1,616.63	Rough Mower	1052-741 - Equipment Rental	
Zion's bank	ACH	788073	02/04/2026	02/25/2026	1,848.05	Tri Plex	1052-741 - Equipment Rental	
					\$3,464.68			
					<b>\$3,464.68</b>			
					<b>\$66,376.13</b>			

**Stansbury Service Agency of Tooele County**  
**Journal Register - 02/01/2026 to 02/28/2026**

Journal			Debit Amount	Credit Amount
Account No.	Account Name	Entry Description	Debit Amount	Credit Amount
<b>Number:</b> 612				
<b>Date:</b> 02/13/2026				
<b>Code:</b>				
<b>Description:</b> RECLASS 54-125 (Clubhouse Maintenance) to 54-126 (Clubhouse Housekeeping)				
10 54-125	Clubhouse Maintenance wage	RECLASS 54-125 (Clubhouse Maintenance) to 54-1		864.00
10 54-126	Clubhouse Housekeeping wag	RECLASS 54-125 (Clubhouse Maintenance) to 54-1	864.00	
			<b>\$864.00</b>	<b>\$864.00</b>
<b>Number:</b> 613				
<b>Date:</b> 02/01/2026				
<b>Code:</b>				
<b>Description:</b> RECLASS OnCall Wage from 53-122 & 54-116 to 54-127				
10 53-122	Irrigation Repairs & Maintenanc	RECLASS OnCall Wage from 53-122 & 54-116 to 5		550.00
10 54-116	Maintenance Facilities Supervi	RECLASS OnCall Wage from 53-122 & 54-116 to 5		1,100.00
10 54-127	Oncall Wage	RECLASS OnCall Wage from 53-122 & 54-116 to 5	1,650.00	
			<b>\$1,650.00</b>	<b>\$1,650.00</b>
<b>Number:</b> 615				
<b>Date:</b> 02/15/2026				
<b>Code:</b>				
<b>Description:</b> RECLASS 51-120 to 51-115				
10 51-120	Seasonal	RECLASS 51-120 to 51-115		1,818.00
10 51-115	Hourly	RECLASS 51-120 to 51-115	1,818.00	
			<b>\$1,818.00</b>	<b>\$1,818.00</b>
<b>Number:</b> 616				
<b>Date:</b> 02/01/2026				
<b>Code:</b>				
<b>Description:</b> RECLASS 102160 (EMOD Grant) to 104253 (Special Event - Community)				
10 2160	Deferred revenue - grants	RECLASS 102160 (EMOD Grant) to 104253 (Speci	20,000.00	
10 4606	Tooele Co Health Dept - EMO	RECLASS 102160 (EMOD Grant) to 104253 (Speci		20,000.00
			<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>Number:</b> 624				
<b>Date:</b> 02/28/2026				
<b>Code:</b>				
<b>Description:</b> RECLASS for Sales Discount Given from 58-520 to 4401				
10 58-520	Pro Shop Sales tax - payable	RECLASS for Sales Discount Given from 58-520 to	103.40	
10 4401	Golf Green Fees	RECLASS for Sales Discount Given from 58-520 to		103.40
			<b>\$103.40</b>	<b>\$103.40</b>
			<b>\$24,435.40</b>	<b>\$24,435.40</b>

## **STANSBURY SERVICE AGENCY**

### **RESOLUTION NO. 2026-03**

#### **AN ORDINANCE ADOPTING AN IMPACT FEE FACILITIES PLAN AND IMPACT FEE ANALYSIS AND IMPOSING CERTAIN IMPACT FEES; PROVIDING FOR THE CALCULATION AND COLLECTION OF SUCH FEES; PROVIDING FOR APPEAL, ACCOUNTING, AND SEVERABILITY OF THE SAME; AND OTHER RELATED MATTERS**

**WHEREAS**, On November 25, 2025, the Stansbury Service Agency (the “Service Agency”) posted notice as to its intention to prepare an impact fee facilities plan (“IFFP”) and impact fee analyses (“IFA”) related to facilities utilized in providing park services, and invited all interested persons to participate in the impact fee preparation process, consistent with the requirements of the Utah Impact Fees Act, Utah Code Annotated (“UCA”) §11-36a-101 et seq (the “Impact Fees Act”), and specifically Sections 11-36a-501 and 11-36a-503 of said Act; and

**WHEREAS**, the Service Agency is an interlocal agency created by that certain Interlocal Agreement Creating the Stansbury Service Agency, dated August 2, 1992, entered into by and between the Stansbury Recreation Service Area of Tooele County (the “Recreation Service Area”), and the Stansbury Greenbelt Service Area of Tooele County (the “Greenbelt Service Area”), pursuant to authority of the Utah Interlocal Cooperation, UCA §11-13-101 et seq. (the “Interlocal Act”), which agreement has been amended and restated by and pursuant to that certain Amended and Restated Interlocal Agreement by and between the Recreation Service Area and the Greenbelt Service Area dated April 8, 2026 (the “Amended Interlocal Agreement”);

**WHEREAS**, the Amended Interlocal Agreement clarifies and specifically enumerates that the imposition of impact fees authorized pursuant to the Impact Fees Act is among the powers and purposes for which the Service Agency was established by the Recreation Service Area and the Greenbelt Service Area pursuant to the Amended Interlocal Agreement; and

**WHEREAS**, on March 25, 2026, the Service Agency posted notice of a public hearing on Utah’s Public Notice Website, the Service Agency’s Website, and at the Service Agency’s administrative building to consider the assumptions and conclusions of the Impact Fee Facilities Plans and the Impact Fee Analyses;

**WHEREAS**, the Service Agency Board (the “Board”), met in regular session on April 08, 2026, to convene a public hearing and to consider adopting the IFFP and IFA, imposing impact fees, providing for the calculation and collection of such fees, and providing for an appeal process, accounting and reporting method, and other related matters; and

**WHEREAS**, on March 11, 2026, EFG-Consulting LLC (the “Consultant”) certified their work under UCA section 11-36a-306(1);

**WHEREAS**, on April 08, 2026, after considering the input of the public and stakeholders and relying on the professional advice and certification of the Consultant, the Service Agency

adopted the findings, conclusions, and recommendations of the IFFP prepared by the Consultant, a copy of which is attached hereto as EXHIBIT “A” and incorporated herein by reference; and

**WHEREAS**, on March 11, 2026, the Consultant certified their work under UCA Section 11-36a-306(2);

**WHEREAS**, on March 25, 2026, a copy of the IFFP and IFA and the proposed Impact Fee Resolution, along with a summary of the analyses that were designated to be understood by a lay person, were made available to the public and deposited at the Service Agency’s Office and on the Service Agency Website; and

**WHEREAS**, on March 25, 2026, the Service Agency posted notice of the date, time, and place of the public hearing to consider the IFA in a public location and on the Utah Public Notices Website, and on the Service Agency Website; and

**WHEREAS**, on April 08, 2026, the Board held a public hearing regarding the IFA and the Impact Fee Ordinance; and

**WHEREAS**, the Consultant, in consultation with the Service Agency, prepared a schedule of impact fees for each type of development activity that specifies the amount of the impact fee to be imposed for each type of system improvement. A copy of such Schedule of Fees is attached hereto as EXHIBIT “B” and incorporated herein by reference; and

**WHEREAS**, after careful consideration and review of the comments at the public hearing, and relying upon the professional advice and certifications of the Consultant, the Board has determined that it is in the best interest of the Agency and the health, safety and welfare of the inhabitants residing within the area served by the Agency: (i) to adopt the findings and recommendations of the IFFP and IFA to address the impacts of development upon the facilities comprising the park system operated, managed and administered by the Agency; (ii) to adopt the IFFP as proposed; (iii) to approve the IFA as proposed; (iv) to adopt the impact fees as proposed; (v) to provide for the calculation and collection of such fees; and (vi) to provide for an appeal process, and an accounting and reporting method with respect to the same.

**NOW, THEREFORE, BE IT ORDAINED** by the Board as follows:

**Section 1. Findings.** The Board finds and determines as follows:

1.1. All required notices have been given and made, and public hearings conducted as required by the Impact Fees Act with respect to the IFFP, the IFA, and this Impact Fee Resolution (the “Resolution”).

1.2. Growth and development activities in the Service Agency will create additional demands on its infrastructure. The facility improvement requirements analyzed in the IFFP and the IFA are the direct result of additional facility needs arising from future development activities. The persons responsible for growth and development activities should pay a proportionate share of the costs of the facilities needed to serve the growth and development activity.

1.3. Impact fees are necessary to achieve an equitable allocation to the costs borne in the past and to be borne in the future, in comparison with the benefits already received and yet to be received.

1.4. In enacting and approving the IFA including the impact fees recommended and this Resolution, the Board has taken into consideration, and may consider on a case-by-case basis in the future, the future capital facilities and needs of the Service Agency, the capital financial needs of the Service Agency that are the result of the Service Agency's future facilities' needs, the distribution of the burden of costs to different properties within the Service Agency based on the use of the parks system of the Service Agency by such properties, the financial contribution of those properties and other properties similarly situated in the Service Agency at the time of computation of the required fee and prior to the enactment of this Resolution, all revenue sources available to the Service Agency, and the impact on future facilities that will be required by growth and new development activities in the Service Agency.

1.5. The provisions of this Resolution shall be liberally construed in order to carry out the purpose and intent of the Board in establishing the impact fee program.

## **Section 2. Definitions.**

2.1 Words and phrases that are defined in the Impact Fees Act shall have the same meaning in this Resolution.

2.2 "Service Agency Service Area" shall mean that geographic area consisting of the entire area served by the Service Area situated within the legal boundaries of the Recreation Service Area and the Greenbelt Service Area.

2.3 "Project Improvement" does not mean system improvement and includes, but is not limited to, those projects identified in the IFFP and the IFA for the benefit of growth.

## **Section 3. Approval and Approval of Impact Fees.**

3.1 Approval and Adoption of IFFA and IFA. The Board hereby approves and adopts the IFFA and the IFA, including the recommended impact fees attached thereto and the analyses reflected therein.

3.2 Adoption of Impact Fees. Impact fees are hereby approved and adopted as set forth in the Impact Fee Schedule, Exhibit B hereto.

## **Section 4. Impact Fee Calculations.**

4.1 Impact Fees. The impact fees imposed by this Resolution shall have one or two components, depending upon the fee: an equity buy-in and a future facilities impact fee. The Impact Fee shall be calculated as set forth below.

4.2 Developer Credits/Developer Reimbursements. A developer, including a school district or charter school, may be allowed to receive a credit against or proportionate reimbursement of impact fees if the developer dedicates land for a system improvement, builds and dedicates some or all of a system improvement, or dedicates a public facility that the Service Agency and the developer agree will reduce the need for a system improvement. A credit against

impact fees shall be granted for any dedication of land for, improvement to, or new construction of, any system improvements provided by the developer if the facilities are system improvements to the respective facilities, or are dedicated to the public and offset the need for an identified future improvement.

4.3 Adjustment of Fees. The Board may adjust either up (but not above the maximum allowable fee) or down the standard impact fees at the time the fee is charged in order to respond to an unusual circumstance in specific cases, to respond to a request for a prompt and individualized impact fee review for the development activity of the state, a school district, or a charter school and an offset or credit for a public facility for which an impact fee has been or will be collected, and to ensure that the fees are imposed fairly. The Board may adjust the amount of the fees to be imposed if the fee payer submits studies and data clearly showing that the payment of an adjusted impact fee is more consistent with the true impact being placed on the system.

4.4 Impact Fee Accounting. The Service Agency shall establish a separate interest-bearing ledger account for the cash impact fees collected pursuant to this Resolution. Interest earned on such an account shall be allocated to that account.

(a) Reporting. At the end of each fiscal year, the Service Agency shall prepare a report generally showing the source and amount of all monies collected, earned, and received by the fund or account and of each expenditure from the fund or account. The report shall also identify the impact fee fund by the year in which they were received, the project from which the funds were collected, the capital projects from which the funds were budgeted, and the projected schedule for expenditure, and be provided to the State Auditor on the appropriate form found on the State Auditor's Website.

(b) Impact Fee Expenditures. Funds collected pursuant to the impact fees shall be deposited in such account and only be used by the Service Agency to construct and upgrade the respective facilities to adequately service development activity or used as otherwise approved by law.

(c) Impact Fee Act Compliance. The Service Agency shall at all times otherwise comply with the accounting requirements set forth in Part 6 of the Impact Fees Act.

4.5 Refunds. The Service Agency shall refund any impact fee paid when:

(a) the fee payer has not proceeded with the development activity and has filed a written request with the Board for a refund within one (1) year after the impact fee was paid;

(b) the fees have not been spent or encumbered within six (6) years of the payment date; and

(c) no impact has resulted.

## **Section 5. Appeal.**

5.1 Any person required to pay an impact fee who believes the fee does not meet the requirements of the law may challenge the imposition of the fee in conformance with the provisions of Part 7 of the Impact Fees Act, including the following:

5.2 The person shall file a written request for information with the Board. Within two (2) weeks of the receipt of the request for information, the Service Agency shall provide the person or entity with a copy of the reports and with any other relevant information relating to the impact fee.

5.3 Any person or entity required to pay an impact fee imposed under this article, who believes the fee does not meet the requirements of law may request and be granted a full administrative appeal of that grievance. An appeal shall be made to the Board within thirty (30) calendar days of the date of the action complained of, or the date when the complaining person reasonably should have become aware of the action.

5.4 The notice of the administrative appeal to the Board shall be filed and shall contain the following information:

- (a) the person's name, mailing address, and daytime telephone number;
- (b) a copy of the written request for information and a brief summary of the grounds for appeal; and
- (c) the relief sought.

5.5 The Service Agency shall schedule the appeal before the Board no sooner than five (5) days and no later than fifteen (15) days from the date of the filing of the appeal. The written decision of the Board shall be made no later than thirty (30) days after the date the challenge to the fee is filed with the Service Agency and shall, when necessary, be forwarded to the appropriate officials for action.

## **Section 6. Impact Fee Exemptions and Adjustments**

6.1 "Public Purpose" Exemptions and Adjustments. The Board may, on a project-by-project basis, authorize exemption or adjustments to the Impact Fees due from development for those projects the Board determines to be of such benefit to the community as a whole to justify the exemption or adjustment. Such projects may include facilities being funded by the state, school districts, charter schools, low-income housing projects, facilities of a temporary nature, or other development activity with a broad public purpose, as provided in the Act. The Board may elect to grant an exemption of or adjust Impact Fees otherwise due in consideration of economic benefits to be received from the Development Activity. In considering impact fee exemptions for school districts and charter schools, school districts and charter schools shall qualify for the exemption or adjustment on the same basis.

6.2 Exemption Procedures. Applications for exemptions or adjustments are to be filed with the Agency at the time the applicant first requests the extension of service to the applicant's development or property.

**Section 7. Miscellaneous.**

7.1 Incorporation of Recitals and Exhibits. The recitals first set forth above and all Exhibits attached hereto are adopted and incorporated herein by reference as though fully set forth herein.

7.2 Severability. If any section, subsection, paragraph, clause or phrase of this Resolution shall be declared invalid for any reason, such decision shall not affect the remaining portions of this Resolution, which shall remain in full force and effect, and for this purpose, the provisions of this Resolution are declared to be severable.

7.3 Interpretation. This Resolution has been divided into sections, subsections, paragraphs and clauses for convenience only and the interpretation of this Resolution shall not be affected by such division or by any heading contained herein.

7.4 Effective Date. Except as otherwise specifically provided herein, this shall not repeal, modify or affect any Impact Fee of the District in existence as of the effective date of this Resolution, other than those expressly referenced in Section 1 above. All Impact Fees established, including amendments and modifications to previously existing Impact Fees, after the effective date of this Resolution shall comply with the requirements of this Resolution. This Resolution shall take effect ninety (90) days after the date hereof.

**ADOPTED AND APPROVED** this 08 day of April, 2026.

**STANSBURY SERVICE AGENCY**

By: \_\_\_\_\_  
Brett Palmer, Board Chair

Attested by:

\_\_\_\_\_  
Ingrid Swenson, Clerk

# **EXHIBIT A**

## **IFFP & IFA**

**EXHIBIT B**  
**Impact Fee Schedule**

Schedule	
Residential (per Unit)	Impact Fee
Single Family	\$ 3,854

## Stansbury Service Agency Work Planning Committee Meeting

**Date:** Thursday, April 2, 2026

**Location:** 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

**Time:** 5:00 PM

- I. Call to Order made by Brett Palmer at 5 PM
- II. Roll Call
  - A. Board Members
    1. Brett Palmer – Present
    2. Kasey Nobles – Present
    3. Wayne Nielson – Present
    4. John Wright – Present
  - B. Staff
    1. James Hanzelka – Present
    2. Shawn Chidester – Present
    3. Kellianne Rosemann – Present

### III. Discussion Items:

#### A. Review of Oscarson Bid Proposals

1. Three vendors submitted bids and participated in interviews for the project, including MGB+A Studio Place Collaborative and Blu Line Designs. The key at this point is to evaluate each proposal on technical approach, community engagement, planning, and documentation during the bid process through an open Q&A discussion. Teams were also asked to provide tentative cost information, which is not to be construed as a final bid, as that will be developed throughout the project's start-up phase. The bids were also evaluated for support capability throughout the build process. After evaluation, Blu Line Designs was identified as the best fit for the project, given prior familiarity with the project and potentially lower overall cost.

During the discussion, committee members inquired about the scope of services, and staff confirmed that the contract will include both design services and technical onsite oversight. The proposal outlines approximately three to four community Q&A sessions, followed by the development of a 3D rendering that will be presented during Stansbury Days. Upon receiving final approval, Blu Line Designs will prepare complete construction-ready documents to facilitate project bidding and/or phased implementation.

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Committee members also discussed concerns about prior experience with various contractors and ways to improve performance in this effort. The Planning Committee will present a formal recommendation to the Board to proceed with Blu Line Designs.

### **B. Update to Soundwall Trail Plans**

1. Updated plans have been distributed to the committee via email for review and approval. All comments and feedback must be addressed prior to submission to UDOT. Committee members agreed that plans should not move forward until fully reviewed and approved.

All committee feedback is requested by April 9, 2026.

### **C. Update on Standard Specification Drawing Bids**

1. A standard specification package for park-related construction projects was developed and issued for bid, resulting in proposals from Jones & DeMille in the amount of \$4,125.00, Blu Line Designs at \$3,400.00, and Ensign Engineering at \$1,650.00. After review, Ensign Engineering was identified as the most cost-effective and appropriate firm to complete the standard specifications package.

**Motion** Kasey Nobles made a motion to adjourn the Stansbury Service Work Planning Committee Meeting at 6:00 pm. Seconded by John Wright.

Vote as Follows:

Wayne Nielson – Aye; John Wright – Aye; Brett Palmer– Aye; Kasey Nobles – Aye. Motion Passed: Unanimously

Meeting Adjourned at 6:00 pm.

Approved this 8th day of April 2026.

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*Brett Palmer, Stansbury Service Agency Board Chair*



# Combined Meetings of the Stansbury Recreation, Stansbury Greenbelt Service Areas Board of Trustees, and the Stansbury Service Agency Board of Directors and Impact Fee Facilities Plan and Impact Fee Analysis for Parks Services Public Hearing

APRIL 08, 2026

# Agenda

## **Stansbury Service Agency Board of Directors Meeting**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. North Tooele County Fire District (NTCFD) Report
- V. Presentation: Presentation by Cody Deeter from EFG Consulting and discussion of the Impact Fees Facility Plan and Impact Fees Analysis
- VI. Close Meeting to Enter into Public Hearing

Presentation: Presentation by Cody Deeter from EFG Consulting and discussion of the Impact Fees Facility Plan and Impact Fees Analysis

# Impact Fee Facilities Plan and Impact Fee Analysis for Parks Services Public Hearing

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# Agenda

## **Impact Fee Facilities Plan and Impact Fee Analysis for Parks Services Public Hearing**

- I. Public Hearing about the Impact Fee Facilities Plan and Impact Fee Analysis for Parks Services
- II. Close Public Hearing

Motion to Adjourn the Stansbury Service Agency Board of Directors Meeting and enter into the Stansbury Recreation Service Area Board of Trustees Meeting

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# Stansbury Recreation Service Areas Board of Trustees

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APRIL 08, 2026

# Agenda

## **Stansbury Recreation Service Areas Board of Trustees Meeting**

- I. Call to Order
- II. Roll Call
- III. Public Comments
- IV. Action Items
  - A. 2026.04.01
    1. Board Review and possible approval of the Resolution 2026-01 Adopting that Certain Amended and Restated Interlocal Agreement (Creating the Stansbury Service Agency) and Related Matters

# Interlocal Agreement Motion

8 April 2026

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**“I MAKE A MOTION TO APPROVE THE RECREATION SERVICE AREA BOARD OF TRUSTEES RESOLUTION 2026-01, ADOPTING THAT CERTAIN UPDATED AND RESTATED INTERLOCAL AGREEMENT (CREATING THE STANSBURY SERVICE AGENCY) AND RELATED MATTERS.”**

Motion to Adjourn the Stansbury Recreation Service Area Board  
of Trustees Meeting and enter into the Stansbury Greenbelt  
Service Area Board of Trustees Meeting

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# Stansbury Greenbelt Service Areas Board of Trustees

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APRIL 08, 2026

# Agenda

## **Stansbury Greenbelt Service Areas Board of Trustees Meeting**

- I. Call to Order
- II. Roll Call
- III. Public Comments
- IV. Action Items
  - A. 2026.04.01
    1. Board Review and possible approval of the Resolution 2026-01 Adopting that Certain Amended and Restated Interlocal Agreement (Creating the Stansbury Service Agency) and Related Matters

# Interlocal Agreement Motion

8 April 2026

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**“I MAKE A MOTION TO APPROVE THE GREENBELT SERVICE AREA BOARD OF TRUSTEES RESOLUTION 2026-01 “ADOPTING THAT CERTAIN UPDATED AND RESTATED INTERLOCAL AGREEMENT (CREATING THE STANSBURY SERVICE AGENCY) AND RELATED MATTERS.”**

Motion to Adjourn the Stansbury Greenbelt Service Area Board  
of Trustees Meeting and enter into the Stansbury Service  
Agency Board of Directors Meeting

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# Stansbury Service Agency Board of Directors Board of Directors Meeting

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APRIL 08, 2026

## Stansbury Service Agency Board of Directors Meeting

- V. General Manager Updates:
  - A. Operations
  - B. Projects
  - C. Finances
- VI. Discussion Items:
  - A. Planning Committee Update
  - B. Discussion of the moving Board of Directors Meeting to 6 PM
- VII. Action Items:
  - A. 2026.04.01 A
    - 1. Board Review and possible approval of March 11, 2026, Board Meeting Minutes
  - B. 2026.04.02 A
    - 1. Board Review and possible approval of February Financial Statements, Purchases, and Journal Entries
  - C. 2026.04.03
    - 1. Board Review and possible approval of Resolution 2026-03, An ordinance adopting an impact fee facilities plan and impact fee analysis and imposing certain impact fees.
  - D. 2026.04.04
    - 1. Board Review and possible approval of Oscarson Park Contract Award
  - E. 2026.04.05
    - 1. Board Review and possible approval of April 2, 2026, Work Planning Committee Minutes

# Agenda

# Agenda

Board member reports and requests.

Motion to Adjourn

# GM Update

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# Operations

# Operations – Admin

8 April 2024

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Switched over to the new Vision timekeeping system from Pelorus

- Will allow better tracking of work by staff
  - Ability to switch between tasks during the work day.
  - Geofencing
  - Still a work in progress

Continuing to work on staffing issues

- Improving, but still need:
  - 4 Mow crew (including boat operator), 3 on facilities, and 2 irrigation
  - Most seasonals will come on in May

State Cyber Security Software Added to Agency Computers.

# Operations

8 April 2024

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All systems on Weather Trak are unwinterized

- Few initial start-up issues
- About 90% of systems throughout the park.
- Limited watering until necessary

Adding a weekend staffer to open some bathrooms around the park

- Village, Sandhill, Sagers, and Pickleball at Porter Way
- Will phase opening as the staff fills out

Looking for a weed harvester boat operator

Working on ground repair this summer

- Gopher Damage

# Operations - Pool

8 April 2024

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Re-routing of Backflush Effluent – Should be completed and tested by the weekend.

Replace the valve at the bottom of the pool

Fix lights in the pool to allow for night use.

- Electrical
- Lights

Pool staff are mainly hired

- Training of the lead guards
- Looking at the training of Water Safety Instructors last week in May.

# Projects

# Projects

8 April 2025

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## Pool Rerouting Project

- Significant issues with the ground in front of the clubhouse.
- Had to modify the outflow pipe by the pool mechanical building
- Contracted installation of connection to sewer manhole.

## Cache Valley should be finishing the electrical at Millpond

- Rocky Mountain Power inspections of the supply box

Spec Drawings submitted to Ensign for conversion to CAD drawings

# Proposed Areas for Concrete

8 April 2026



Pool Area Ramp to New  
Access Point - \$3,400



Signage Area by Lake - \$3,200

Space Between Storage Shed and  
Clubhouse – New Library Dropbox -  
\$2,100

# Proposed Area to Resod



Finances

# Finances

8 April 2025

**Stansbury Service Agency of Tooele County  
Cash Summary  
All Bank Accounts as of 03/31/2026**

Description	Amount
Zions Checking - General 0370	\$72,535.52
CFCU Checking - 2948398	\$1,592.71
PTIF 3124 General Account	\$4,388,226.34
PTIF 1159 Impact Fees	\$906,843.17
Stripe	\$5,097.78
UNDEPOSITED PAYMENTS	\$23,407.29

**General Ledger Cash Total:**

**Operational Funds Available: \$4,490,859**

**\$5,397,702.81**

# Golf Course Revenue Summary

As of thru February 2026

<b>GOLF USAGE REVENUE 2026 VS 2025 YEAR TO DATE (AS OF 28 FEBRUARY 2026)</b>							
	<b>2025 Units</b>	<b>2026 Units</b>	<b>Percent Increase</b>	<b>2025 Revenue</b>	<b>2026 Revenue</b>	<b>Percent Increase</b>	
Greens Fees	592	2540	329%	\$7,635	\$42,518	457%	
Cart Rental	348	1816	422%	\$2,909	\$18,947	551%	
Driving Range	58	362	524%	\$336	\$2,082	520%	
Season Passes	45	93	107%	\$33,910	\$68,709	103%	
Punch Passes	2	6	200%	\$472	\$1,740	269%	
Alcohol Sales	115	573	398%	\$308	\$1,610	423%	
Pro Shop Sales	69	633	817%	\$763	\$5,702	647%	
Snack Bar	144	764	431%	\$384	\$2,005	422%	
Pavilion Rentals	0	0	0%	\$0	\$0	0%	
Tournaments	0	0	0%	\$0	\$0	0%	
<b>TOTAL</b>				<b>\$46,716</b>	<b>\$143,313</b>	<b>207%</b>	

# Golf Course Revenue Summary

As thru March 2026

<b>GOLF USAGE REVENUE 2026 VS 2025 YEAR TO DATE (AS OF 31 March 2026)</b>						
	<b>2025 Units</b>	<b>2026 Units</b>	<b>Percent Increase</b>	<b>2025 Revenue</b>	<b>2026 Revenue</b>	<b>Percent Increase</b>
Greens Fees	2729	6029	121%	\$41,559	\$94,755	128%
Cart Rental	1751	3809	118%	\$17,208	\$40,525	136%
Driving Range	550	1198	118%	\$3,050	\$6,752	121%
Season Passes	115	134	17%	\$77,867	\$98,550	27%
Punch Passes	7	14	100%	\$2,035	\$4,387	116%
Alcohol Sales	745	1608	116%	\$6,988	\$14,526	108%
Pro Shop Sales	745	1608	116%	\$6,988	\$14,526	108%
Snack Bar	1071	2247	110%	\$3,144	\$7,398	135%
Pavilion Rentals	0	0	0%	\$0	\$0	0%
Tournaments	114	240	111%	\$3,145	\$5,830	0%
<b>TOTAL</b>				<b>\$161,984</b>	<b>\$287,250</b>	<b>77%</b>

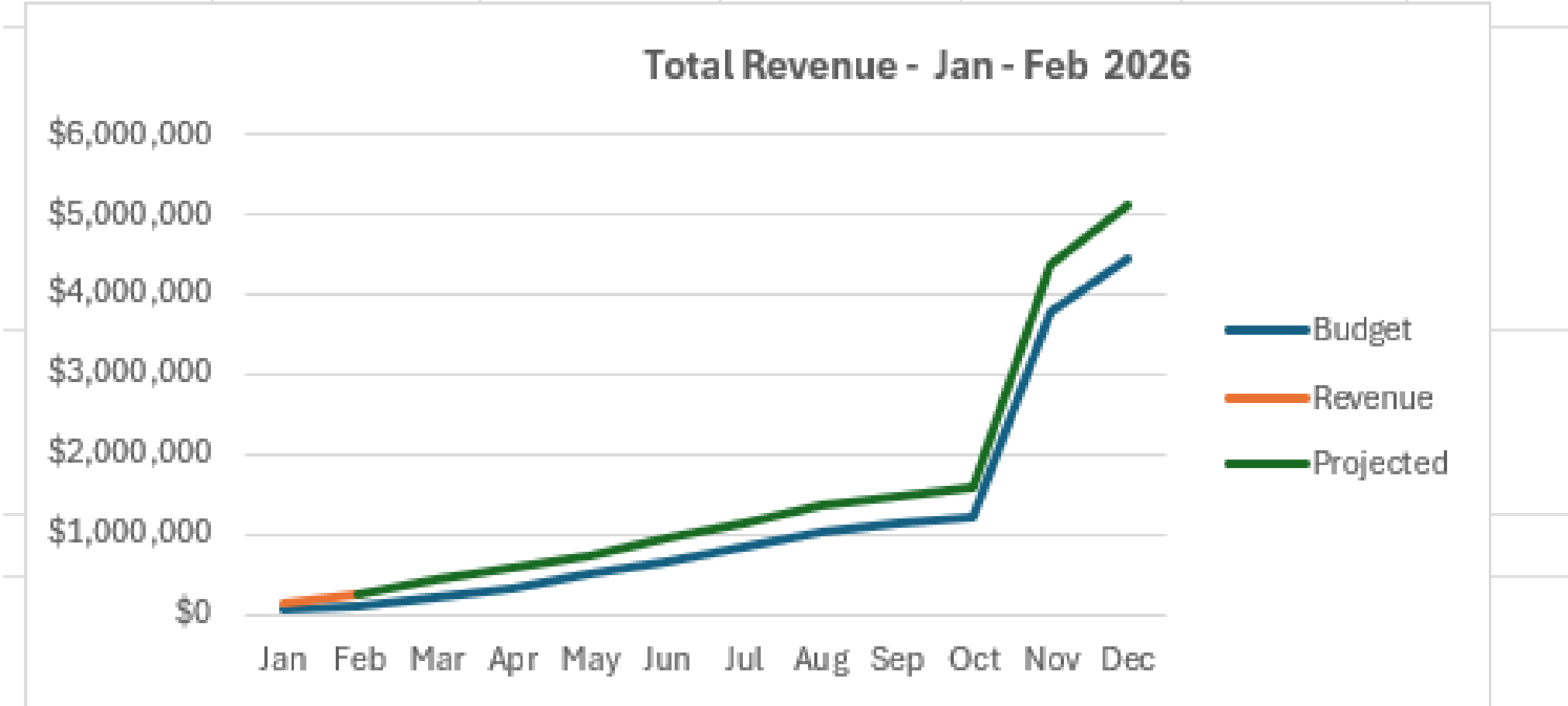
# Finances - Revenue

January - February 2025

REVENUE - JAN THRU FEB 2026										
	APPROVED Annual Budget	Planned Revenue to Date	Actual Revenue to Date	Variation in Actual From Expected to Date	Percent Variance from Estimated to Date	Revenue Expected in Budget	Estimated Revenue	Estimated Total Revenue	Anticipated Variance from Approved Budget	Percent Variance Anticipated at the End of the Year
	From Accounting Software (BUD)	From Budget Spreadsheet (CUM BUD)	From Revenue Report (CUM ACT)	(CUM ACT - CUM BUD) (CUM VAR)	(CUM VAR/ CUM BUD) % (%CUMVAR)	(BUD - CUM ACT) (REMF)	GM Estimate (ETC)	(CUM ACT + ETC) (EAC)	(BUD - EAC) (VAR)	(VAR/BUD) (%VAR)
Department	(BUD)	(CUM BUD)	(CUM ACT)	(CUM VAR)	(%CUMVAR)	(REMF)	(ETC)	(EAC)	(VAR)	(%VAR)
General Gover	\$3,693,567	\$40,130	\$111,434	\$71,304	178%	\$3,582,133	\$3,653,437	\$3,764,871	\$71,304	2%
Golf Course	\$1,080,100	\$57,246	\$143,313	\$86,067	150%	\$936,787	\$1,022,854	\$1,166,167	\$86,067	8%
Parks and Rec	\$93,400	\$7,124	\$3,514	-\$3,610	-51%	\$89,886	\$87,276	\$90,790	-\$2,610	-3%
Pool	\$72,500	\$0	\$0	\$0	N/A	\$72,500	\$72,500	\$72,500	\$0	0%
Library	\$4,080	\$0	\$6	\$6	N/A	\$4,074	\$4,080	\$4,086	\$6	0%
Cemetery	\$22,000	\$4,000	\$3,000	-\$1,000	-25%	\$19,000	\$19,000	\$22,000	\$0	0%
<b>Total</b>	<b>\$4,965,647</b>	<b>\$108,500</b>	<b>\$261,267</b>	<b>\$152,767</b>	<b>141%</b>	<b>\$4,704,380</b>	<b>\$4,859,147</b>	<b>\$5,120,414</b>	<b>\$154,767</b>	<b>3%</b>

# Finances - Revenue

January - February 2025



# Finances - Expenses

January - February 2025

EXPENSES - JAN THRU FEB 2026										
	APPROVED Annual Budget	Planned Expenses to Date	Actual Expenses to Date	Variation in Actual From Expected to Date	Percent Variance from Estimated to Date	Funds Remaining to do Expected Work	Estimated Expenses to do Remaining Work	Estimated Total Expense to do Work	Anticipated Variance from Approved Budget	Percent Variance Anticipated at the End of the Year
	From Accounting Software	From Budget Spreadsheet	From Expense Report	(CUM ACT - CUM BUD)	(CUM VAR/ CUM BUD) %	(BUD - CUM ACT)	GM Estimate	(CUM ACT + ETC)	(BUD - EAC)	(VAR/BUD)
Department	(BUD)	(CUM BUD)	(CUM ACT)	(CUM VAR)	(%CUMVAR)	(REMF)	(ETC)	(EAC)	(VAR)	(%VAR)
General Government	\$748,050	\$93,495	\$63,739	\$29,756	32%	\$684,311	\$654,555	\$718,294	\$29,756	4%
Golf Course	\$1,684,120	\$185,167	\$182,628	\$2,539	1%	\$1,501,492	\$1,498,953	\$1,681,581	\$2,539	0%
Parks and Rec	\$1,772,780	\$128,545	\$145,953	(\$17,408)	-14%	\$1,626,827	\$1,644,235	\$1,790,188	(\$17,408)	-1%
Pool	\$185,920	\$508	\$1,254	(\$746)	-147%	\$184,666	\$185,412	\$186,666	(\$746)	0%
Library	\$27,960	\$3,442	\$2,248	\$1,194	35%	\$25,712	\$24,518	\$26,766	\$1,194	4%
Cemetery	\$30,385	\$2,768	\$1,828	\$940	34%	\$28,557	\$27,617	\$29,445	\$940	3%
Capital Repairs	\$250,329	\$4,499	\$250	\$4,249	94%	\$246,080	\$245,830	\$246,080	\$4,249	2%
<b>Total</b>	<b>\$4,699,544</b>	<b>\$418,423</b>	<b>\$397,900</b>	<b>\$20,523</b>	<b>5%</b>	<b>\$4,297,645</b>	<b>\$4,281,120</b>	<b>\$4,679,020</b>	<b>\$20,524</b>	<b>0%</b>

# Discussion Items

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# Planning Committee Update

# Oscarson Park Design/Build

## Proposal Evaluation

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Proposal is to provide a complete design, with public input, bidding documents, plans, and build support

Initial Proposal of 10 firms was reduced to the final 4 based on initial submissions

Team formed to hold in-person interviews with firms to look at tentative proposals for the contract.

G. Brown dropped from consideration at their request

Presentation/Interviews held on 25 March with all 3 firms

# Oscarson Park Design/Build

## Proposal Evaluation

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### Evaluation Criteria:

- Technical Proposal:
  - Technical Capability
  - Community involvement plan
  - Schedule
  - Cost (in general terms)
- Fit of plan with scope and expectation.
- Past execution experience

# Oscarson Park Design/Build

## Proposal Evaluation

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### Evaluation of 3 Firms

- All 3 appeared to have the capability to do the job
- Place Collective appeared not to be a good fit because of the scope and limited Engineering
- Blu line and MGB+A appeared to be very close in terms of capability
- Of the two, the Blu line team costs appeared lower
- Blu line proposal was the only one to highlight 3D modeling
- Two members preferred the Blu line proposal based on fit
- One member preferred MBG+A in terms of completeness of the proposal
- The group decided to recommend Blu line as the choice
- Decision presented to the Planning Committee on 2 April, who agreed with the choice

# Soundwall Trail Build

## Final Design Review

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Plans, Bid Package, and Comment Sheet Received from Ensign on 2 April.

Initial presentation to Planning Committee on 2 April for Review

Review to be completed by planning committee members by 9 April.

UDOT Review After that.

Proposed final Plan review and selection at the 24 April meeting

# HVAC Unit for Pro Shop

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<b>PRO SHOP HVAC REPLACEMENT OPTIONS</b>		
Salmon	\$16,480	Dual Fuel Heat Pump Split System w/ Smart Thermostat
Trane	\$26,835	Single-Stage Split-System (Heat Pump)
	\$25,301	Split System Single Stage Cooling Outdoor Unit (more standard system)
Desert Development	\$14,146	Dual Fuel Heat Pump w/ Smart Thermostat
	\$18,690	Slim System (York 5 Ton Slim Line Heat Pump)
Archer	\$16,950	York 5 Ton Heat Pump

# Other Projects

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State Fire awarded a contract for a dry fire suppression system in the pro shop.

Bridge Rebuild Plan

Discussion of the moving  
Board of Directors Meeting  
to 6 pm

# Action Items

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2026.04.01

Board Review and possible approval of March 11, 2026, Board Meeting Minutes.

2026.04.02

Board Review and possible approval of February Financials, payments, and Journal Entries.

2026.04.03

Board Review and possible approval of Resolution 2026-03, An ordinance adopting an impact fee facilities plan and impact fee analysis and imposing certain impact fees.

2026.04.04

# Board Review and possible approval of Oscarson Park Contract Award

# Motion to Award Oscarson Park Design Contract

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**“I MAKE A MOTION TO AWARD THE OSCARSON PARK DESIGN AND ENGINEERING CONTRACT TO THE TEAM LED BY BLU LINE DESIGN ARCHITECTS.”**

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, and requests for future board actions.

# Board Member Reports and Discussion Items

# Motion to Adjourn