



STANSBURY

SERVICE AGENCY

Parks and Recreation

Combined Stansbury Recreation and Greenbelt Service Areas Board of Trustees and the Service Agency Board of Directors Meeting

Date: Wednesday, December 17th, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Stansbury Recreation Service Area Board of Trustees Meeting

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comments

Action Items:

- A. 2025.12.01 A
 - 1. Board Review and possible approval of Nov 12, 2025, Board Meeting Minutes.
- B. 2025.12.02 A
 - 1. Board Review and possible approval of Nov 12, 2025, Canvass Board Meeting Minutes.
- C. 2025.12.03 A
 - 1. Board Review and possible approval of Dec 10, 2025, Public Hearing Minutes.
- D. 2025.12.04 A
 - 1. Approval of Resolution 2025-02 Adopting the Stansbury Recreation Service Area 2026 Budget
- E. 2025.12.05 A
 - 1. Board Review and possible approval of 2026 Stansbury Recreation Service Area Meeting Schedule

Motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting

Stansbury Greenbelt Service Area Board of Trustees Meeting

- I. Call to Order
- II. Roll Call
- III. Public Comments

Action Items:

- A. 2025.12.01 A
 - 1. Board Review and possible approval of Nov 12, 2025, Board Meeting Minutes.
- B. 2025.12.02 A
 - 1. Board Review and possible approval of Dec 10, 2025, Public Hearing Minutes.



STANSBURY

SERVICE AGENCY

Parks and Recreation

C. 2025.12.03 A

1. Approval of Resolution 2025-02 Adopting the Stansbury Greenbelt Service Area 2026 Budget

D. 2025.12.04 A

1. Board Review and possible approval of 2026 Stansbury Greenbelt Service Area Meeting Schedule

Motion to Adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting

Stansbury Service Agency Board of Directors Meeting

I. Call to Order

II. Roll Call

III. Presentation: Youth Recognition presentation made by Stacy Smart

IV. Sheriff Update

V. Public Comments

VI. Review of Public Comments from the last meeting

Action Items:

A. 2025.12.04 A

1. Board Review and possible approval of December 10, 2025, Board Meeting Minutes

B. 2025.12.05 A

1. Board Review and possible approval of Resolution 2025-02 Amending the 2025 General Fund Budget

C. 2025.12.06 A

1. Board Review and possible approval of Resolution 2025-03 Adopting the Stansbury Service Agency 2026 Budget

D. 2025.12.07 A

1. Board Review and possible approval of 2026 Stansbury Service Agency Meeting Schedule

E. 2025.12.08 A

1. Board Review and possible approval of November Financial Statements, Purchases, and Journal Entries

F. 2025.12.09 A

1. Board Review and possible approval of 2025 Fraud Risk Assessment

G. 2025.12.10 A

1. Board Review and possible approval of 2026 Fee Schedule

H. 2025.12.11 A

1. Board Review and possible approval to remove Annual policies that do not conform to the current structure



STANSBURY

SERVICE AGENCY

Parks and Recreation

I. 2025.12.12 A

1. Board Review and possible approval of December 10, 2025, Public Hearing Minutes

Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

Motion to Adjourn

**COMBINED STANSBURY GREENBELT SERVICE AREA AND THE SERVICE AGENCY BOARD OF DIRECTORS
MEETING MINUTES**

Date: Wednesday, November 12, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Stansbury Service Agency Board of Directors Meeting

I. Order of Business

A. Call to Order by Brett Palmer at 7:01 pm.

B. Roll Call

1. Board Members

- a. Cassandra Arnell – Present
- b. John Wright – Present
- c. Kyle Shields – Present
- d. Brett Palmer – Present
- e. Ammon Jacobsmeyer – Present
- f. John Duval – Present; arrived at 7:06 pm

2. Staff

- a. James Hanzelka – Present
- b. Ingrid Swenson – Present
- c. Rebeca Snodgrass, M.Ed. – Present

C. Pledge of Allegiance led by Ammon Jacobsmeyer

D. General Manager Updates

II. Operations Update Reported by Jim Hanzelka –

i. Parks and Recreation

- i. **Parks.** Winterization of park's irrigation is complete; final tasks to be completed by November 15, 2025.
- ii. **Tree Trimming.** Arborists will review trimming plans with the crew by November 21, 2025.
- iii. **Pool Maintenance.** Two operations staff are on waitlist for a Certified Pool Operations Course scheduled for Spring 2026.
- iv. **Clubhouse.** Additional clubhouse maintenance has been added to ongoing responsibilities.
- v. **Weed Removal.** Weed removal boat is currently out of water, and motor replacement is required.

B. Parks and Recreation - Project Updates

- i. **Dawn's View Line Replacement.** A line break occurred beneath the roadway, resulting in a leak. Staff removed the damaged line, and the repair was completed as of November 12, 2025.
- ii. **Porter Way Park:** WeatherTRAK system installation expected to be completed by November 14, 2025.
- iii. **Golf Course Building.** Interior repairs will be addressed first before exterior painting.
- iv. **Stansbury Parkway.** Line replacement is in progress.
- v. **Reseeding**

- vi. **Pool Maintenance.** AquaTech has ordered two diving boards, though discussions have focused on the potential replacement of only one. On November 13, AquaTech will conduct an on-site evaluation of both the diving boards and slides. The estimated cost for the assessment and potential replacements is \$10,000. The evaluation will include liability considerations, compliance with current building codes. Due to spacing regulations, alternative board placement options are being explored. Relocation may be necessary to meet code requirements, and AquaTech will advise on the most suitable and compliant configuration
- vii. **Rewiring of Irrigation at Sagers Park.** Irrigation timers are malfunctioning at Sagers Park. Staff reported that only six of fourteen irrigation lines are currently functional due to damage sustained during drilling and the presence of non-conventional wiring. Replacement parts are estimated at \$7,500, excluding labor. A full rewiring is being considered as a long-term infrastructure solution, and staff are reviewing wiring options to support future system upgrades.
- C. **Golf Course.** Hole 18 rewiring has been completed, and work on Hole 11 is currently in progress, marking the final hole in the current phase. Winter efforts will shift toward locating 6–7 lost sprinkler lines near the elementary school, with full rewiring to follow once the lines are identified. Reseeding is planned, and an initial assessment for sand replacement has been completed; GM is working with Golf Superintendent, Mac Blevins, to determine the requirements and feasibility of this project. At Sagers Park, irrigation system upgrades are underway, including anticipated line replacement to address ongoing water issues, as well as efforts to locate missing sprinkler heads.

III. Projects

- a. **2025 Projects Completed.** Millpond parking lot is the only outstanding project. Other improvements that have been worked on were asphalt resurfacing, retention pond upgrades, lighting, and electrical installations. Rerouting backflush system to align with effluent and sewer requirements. Gate relocation at the pool has been completed
- b. **2025 Projects Updates**
 - i. **Clubhouse Flooring.** Once meeting with the Finance Committee, budget options are being reviewed for clubhouse flooring improvements, focusing on the entrances, main areas, and stairs—excluding the conference area and office. The plan is to proceed with a \$17,000 bid from Home Depot for laminate flooring as a short-term solution. The committee is working to ensure the proposed scope and materials align with both immediate needs and long-term goals.
 - ii. **Golf Pro Shop Remodel.** \$12,000 remodel planned to improve sales operations. Includes upgraded front desk, expanded shelving, and integration with food service area. ProShop front desk to have a more efficient sales operation, a \$12,000 remodel, adding Sagers to that, upgraded front desk and sales area where food service area is, creating more shelving space.

Note: Brett Palmer acknowledged that John Duval arrived at 7:06pm

Finances

- 1. Finances as of November 12, 2025

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- i. **Cash Position.** The available funds for the operation are about \$3.4 million. Impact fees totaling \$1.342 million, which are funds that are fenced. Leaving about \$2.05 million on hand.
 - ii. **Revenue as of 12 November 2025.** The golf course continues to do well. Minor declines were noted in alcohol sales and pavilion rentals. However, both categories represent a small portion of overall revenue and have minimal impact on total revenue. Alcohol sales are down; there was an increase in alcohol prices which may have made alcohol sales not as attractive. At end of September, it was at 2%, closing gap and seeing significant improvement since the last time it was checked.

Discussion Items

I. Finance Committee Update reported by Jim Hanzelka

- i. **2026 Draft Budget for Board Approval.** Due to the cancellation of the October 15, 2025, meeting, the original budget timeline has been revised. The public hearing has been rescheduled to November 10, 2025, and the final budget adoption is planned for November 17, 2025. The draft budget, including the Total Revenue Summary for 2026, has been submitted to the state.
- ii. **Costs.** While revenue remains flat, operational costs continue to rise, driven by increased repair needs and staff demands. The most significant cost increase is in personnel. Maintaining a high-quality workforce has become more expensive, requiring higher starting wages to attract and retain qualified staff. Seasonal positions have proven ineffective in drawing skilled candidates, prompting a strategic shift toward improved compensation to support service quality.
- iii. **Personnel.** Efforts are underway to recruit a new General Manager (GM) within a reasonable timeframe. Reception staffing has been adjusted from full-time to two part-time positions, and one staff member is currently supporting two divisions to assist with broader operational needs. Cleaning personnel have been hired to maintain the building, with responsibilities that include housekeeping and light maintenance tasks such as painting baseboards.
 - a. John Duval requested clarification regarding the increase in personnel costs. Jim Hanzelka explained that costs have risen compared to 2024, primarily due to staffing changes. In 2024, there were two GMs; current adjustments reflect changes in GM staffing and office personnel structure.
 - b. John Wright inquired whether cleaning services were remote or contracted. Jim Hanzelka clarified that the cleaning staff are directly hired. John Wright also asked whether floor improvements have been considered to support easier cleaning and upkeep. Jim Hanzelka noted that the current carpeting is low quality and difficult to maintain. Transitioning to hard flooring would improve maintenance efficiency and offer acoustic benefits.
- iv. **Capital Maintenance Projects 2026.** The Board agreed to allocate \$325,000 toward capital maintenance projects involving non-appreciable assets in the 2026 budget. These assets, while not subject to depreciation, still require ongoing investment and upkeep. The total budgeted amount for non-appreciable assets is \$788,000. A portion of these projects is expected to be supported by the UORG grant. The budget was initiated at a higher amount to reflect anticipated grant contributions toward eligible projects.

- v. **Capital Project Allocations 2026.** Capital projects for the 2026 Budget were presented on PowerPoint, which included projects in the following departments: Operations, Golf Course, Clubhouse, and Pool. Budget totaled \$250,329.
- i. **2026 Budget Transfers & Reserves.** Proposed Sustainment Set Asides for 2026 includes: Major Equipment \$17,500; AC Replacement \$10,000; Boat Replacement \$20,000; and Flooring replacement \$2,500; Total Allocated \$50,000. 2026 reserve sitting at \$600,000.
 - a. Oscarson Park \$303,872; Soundwall Trail \$768,224; Millpond Park \$200,000.
 - b. **Discussions on Soundwall.** The soundwall adjacent to the fire station experienced delays due to efforts to determine how the structure would be re-integrated into the site. Revised plans have been submitted to UDOT, and staff are actively working to expedite their review. The soundwall is structured under an 80/20 cost-sharing agreement with UDOT. John Wright asked whether the 80/20 split includes in-house labor costs. Board members clarified that the current figures capture additional costs, but further clarification is needed to determine which expenses are eligible for reimbursement under UDOT guidelines. Some components of the project may be funded through impact fees. Jacobsmeyer explained that if the Project Manager, Shawn Chidester, contributes work to a project, those efforts would be eligible for impact fee funding.

II. **Policy Committee Update Led by Cassandra Arnell.**

- a. Cassandra Arnell provided a policy committee update, noting that prior to 2020 there was no policy manual and documentation was disorganized. Since then, progress has been made toward establishing checks and balances, with a sample manual under review to tailor into a comprehensive guide. Although no manual existed as of 2022, individual policies have been developed, and earlier this year, work began on a bylaws document.
- b. The committee is now compiling an indexed system of codes, policies, and procedures to ensure accessibility and continuity. As part of broader organizational efforts—including joining a special policy district and addressing board vacancies—procedures are being formalized for key functions such as the annual budget, real estate transfers, and the upcoming GM hiring. Cassandra Arnell emphasized the need for a rigorous GM selection process, citing past challenges, and presented the draft policy's purpose and requirements via PowerPoint.
 - i. John Duval reiterated the importance of Cassandra Arnell's policy presentation, emphasizing the need for board review and closure. Ammon Jacobsmeyer confirmed there is currently no formal policy for GM hiring. John Duval raised broader questions about whether all agency roles have defined duties, compensation ranges, and qualification scales, and asked Ingrid Swenson, HR Supervisor, if internal guidance exists for job classifications.
 - ii. The board discussed evaluating the GM position's market value and the potential benefit of consulting a third-party organization to ensure competitive and equitable compensation. Key considerations include minimum qualifications and traits of a strong candidate. The conversation underscored the agency's need for a standardized hiring procedure and broader policy development, including formalizing committee formation and oversight to ensure consistent checks and balances.

III. Planning Committee Update.

- a. The committee reached a consensus to join the Utah Association of Special Districts, with plans to enroll in 2026. Jim Hanzelka confirmed that the decision was made after reviewing the organization's website. Regarding the Policy Manual, John Duval noted that the organizational chart is nearly complete, with only a few minor areas still to be finalized.

Action Items:

1. 2025.11.01 A

- a. Board Review and possible approval of September 24, 2025, Board Meeting Minutes.
- b. Board members discussed updating the roll call to reflect that Ammon Jacobsmeyer at 7:55 p.m.

2025.11.01 A

John Wright made a motion to approve September 24, 2025, Board Meeting Minutes as written, in exception for roll call to reflect the attendance of Ammon Jacobsmeyer arriving at 7:55pm. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously.

2. 2025.11.02

- a. Board Review and possible approval of October 15, 2025, Board Meeting Minutes.

2025.11.02 A

Kyle Shields made a motion to approve October 15, 2025, Board Meeting Minutes. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Abstain; John Duval— Aye. **Motion Passed.**

3. 2025.11.03 A

- a. Board Review and possible approval of 2026 Tentative Budget
- b. Questions and Discussions for 2026 Tentative Budget.
 - i. John Wright inquired about the \$100,000 increase related to services charged under the General Fund and Golf Course. He requested clarification on whether the projected revenue for 2026 accounts for this increase. Board members clarified that the figures presented are projections, as several weeks remain in the 2025 fiscal year.
 - ii. Clarification was requested by John Wright regarding the Tourist Grant allocation, which is \$20,000 higher than in the previous year. Board members discussed how the 2026 draft budget projections are informed by the 2026 proposed figures, the 2025 estimated actuals, and the 2025 approved budget for the General Fund.
 - iii. Brett Palmer invited comments from community members in attendance. John Duval provided an overview of the general process for developing the draft budget.
 - iv. John Wright asked about Blu Line Designs. Board Members reviewed services they provide which include multimedia offerings such as signage, campaign materials, and related communications support.

2025.11.03 A

John Wright made a motion to approve 2026 Tentative Budget, seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer — Aye; John Duval — Aye. **Motion Passed:** Unanimously.

4. 2025.11.04 A

- a. Board Review and possible approval of the Cemetery Property Boundary Line Adjustment document

2025.11.04 A

Ammon Jacobsmeyer made a motion to approve the proposed boundary line adjustment transferring Ownership of parcel 05 034-0-0009 to the Stansbury Greenbelt Service District and adjusting the property line of parcel 05-034-0-0071 to the new line outlined in the boundary line adjustment document provided by Tooele County. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer — Aye; John Duval — Aye. **Motion Passed:** Unanimously.

5. 2025.11.05 A

- a. Ratification of Millpond Park Contract in the amount of \$505,135 to Hughes General for construction of Phase I of the Millpond Park Project.

2025.11.05 A

Kyle Shields made motion Ratification of Millpond Park Contract in the amount of \$505,135 to Hughes General for construction of Phase I of the Millpond Park Project. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer — Aye; John Duval — Aye. **Motion Passed:** Unanimously

6. 2025.11.06 A

- a. Board Review and possible approval of 2026 PEHP Agreement
 - b. Human Resources Supervisor Ingrid Swenson reported that the board packets included the PEHP agreement, which must be returned, as well as updated pricing information for the 2026 plan year. She noted that employee health plan options have changed from two separate plans in 2025 to a single HSA plan for 2026, which offers a more favorable rate for employees. While PEHP benefits remain unchanged from 2025, the cost to employees has increased. Due to the cancellation of the previous month's meeting, the HSA plan has not yet received formal board approval, though it is needed in time for open enrollment. Ingrid Swenson emphasized that limited information could be provided until board action is taken.
 - c. Board members discussed and expressed support for the new PEHP options, stating they appear beneficial to employees. Ammon Jacobsmeyer reviewed the cost differences for family plans under the new structure. Board members discussed the potential advantages of offering the HSA plan, both for employees and the agency.

Ammon Jacobsmeyer made motion to approve 2026 PEHP Agreement. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously

7. 2025.11.07 A

- a. Review and Possible approval of September Financial Statements, Purchases, and Journal Entries

2025.11.07 A

Kyle Shields made a motion to approve September Financial Statements, Purchases, and Journal Entries. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously

8. 2025.11.08 A

- a. Review and Possible approval of GM Selection policy purpose statement and requirements.

2025.11.08 A

A motion was made to approve the GM Selection policy purpose statement and requirements. Seconded by

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously

9. 2025.11.09 A

- a. Board Discussion and possible approval of Stansbury Service Agency representatives to the Utah Association of Special Districts
- a. Brett Palmer noted that both his name and Jim Hanzelka's have been submitted for enrollment with the Utah Association of Special Districts (UASD). A question was raised regarding the membership fees; it was clarified that fees will be lower by following the 2024 enrollment instructions.
 - b. Palmer highlighted several benefits of joining UASD, including access to policy and procedure guidance, assistance with compliance documentation, standardized forms, and resources specific to Special Service Area (SSA) agencies. The organization also provides updates on legislative changes to help ensure ongoing compliance.
 - c. John Wright shared comments regarding the bylaws, expressing concern about procedures that may be implemented without sufficient review and then changed too frequently. He emphasized the importance of understanding how bylaw policies function and noted that board members may need time to fully grasp their implications. John Duval added that the intent behind the current structure is to ensure a system of checks and balances, allowing the board to prevent policy changes from being made arbitrarily or without proper oversight.

Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

- a. **John Duval.** John Duval shared observations from a recent walk through the area, noting the need for tree trimming and identifying locations where sidewalks are missing. Jim Hanzelka suggested following up with the Roads Division regarding sidewalk gaps. A hole in the soundwall was also noted; Brett Palmer commented that the county initiated the soundwall project without establishing ownership, which does not currently lie with the SSA. Additional discussion touched on infrastructure elements that cross county lines, such as fiber optic installations, where ownership remains unclear. John Duval expressed hope that long-term planning efforts will evolve into a formal 10-year plan as Stansbury Park continues to grow and eventually stabilizes.
- b. **Ammon Jacobsmeyer.** Ammon Jacobsmeyer clarified his calculations when discussing PEHP plans were based on the prior year and reviewed the number that it reflects with the correct information for 2026. He shared his observation that there is budgeting for docks and parking lot area for agency area would safer. In closing, Ammon Jacobsmeyer expressed his opinion that replacing the clubhouse flooring would not likely contribute to increased revenue
- c. **Kyle Shields.** Kyle Shields expressed appreciation for the contributions of committee members and staff. He inquired about the process for collecting boat fees at the lake. Jim Hanzelka clarified that fees are collected when individuals bring their boats to the lake.
- d. **John Wright.** John Wright requested updates on UDOT activity and cleanup efforts near the Sportsman and Maverik areas, noting no significant changes. He also referenced prior discussions about improvements to the Stansbury entrance. Jim Hanzelka added that he has been in communication with the Tooele County Project Manager and that there are ongoing issues that still need to be addressed.
- e. **Cassandra Arnell.** Cassandra Arnell referenced recent discussions regarding the Stansbury Service Improvement District (SPID) and its developments, emphasizing that SSA should have access to information on potential developments and associated impact fees, especially given overlapping service areas. Cassandra Arnell encouraged proactive coordination with SPID on long-term development planning.
- f. **Brett Palmer-** Brett Palmer commented that he seconds Ammon Jacobsmeyer concern about the area by docks.

Motion to Adjourn

Cassandra Arnell made a motion to Adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by Kyle Shields.

Vote as follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously

Meeting adjourned at 9:34 PM.

Motion to Enter

Made a motion to enter the Stansbury Recreation Service Area Board of Trustees Meeting. Seconded by

Vote as follows:

Cassandra Arnell— Aye; John Wright — Aye; Kyle Shields — Aye. **Motion Passed.**

STANSBURY RECREATION SERVICE AGENCY BOARD OF TRUSTEES MEETING MINUTES

A. Order of Business

1. Call to Order by John Wright at 9:35 pm.
2. Roll Call
 - a. Board Members
 1. Cassandra Arnell – Present
 2. John Wright – Present
 3. Kyle Shields – Present
 - b. Staff
 1. James Hanzelka – Present
 2. Ingrid Swenson – Present
 3. Rebeca Snodgrass – Present
3. Public Comments – Comment from community member brought a card created and signed by community children saying thank you for refurbishing of Woodland Park.

B. Action Items:

1. 2025.11.02 A
 - a. Board Review and possible approval of 2026 Stansbury Recreation Service Tentative Budget.
2. Public Comments - None

3. 2025.11.02 A

Cassandra Arnell made a motion to approve the proposed Draft 2026 Stansbury Recreation Service Tentative Budget. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Carries.**

Motion to Adjourn

Kyle Shields made a motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Motion to Enter

John Duval made a motion to enter into the Stansbury Greenbelt Service Area Board of Trustees Meeting at 9:43 pm. Seconded by Ammon Jacobsmeyer.

Vote as Follows:

John Duval – Aye; Ammon Jacobsmeyer – Abstain; Brett Palmer – Aye. **Motion Passed.**

STANSBURY GREENBELT SERVICE AREA BOARD OF TRUSTEES MEETING MINUTES

Order of Business

1. Call to Order by Brett Palmer at 9:43 pm
2. Roll Call
 - a. Board Members
 1. Brett Palmer – Present
 2. Ammon Jacobsmeyer – Present
 3. John Duval – Present
 - b. Staff
 1. James Hanzelka – Present
 2. Ingrid Swenson – Present
 3. Rebeca Snodgrass – Present

Action Items

1. 2025.11.01
 - a. Board Review and Possible Approval of October 15, 2025, Board Meeting Minutes.

2025.11.01

John Duval made a motion to approve October 15, 2025, Board Meeting Minutes. Seconded by Ammon Jacobsmeyer.

Vote as Follows:

John Duval – Aye; Ammon Jacobsmeyer – Abstain; Brett Palmer – Aye. **Motion Passed.**

2. 2025.11.02

- a. Board Review and possible approval of 2026 Stansbury Greenbelt Service Tentative Budget.

2025.11.02

Ammon Jacobsmeyer made a motion to approve 2026 Stansbury Greenbelt Service Tentative Budget. Seconded by John Duval.

Vote as Follows:

John Duval – Aye; Ammon Jacobsmeyer – Abstain; Brett Palmer – Aye. **Motion Passed.**

3. Public Comments

Motion to Adjourn

John Duval made a motion to adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting at 9:45 pm. Seconded by Ammon Jacobsmeyer.

Vote as Follows:

John Duval — Aye; Ammon Jacobsmeyer— Aye; Brett Palmer— Aye. **Motion Passed.**

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

Brett Palmer, Stansbury Service Agency Board Chair

John Wright, Stansbury Recreation Service Area Board Chair

Brett Palmer, Stansbury Greenbelt Service Area Board Chair

STANSBURY RECREATION SERVICE AREA BOARD OF CANVASS MEETING MINUTES

Date: Wednesday, November 12th, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 6:45 PM

I. Order of Business

- A. Call to Order by John Wright at 6:45 pm.
- B. Roll Call
 - 1. Board Members
 - a. Cassandra Arnell – Present
 - b. John Wright – Present
 - c. Kyle Shields – Present
 - d. Brett Palmer – Present
 - e. Ammon Jacobsmeyer – Present
 - f. John Duval – Present; arrived at 7:06 pm
 - 2. Staff
 - a. James Hanzelka – Present
 - b. Ingrid Swenson – Present
 - c. Rebeca Snodgrass, M.Ed. – Present

II. Action Items:

A. 2025.11.01 A

- 1. Presentation and certification of Election results led by Ingrid Swenson
 - a. Canvass Report of the 2025 Municipal General Election. Ingrid Swenson read the November 4, 2025, election results as follows: Of 36,625 active voters in Tooele County, voter turnout was 32.5%.
 - b. All results will be available on November 13, 2025, on the Tooele County Website.
 - c. Tracey Shaw has signed an affidavit that these results are the best of her knowledge
 - d. Election Summary for Stansbury Recreation: Registered Voters - Total 7,677. There were 1,774 ballots cast, resulting in a 23.11% turnout.
 - e. Number of votes noted and tallied for each candidate is as follows:

Wayne V. Nielson	1,034
John Harvey Wright	874
Veronica V. Hobby	636
Total	2,544

- 2. **Post Canvass Report led by John Wright.** As required by State code, the following documents outline the Post-Canvass Report of the 2025 Municipal General Election:
 - a. Lt. Governor's Office Canvass Template – Outlines ballots counted/not counted and status for the full county-wide election.
 - b. Statement of Votes Cast – Full election results by precinct can be found at this link.
Or on website: Tooele County Elections > Election Results

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- c. Ballot Reconciliation – Report outlining full election ballots scanned vs. the vote history found at this link.
Or on website: Tooele County Elections > Election Results > Ballot Processing Stats > Reconciliation
 - d. Election Affidavit – Clerk's affirmation of security and accuracy.
 - e. Election Results Summary – Provides an outline of the ballots counted and the names of all candidates appearing on the ballot.
 - f. Precinct Results Summary – Provides an outline of the ballots cast and counted in each precinct.
 - g. Cast Vote Record, if applicable (not included for Special Districts).
3. All election information will be provided on the website on November 13, 2025.
A motion will be needed to certify the results.
 4. A motion was made by Kyle Shields to declare the election as certified, seconded by Cassandra Arnell.
Votes as follows:
Cassandra Arnell – Aye; Kyle Shields – Aye; John Wright – Aye.
Motion Passed. The election has been declared certified.
 5. John Wright stated that the Post Canvass document will need to be signed and returned to Ingrid Swenson and then to the Tooele County Clerk.

III. Adjourn

- A. John Wright made a motion to adjourn to the Stansbury Recreation Service Area Board of Canvass; Seconded by Cassandra Arnell.
Vote as follows:
Cassandra Arnell- Aye; Kyle Shields- Aye; John Wright – Aye.
Motion Passed.

Meeting Adjourned at 7:00 pm

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

John Wright, Stansbury Recreation Service Area Board Chair

COMBINED STANSBURY RECREATION SERVICE AREA, STANSBURY GREENBELT SERVICE AREA, AND THE SERVICE AGENCY BOARD OF DIRECTORS MEETING AND BUDGET PUBLIC HEARING MEETING MINUTES

Date: Wednesday, December 10th, 2025

Location: 1 Country Club Drive, Ste 1, Stansbury Park, Ut 84074

Time: 6:30 PM

STANSBURY RECREATION SERVICE AREA BOARD OF TRUSTEES MEETING

Order of Business

- I. Call to Order by John Wright at 6:35 p.m.
- II. Roll Call
 - A. Board Members
 - 1. John Wright – Present
 - 2. Cassandra Arnell – Present
 - 3. Kyle Shields – Present
 - B. Staff
 - 1. James Hanzelka – Present
 - 2. Ingrid Swenson – Present
 - 3. Shawn Chidester – Present
 - 4. Rebeca Snodgrass, M.Ed. – Present
 - C. Members of Community
 - 1. Murray Kendall – Present
- III. Pledge of Allegiance led by Kyle Shields.
- IV. Presentation:
 - A. Presentation of the Stansbury Recreation Service Area Proposed 2026 Budget
 - 1. Kyle Shields noted that it was made to the 2025 approved budget, which included general property taxes totaling \$1,634,309. Although a \$150,000 tax increase had been approved, it was not approved due to economic conditions. As a result, the 2026 estimate is slightly lower, with the state projecting \$1,617,294 in revenue. Expenditures are expected to remain the same, with all funds from the service area transferred into the Combined Service Agency budget.

Motion to Open

John Wright made a motion to open the Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget

- A. No Comments

Motion to Close

Kyle Shields made a motion to open the Public Hearing at. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Motion to Adjourn

John Wright made a motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting at 6:39 pm. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell— Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

STANSBURY GREENBELT SERVICE AREA BOARD OF TRUSTEES PUBLIC MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:39 pm
- II. Roll Call
 - A. Board Members
 - 1. Brett Palmer – Present
 - 2. Ammon Jacobsmeyer – Absent
 - 3. John Duval – Present
- III. Presentation:
 - A. Presentation of the Stansbury Greenbelt Service Area Proposed 2026 Budget.
 - 1. The 2025 approved budget totaled \$1,484,309, which differed from the recreation budget that included a previously approved \$150,000 increase that was not realized. The proposed 2026 budget, based on state estimates, reflects revenues and expenditures of \$1,617,294. It was noted that neither the 2025 nor the 2026 budgets involve a tax rate increase.

John Duval made a motion to open the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Public Hearing on the Stansbury Greenbelt Service Area Proposed 2026 Budget.

- A. No Comments

John Duval made a motion to close the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Motion to Adjourn

John Duval made a motion to adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting at 6:42 pm. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:42 p.m.
- II. Roll Call
 - A. Board Members

1. Cassandra Arnell – Present
2. John Wright – Present
3. Kyle Shields – Present
4. Brett Palmer – Present
5. Ammon Jacobsmeyer – Absent
6. John Duval – Present

III. Presentation

A. Presentation of the Stansbury Service Agency Proposed 2026 Budget

1. Revenue Figures presented via PowerPoint slide:

Revenues	2024 Actual	2025 Approved	2026 Proposed
Total Governmental Fund	\$4,297,662	\$ 4,453,700	\$4,965,647
Total Capital Projects	\$780,000	\$1,031,902	\$1,038,523
Revenue 10, 41 & 44	\$5,898,724	\$6,633,832	\$7,383,266
2. Expenditure Figures presented via PowerPoint slide:

Expenditures	2024 Actual	2025 Approved	2026 Proposed
Total Governmental Fund	\$4,297,662	\$ 4,453,700	\$4,965,647
Total Capital Projects	\$780,000	\$1,031,902	\$1,038,523
Revenue 10, 41 & 44	\$5,898,724	\$6,633,832	\$7,383,266
3. **Personnel Change.** Personnel changes between the 2025 and 2026 budgets were reviewed via a visual presentation that highlighted staffing adjustments in Administration, Parks and Recreation, and the Golf Course.
4. **Capital Maintenance Allocation 2026.** For 2026, Capital Maintenance totaled \$250,329 for the following departments: Clubhouse, Operations, Pool, Golf Course, Pro Shop, and Cemetery.
5. **Capital Project Allocations.** For 2026, Capital projects will include the following departments: Clubhouse, Operations, Pool, Golf Course, Pro Shop, and Cemetery, totaling \$788,000.
6. **Transfers and Reserves.** Major equipment \$17,500; AC replacement \$10,000; Boat Set aside \$20,00; and Flooring Replacements \$2,500. Additionally, a \$600,000 set-aside was established for 2026 to meet statutory reserve requirements.
7. **Impact Fee Projects 2026 Draft Budget:** Oscarson Park \$303,872; Soundwall Trail - \$768,224; Millpond Park \$200,000.
8. Overall, revenue increased, driven primarily by higher golf play and tournament activity, with additional contributions from pavilion rentals and swimming pool usage.

B. Presentation of the Stansbury Service Agency Proposed Amended 2025 Budget

1. Kyle Shields provided a brief overview of general funds, capital projects, and impact fees. He noted increased revenue resulting from golf play and explained that miscellaneous revenue differed due to the sale of water shares. No changes were reported with capital projects. Impact fee adjustments were attributed to the relocation of the Soundwall, with a transfer made from the savings account into impact fees.
2. Board members reviewed how impact fees are collected and their effect on the proposed budget. No changes in the market are anticipated. The discussion also

briefly addressed the possibility of collecting impact fees through SPID and the county.

C. Presentation of the Stansbury Service Agency 2026 Proposed Fee Schedule

1. 2026 Proposed Fee Schedules were presented on PowerPoint, organized in charts. Reviewed fee schedules included athletic field use, park use, boat registration, cemetery, golf course, pavilion and gazebo, pool, and clubhouse.
2. It was noted that adjustments were made to pavilion rental rates to account for increased usage and the associated maintenance costs. The pool fee schedule remains largely unchanged, with two exceptions: modifications to swim leagues and swim lessons

Kyle Shields made a motion to open the Public Hearing. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.
Motion Passed.

IV. Public Hearing on the Stansbury Service Agency Proposed Amended 2025 Budget, the Stansbury Service Agency 2026 Proposed Fee Schedule, and the Stansbury Service Agency Proposed 2026 Budget.

- A. Public Comments: Community member, Murray Kendall, resides at 405 Country Club Drive in Stansbury Park. Mr. Kendall commented that he felt the \$5.00 fee to use the tennis courts was steep. It was then clarified that the fee is for reserving the tennis court only. However, Mr. Kendall stated that even for a reservation, the charge seems high given the current condition of the court.
- B. Board members acknowledged the issue and noted that efforts to repair the court had been made previously but were unsuccessful. Future repairs are under consideration.

Kyle Shields made a motion to close the Public Hearing. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.
Motion Passed.

Adjourn

John Duval made a motion to adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.
Motion Passed.

Meeting Adjourned at 7:38 p.m.

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

Brett Palmer, Stansbury Service Agency Board Chair

Brett Palmer, Stansbury Greenbelt Service Area Board Chair

John H. Wright, Stansbury Recreation Service Area Board Chair

COMBINED STANSBURY RECREATION SERVICE AREA, STANSBURY GREENBELT SERVICE AREA, AND THE SERVICE AGENCY BOARD OF DIRECTORS MEETING AND BUDGET PUBLIC HEARING MEETING MINUTES

Date: Wednesday, December 10th, 2025

Location: 1 Country Club Drive, Ste 1, Stansbury Park, Ut 84074

Time: 6:30 PM

STANSBURY RECREATION SERVICE AREA BOARD OF TRUSTEES MEETING

Order of Business

- I. Call to Order by John Wright at 6:35 p.m.
- II. Roll Call
 - A. Board Members
 1. John Wright – Present
 2. Cassandra Arnell – Present
 3. Kyle Shields – Present
 - B. Staff
 1. James Hanzelka – Present
 2. Ingrid Swenson – Present
 3. Shawn Chidester – Present
 4. Rebeca Snodgrass, M.Ed. – Present
 - C. Members of Community
 1. Murray Kendall – Present
- III. Pledge of Allegiance led by Kyle Shields.
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 - A. Presentation of the Stansbury Recreation Service Area Proposed 2026 Budget
 1. Kyle Shields noted that it was made to the 2025 approved budget, which included general property taxes totaling \$1,634,309. Although a \$150,000 tax increase had been approved, it was not approved due to economic conditions. As a result, the 2026 estimate is slightly lower, with the state projecting \$1,617,294 in revenue. Expenditures are expected to remain the same, with all funds from the service area transferred into the Combined Service Agency budget.

Motion to Open

John Wright made a motion to open the Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget

- A. No Comments

Motion to Close

Kyle Shields made a motion to open the Public Hearing at. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Motion to Adjourn

John Wright made a motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting at 6:39 pm. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell— Aye; John Wright — Aye; Kyle Shields — Aye. **Motion Passed.**

STANSBURY GREENBELT SERVICE AREA BOARD OF TRUSTEES PUBLIC MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:39 pm
- II. Roll Call
 - A. Board Members
 - 1. Brett Palmer — Present
 - 2. Ammon Jacobsmeyer — Absent
 - 3. John Duval — Present
- III. Presentation:
 - A. Presentation of the Stansbury Greenbelt Service Area Proposed 2026 Budget.
 - 1. The 2025 approved budget totaled \$1,484,309, which differed from the recreation budget that included a previously approved \$150,000 increase that was not realized. The proposed 2026 budget, based on state estimates, reflects revenues and expenditures of \$1,617,294. It was noted that neither the 2025 nor the 2026 budgets involve a tax rate increase.

John Duval made a motion to open the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Public Hearing on the Stansbury Greenbelt Service Area Proposed 2026 Budget.

- A. No Comments

John Duval made a motion to close the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Motion to Adjourn

John Duval made a motion to adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting at 6:42 pm. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:42 p.m.
- II. Roll Call
 - A. Board Members

1. Cassandra Arnell – Present
2. John Wright – Present
3. Kyle Shields – Present
4. Brett Palmer – Present
5. Ammon Jacobsmeyer – Absent
6. John Duval – Present

III. Presentation

A. Presentation of the Stansbury Service Agency Proposed 2026 Budget

1. Revenue Figures presented via PowerPoint slide:

Revenues	2024 Actual	2025 Approved	2026 Proposed
Total Governmental Fund	\$4,297,662	\$ 4,453,700	\$4,965,647
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3. **Personnel Change.** Personnel changes between the 2025 and 2026 budgets were reviewed via a visual presentation that highlighted staffing adjustments in Administration, Parks and Recreation, and the Golf Course.
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8. Overall, revenue increased, driven primarily by higher golf play and tournament activity, with additional contributions from pavilion rentals and swimming pool usage.

B. Presentation of the Stansbury Service Agency Proposed Amended 2025 Budget

1. Kyle Shields provided a brief overview of general funds, capital projects, and impact fees. He noted increased revenue resulting from golf play and explained that miscellaneous revenue differed due to the sale of water shares. No changes were reported with capital projects. Impact fee adjustments were attributed to the relocation of the Soundwall, with a transfer made from the savings account into impact fees.
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Kyle Shields made a motion to open the Public Hearing. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.

Motion Passed.

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- B. Board members acknowledged the issue and noted that efforts to repair the court had been made previously but were unsuccessful. Future repairs are under consideration.

Kyle Shields made a motion to close the Public Hearing. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.

Motion Passed.

Adjourn

John Duval made a motion to adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.

Motion Passed.

Meeting Adjourned at 7:38 p.m.



The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

Brett Palmer, Stansbury Service Agency Board Chair

Brett Palmer, Stansbury Greenbelt Service Area Board Chair

John H. Wright, Stansbury Recreation Service Area Board Chair

1. Cassandra Arnell – Present
2. John Wright – Present
3. Kyle Shields – Present
4. Brett Palmer – Present
5. Ammon Jacobsmeyer – Absent
6. John Duval – Present

III. Presentation

A. Presentation of the Stansbury Service Agency Proposed 2026 Budget

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2. Board members reviewed how impact fees are collected and their effect on the proposed budget. No changes in the market are anticipated. The discussion also

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2. It was noted that adjustments were made to pavilion rental rates to account for increased usage and the associated maintenance costs. The pool fee schedule remains largely unchanged, with two exceptions: modifications to swim leagues and swim lessons

Kyle Shields made a motion to open the Public Hearing. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.
Motion Passed.

IV. Public Hearing on the Stansbury Service Agency Proposed Amended 2025 Budget, the Stansbury Service Agency 2026 Proposed Fee Schedule, and the Stansbury Service Agency Proposed 2026 Budget.

- A. Public Comments: Community member, Murray Kendall, resides at 405 Country Club Drive in Stansbury Park. Mr. Kendall commented that he felt the \$5.00 fee to use the tennis courts was steep. It was then clarified that the fee is for reserving the tennis court only. However, Mr. Kendall stated that even for a reservation, the charge seems high given the current condition of the court.
- B. Board members acknowledged the issue and noted that efforts to repair the court had been made previously but were unsuccessful. Future repairs are under consideration.

Kyle Shields made a motion to close the Public Hearing. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.
Motion Passed.

Adjourn

John Duval made a motion to adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.
Motion Passed.

Meeting Adjourned at 7:38 p.m.

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

Brett Palmer, Stansbury Service Agency Board Chair

Brett Palmer, Stansbury Greenbelt Service Area Board Chair

John H. Wright, Stansbury Recreation Service Area Board Chair

RESOLUTION NO. 2025-02

**A RESOLUTION ADOPTING THE
STANSBURY RECREATION SERVICE AREA 2026 BUDGET**

WHEREAS, the provisions U.C.A §17B-1-605 require that the budget officer of Stansbury Recreation Service Area (the “Agency”), prepare for each budget year a budget for the general fund and other funds of the Agency in conformance with the uniform system of budgeting, accounting and reporting by which it is bound pursuant to U.C.A. §17B-1-603; and

WHEREAS, pursuant to the provision of U.C.A §17B-1-607, the Chair of Stansbury Recreation Service Area’s board of Trustees, acting as the duly appointed budget officer of the Agency, has prepared for the year 2026 a tentative budget for each fund for which a budget is required containing an estimate of expenditures together with specific work programs and other supporting data required by law or requested by the Agency’s board of trustees (the “Tentative Budget”), which has been filed with the board of trustees; and

WHEREAS, the Tentative Budget and all supporting schedules and data have been available as public records for public inspection for a period in excess of seven (7) days in conformance with the requirement of U.C.A. §17B-1-608; and

WHEREAS, the board of trustees has duly called and convened a public hearing in conformance with the requirements of the U.C.A. §17B-1-609 and 610, at which time all interested persons in attendance were given an opportunity to be heard on the estimates of revenues and expenditures or any item in the Tentative Budget; and

WHEREAS, the board of trustees has considered the comments made by the public at the public hearing and has made adjustments in the Tentative Budget as deemed necessary in conformance with its authority as set forth in U.C.A. §17B-1-611, and has prepared a final budget for the Agency for calendar year 2026 (the “2026 Budget”).

NOW THEREFORE, be it hereby resolved that:

1. The 2026 Budget, income of \$1,617,294, and expense of \$1,617,294, a copy of which is attached hereto and incorporated by reference herein, is hereby adopted as the final budget for the Agency, effective for the budget year 2026, subject to amendment as provided by law.
2. The budget officer is hereby directed to certify a copy of the 2026 Budget and file the same with the Utah State Auditor within thirty (30) days from the date hereof.
3. The budget officer is hereby further directed to file a certified copy of the 2026 Budget in the Agency office and to make the same available to the public for inspection during regular business hours.
4. This Resolution shall be effective immediately upon passage.

PASSED AND ADOPTED by the Board this 17th day of December 2025.

**STANSBURY RECREATION SERVICE AREA
OF TOOELE COUNTY**

Board Chair

ATTEST:

Stansbury Recreation Service Area Clerk

Stansbury Recreation Service Area 2026 Proposed Budget - FINAL

REVENUES		2024 Actual	2025 Approved	2026 Proposed
Tax				
Tax Revenue				
	General Property Tax	1,504,675	1,634,309	1,617,294
Total Tax Revenue		1,504,675	1,634,309	1,617,294
EXPENDITURES		2024 Actual	2025 Approved	2026 Proposed
General Government				
	Operating Expenditures	1,504,675	1,634,309	1,617,294
Total Operating Expenditures		1,504,675	1,634,309	1,617,294
Total Change in Net Position		0	0	0



**STANSBURY GREENBELT SERVICE AREA, STANSBURY RECREATION SERVICE AREA
BOARDS OF TRUSTEES, 2026 MEETING SCHEDULE**

- 01/07/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 01/21/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 06/17/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 07/15/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 09/23/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 10/21/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 11/18/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 12/02/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 12/16/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting

**COMBINED STANSBURY GREENBELT SERVICE AREA AND THE SERVICE AGENCY BOARD OF DIRECTORS
MEETING MINUTES**

Date: Wednesday, November 12, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Stansbury Service Agency Board of Directors Meeting

I. Order of Business

- A. Call to Order by Brett Palmer at 7:01 pm.
- B. Roll Call
 - 1. Board Members
 - a. Cassandra Arnell – Present
 - b. John Wright – Present
 - c. Kyle Shields – Present
 - d. Brett Palmer – Present
 - e. Ammon Jacobsmeyer – Present
 - f. John Duval – Present; arrived at 7:06 pm
 - 2. Staff
 - a. James Hanzelka – Present
 - b. Ingrid Swenson – Present
 - c. Rebeca Snodgrass, M.Ed. – Present
- C. Pledge of Allegiance led by Ammon Jacobsmeyer
- D. General Manager Updates

II. Operations Update Reported by Jim Hanzelka –

- i. Parks and Recreation
 - i. **Parks.** Winterization of park's irrigation is complete; final tasks to be completed by November 15, 2025.
 - ii. **Tree Trimming.** Arborists will review trimming plans with the crew by November 21, 2025.
 - iii. **Pool Maintenance.** Two operations staff are on waitlist for a Certified Pool Operations Course scheduled for Spring 2026.
 - iv. **Clubhouse.** Additional clubhouse maintenance has been added to ongoing responsibilities.
 - v. **Weed Removal.** Weed removal boat is currently out of water, and motor replacement is required.
- B. Parks and Recreation - Project Updates
 - i. **Dawn's View Line Replacement.** A line break occurred beneath the roadway, resulting in a leak. Staff removed the damaged line, and the repair was completed as of November 12, 2025.
 - ii. **Porter Way Park:** WeatherTRAK system installation expected to be completed by November 14, 2025.
 - iii. **Golf Course Building.** Interior repairs will be addressed first before exterior painting.
 - iv. **Stansbury Parkway.** Line replacement is in progress.
 - v. **Reseeding**

- vi. **Pool Maintenance.** AquaTech has ordered two diving boards, though discussions have focused on the potential replacement of only one. On November 13, AquaTech will conduct an on-site evaluation of both the diving boards and slides. The estimated cost for the assessment and potential replacements is \$10,000. The evaluation will include liability considerations, compliance with current building codes. Due to spacing regulations, alternative board placement options are being explored. Relocation may be necessary to meet code requirements, and AquaTech will advise on the most suitable and compliant configuration
- vii. **Rewiring of Irrigation at Sagers Park.** Irrigation timers are malfunctioning at Sagers Park. Staff reported that only six of fourteen irrigation lines are currently functional due to damage sustained during drilling and the presence of non-conventional wiring. Replacement parts are estimated at \$7,500, excluding labor. A full rewiring is being considered as a long-term infrastructure solution, and staff are reviewing wiring options to support future system upgrades.
- C. **Golf Course.** Hole 18 rewiring has been completed, and work on Hole 11 is currently in progress, marking the final hole in the current phase. Winter efforts will shift toward locating 6–7 lost sprinkler lines near the elementary school, with full rewiring to follow once the lines are identified. Reseeding is planned, and an initial assessment for sand replacement has been completed; GM is working with Golf Superintendent, Mac Blevins, to determine the requirements and feasibility of this project. At Sagers Park, irrigation system upgrades are underway, including anticipated line replacement to address ongoing water issues, as well as efforts to locate missing sprinkler heads.

III. Projects

- a. **2025 Projects Completed.** Millpond parking lot is the only outstanding project. Other improvements that have been worked on were asphalt resurfacing, retention pond upgrades, lighting, and electrical installations. Rerouting backflush system to align with effluent and sewer requirements. Gate relocation at the pool has been completed
- b. **2025 Projects Updates**
 - i. **Clubhouse Flooring.** Once meeting with the Finance Committee, budget options are being reviewed for clubhouse flooring improvements, focusing on the entrances, main areas, and stairs—excluding the conference area and office. The plan is to proceed with a \$17,000 bid from Home Depot for laminate flooring as a short-term solution. The committee is working to ensure the proposed scope and materials align with both immediate needs and long-term goals.
 - ii. **Golf Pro Shop Remodel.** \$12,000 remodel planned to improve sales operations. Includes upgraded front desk, expanded shelving, and integration with food service area. ProShop front desk to have a more efficient sales operation, a \$12,000 remodel, adding Sagers to that, upgraded front desk and sales area where food service area is, creating more shelving space.

Note: Brett Palmer acknowledged that John Duval arrived at 7:06pm

Finances

- 1. Finances as of November 12, 2025

- i. **Cash Position.** The available funds for the operation are about \$3.4 million. Impact fees totaling \$1.342 million, which are funds that are fenced. Leaving about \$2.05 million on hand.
- ii. **Revenue as of 12 November 2025.** The golf course continues to do well. Minor declines were noted in alcohol sales and pavilion rentals. However, both categories represent a small portion of overall revenue and have minimal impact on total revenue. Alcohol sales are down; there was an increase in alcohol prices which may have made alcohol sales not as attractive. At end of September, it was at 2%, closing gap and seeing significant improvement since the last time it was checked.

Discussion Items

I. Finance Committee Update reported by Jim Hanzelka

- i. **2026 Draft Budget for Board Approval.** Due to the cancellation of the October 15, 2025, meeting, the original budget timeline has been revised. The public hearing has been rescheduled to November 10, 2025, and the final budget adoption is planned for November 17, 2025. The draft budget, including the Total Revenue Summary for 2026, has been submitted to the state.
- ii. **Costs.** While revenue remains flat, operational costs continue to rise, driven by increased repair needs and staff demands. The most significant cost increase is in personnel. Maintaining a high-quality workforce has become more expensive, requiring higher starting wages to attract and retain qualified staff. Seasonal positions have proven ineffective in drawing skilled candidates, prompting a strategic shift toward improved compensation to support service quality.
- iii. **Personnel.** Efforts are underway to recruit a new General Manager (GM) within a reasonable timeframe. Reception staffing has been adjusted from full-time to two part-time positions, and one staff member is currently supporting two divisions to assist with broader operational needs. Cleaning personnel have been hired to maintain the building, with responsibilities that include housekeeping and light maintenance tasks such as painting baseboards.
 - a. John Duval requested clarification regarding the increase in personnel costs. Jim Hanzelka explained that costs have risen compared to 2024, primarily due to staffing changes. In 2024, there were two GMs; current adjustments reflect changes in GM staffing and office personnel structure.
 - b. John Wright inquired whether cleaning services were remote or contracted. Jim Hanzelka clarified that the cleaning staff are directly hired. John Wright also asked whether floor improvements have been considered to support easier cleaning and upkeep. Jim Hanzelka noted that the current carpeting is low quality and difficult to maintain. Transitioning to hard flooring would improve maintenance efficiency and offer acoustic benefits.
- iv. **Capital Maintenance Projects 2026.** The Board agreed to allocate \$325,000 toward capital maintenance projects involving non-appreciable assets in the 2026 budget. These assets, while not subject to depreciation, still require ongoing investment and upkeep. The total budgeted amount for non-appreciable assets is \$788,000. A portion of these projects is expected to be supported by the UORG grant. The budget was initiated at a higher amount to reflect anticipated grant contributions toward eligible projects.

- v. **Capital Project Allocations 2026.** Capital projects for the 2026 Budget were presented on PowerPoint, which included projects in the following departments: Operations, Golf Course, Clubhouse, and Pool. Budget totaled \$250,329.
- i. **2026 Budget Transfers & Reserves.** Proposed Sustainment Set Asides for 2026 includes: Major Equipment \$17,500; AC Replacement \$10,000; Boat Replacement \$20,000; and Flooring replacement \$2,500; Total Allocated \$50,000. 2026 reserve sitting at \$600,000.
 - a. Oscarson Park \$303,872; Soundwall Trail \$768,224; Millpond Park \$200,000.
 - b. **Discussions on Soundwall.** The soundwall adjacent to the fire station experienced delays due to efforts to determine how the structure would be re-integrated into the site. Revised plans have been submitted to UDOT, and staff are actively working to expedite their review. The soundwall is structured under an 80/20 cost-sharing agreement with UDOT. John Wright asked whether the 80/20 split includes in-house labor costs. Board members clarified that the current figures capture additional costs, but further clarification is needed to determine which expenses are eligible for reimbursement under UDOT guidelines. Some components of the project may be funded through impact fees. Jacobsmeyer explained that if the Project Manager, Shawn Chidester, contributes work to a project, those efforts would be eligible for impact fee funding.

II. **Policy Committee Update Led by Cassandra Arnell.**

- a. Cassandra Arnell provided a policy committee update, noting that prior to 2020 there was no policy manual and documentation was disorganized. Since then, progress has been made toward establishing checks and balances, with a sample manual under review to tailor into a comprehensive guide. Although no manual existed as of 2022, individual policies have been developed, and earlier this year, work began on a bylaws document.
- b. The committee is now compiling an indexed system of codes, policies, and procedures to ensure accessibility and continuity. As part of broader organizational efforts—including joining a special policy district and addressing board vacancies—procedures are being formalized for key functions such as the annual budget, real estate transfers, and the upcoming GM hiring. Cassandra Arnell emphasized the need for a rigorous GM selection process, citing past challenges, and presented the draft policy’s purpose and requirements via PowerPoint.
 - i. John Duval reiterated the importance of Cassandra Arnell’s policy presentation, emphasizing the need for board review and closure. Ammon Jacobsmeyer confirmed there is currently no formal policy for GM hiring. John Duval raised broader questions about whether all agency roles have defined duties, compensation ranges, and qualification scales, and asked Ingrid Swenson, HR Supervisor, if internal guidance exists for job classifications.
 - ii. The board discussed evaluating the GM position’s market value and the potential benefit of consulting a third-party organization to ensure competitive and equitable compensation. Key considerations include minimum qualifications and traits of a strong candidate. The conversation underscored the agency’s need for a standardized hiring procedure and broader policy development, including formalizing committee formation and oversight to ensure consistent checks and balances.

III. Planning Committee Update.

- a. The committee reached a consensus to join the Utah Association of Special Districts, with plans to enroll in 2026. Jim Hanzelka confirmed that the decision was made after reviewing the organization's website. Regarding the Policy Manual, John Duval noted that the organizational chart is nearly complete, with only a few minor areas still to be finalized.

Action Items:

1. 2025.11.01 A

- a. Board Review and possible approval of September 24, 2025, Board Meeting Minutes.
- b. Board members discussed updating the roll call to reflect that Ammon Jacobsmeyer at 7:55 p.m.

2025.11.01 A

John Wright made a motion to approve September 24, 2025, Board Meeting Minutes as written, in exception for roll call to reflect the attendance of Ammon Jacobsmeyer arriving at 7:55pm. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously.

2. 2025.11.02

- a. Board Review and possible approval of October 15, 2025, Board Meeting Minutes.

2025.11.02 A

Kyle Shields made a motion to approve October 15, 2025, Board Meeting Minutes. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Abstain; John Duval— Aye. **Motion Passed.**

3. 2025.11.03 A

- a. Board Review and possible approval of 2026 Tentative Budget
- b. Questions and Discussions for 2026 Tentative Budget.
 - i. John Wright inquired about the \$100,000 increase related to services charged under the General Fund and Golf Course. He requested clarification on whether the projected revenue for 2026 accounts for this increase. Board members clarified that the figures presented are projections, as several weeks remain in the 2025 fiscal year.
 - ii. Clarification was requested by John Wright regarding the Tourist Grant allocation, which is \$20,000 higher than in the previous year. Board members discussed how the 2026 draft budget projections are informed by the 2026 proposed figures, the 2025 estimated actuals, and the 2025 approved budget for the General Fund.
 - iii. Brett Palmer invited comments from community members in attendance. John Duval provided an overview of the general process for developing the draft budget.
 - iv. John Wright asked about Blu Line Designs. Board Members reviewed services they provide which include multimedia offerings such as signage, campaign materials, and related communications support.

2025.11.03 A

John Wright made a motion to approve 2026 Tentative Budget, seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer — Aye; John Duval — Aye. **Motion Passed:** Unanimously.

4. 2025.11.04 A

- a. Board Review and possible approval of the Cemetery Property Boundary Line Adjustment document

2025.11.04 A

Ammon Jacobsmeyer made a motion to approve the proposed boundary line adjustment transferring Ownership of parcel 05 034-0-0009 to the Stansbury Greenbelt Service District and adjusting the property line of parcel 05-034-0-0071 to the new line outlined in the boundary line adjustment document provided by Tooele County. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer — Aye; John Duval — Aye. **Motion Passed:** Unanimously.

5. 2025.11.05 A

- a. Ratification of Millpond Park Contract in the amount of \$505,135 to Hughes General for construction of Phase I of the Millpond Park Project.

2025.11.05 A

Kyle Shields made motion Ratification of Millpond Park Contract in the amount of \$505,135 to Hughes General for construction of Phase I of the Millpond Park Project. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer — Aye; John Duval — Aye. **Motion Passed:** Unanimously

6. 2025.11.06 A

- a. Board Review and possible approval of 2026 PEHP Agreement
 - b. Human Resources Supervisor Ingrid Swenson reported that the board packets included the PEHP agreement, which must be returned, as well as updated pricing information for the 2026 plan year. She noted that employee health plan options have changed from two separate plans in 2025 to a single HSA plan for 2026, which offers a more favorable rate for employees. While PEHP benefits remain unchanged from 2025, the cost to employees has increased. Due to the cancellation of the previous month's meeting, the HSA plan has not yet received formal board approval, though it is needed in time for open enrollment. Ingrid Swenson emphasized that limited information could be provided until board action is taken.
 - c. Board members discussed and expressed support for the new PEHP options, stating they appear beneficial to employees. Ammon Jacobsmeyer reviewed the cost differences for family plans under the new structure. Board members discussed the potential advantages of offering the HSA plan, both for employees and the agency.

Ammon Jacobsmeyer made motion to approve 2026 PEHP Agreement. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously

7. 2025.11.07 A

- a. Review and Possible approval of September Financial Statements, Purchases, and Journal Entries

2025.11.07 A

Kyle Shields made a motion to approve September Financial Statements, Purchases, and Journal Entries.

Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously

8. 2025.11.08 A

- a. Review and Possible approval of GM Selection policy purpose statement and requirements.

2025.11.08 A

A motion was made to approve the GM Selection policy purpose statement and requirements. Seconded by

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer— Aye; John Duval— Aye. **Motion Passed:** Unanimously

9. 2025.11.09 A

- a. Board Discussion and possible approval of Stansbury Service Agency representatives to the Utah Association of Special Districts
- a. Brett Palmer noted that both his name and Jim Hanzelka's have been submitted for enrollment with the Utah Association of Special Districts (UASD). A question was raised regarding the membership fees; it was clarified that fees will be lower by following the 2024 enrollment instructions.
 - b. Palmer highlighted several benefits of joining UASD, including access to policy and procedure guidance, assistance with compliance documentation, standardized forms, and resources specific to Special Service Area (SSA) agencies. The organization also provides updates on legislative changes to help ensure ongoing compliance.
 - c. John Wright shared comments regarding the bylaws, expressing concern about procedures that may be implemented without sufficient review and then changed too frequently. He emphasized the importance of understanding how bylaw policies function and noted that board members may need time to fully grasp their implications. John Duval added that the intent behind the current structure is to ensure a system of checks and balances, allowing the board to prevent policy changes from being made arbitrarily or without proper oversight.

Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

- a. **John Duval.** John Duval shared observations from a recent walk through the area, noting the need for tree trimming and identifying locations where sidewalks are missing. Jim Hanzelka suggested following up with the Roads Division regarding sidewalk gaps. A hole in the soundwall was also noted; Brett Palmer commented that the county initiated the soundwall project without establishing ownership, which does not currently lie with the SSA. Additional discussion touched on infrastructure elements that cross county lines, such as fiber optic installations, where ownership remains unclear. John Duval expressed hope that long-term planning efforts will evolve into a formal 10-year plan as Stansbury Park continues to grow and eventually stabilizes.
- b. **Ammon Jacobsmeyer.** Ammon Jacobsmeyer clarified his calculations when discussing PEHP plans were based on the prior year and reviewed the number that it reflects with the correct information for 2026. He shared his observation that there is budgeting for docks and parking lot area for agency area would safer. In closing, Ammon Jacobsmeyer expressed his opinion that replacing the clubhouse flooring would not likely contribute to increased revenue
- c. **Kyle Shields.** Kyle Shields expressed appreciation for the contributions of committee members and staff. He inquired about the process for collecting boat fees at the lake. Jim Hanzelka clarified that fees are collected when individuals bring their boats to the lake.
- d. **John Wright.** John Wright requested updates on UDOT activity and cleanup efforts near the Sportsman and Maverik areas, noting no significant changes. He also referenced prior discussions about improvements to the Stansbury entrance. Jim Hanzelka added that he has been in communication with the Tooele County Project Manager and that there are ongoing issues that still need to be addressed.
- e. **Cassandra Arnell.** Cassandra Arnell referenced recent discussions regarding the Stansbury Service Improvement District (SPID) and its developments, emphasizing that SSA should have access to information on potential developments and associated impact fees, especially given overlapping service areas. Cassandra Arnell encouraged proactive coordination with SPID on long-term development planning.
- f. **Brett Palmer-** Brett Palmer commented that he seconds Ammon Jacobsmeyer concern about the area by docks.

Motion to Adjourn

Cassandra Arnell made a motion to Adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by Kyle Shields.

Vote as follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; Ammon Jacobsmeyer — Aye; John Duval — Aye. **Motion Passed:** Unanimously

Meeting adjourned at 9:34 PM.

Motion to Enter

Made a motion to enter the Stansbury Recreation Service Area Board of Trustees Meeting. Seconded by

Vote as follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye. **Motion Passed.**

STANSBURY RECREATION SERVICE AGENCY BOARD OF TRUSTEES MEETING MINUTES

A. Order of Business

1. Call to Order by John Wright at 9:35 pm.
2. Roll Call
 - a. Board Members
 1. Cassandra Arnell – Present
 2. John Wright – Present
 3. Kyle Shields – Present
 - b. Staff
 1. James Hanzelka – Present
 2. Ingrid Swenson – Present
 3. Rebeca Snodgrass – Present
3. Public Comments – Comment from community member brought a card created and signed by community children saying thank you for refurbishing of Woodland Park.

B. Action Items:

1. 2025.11.02 A
 - a. Board Review and possible approval of 2026 Stansbury Recreation Service Tentative Budget.
2. Public Comments - None

3. 2025.11.02 A

Cassandra Arnell made a motion to approve the proposed Draft 2026 Stansbury Recreation Service Tentative Budget. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Carries.**

Motion to Adjourn

Kyle Shields made a motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Motion to Enter

John Duval made a motion to enter into the Stansbury Greenbelt Service Area Board of Trustees Meeting at 9:43 pm. Seconded by Ammon Jacobsmeyer.

Vote as Follows:

John Duval – Aye; Ammon Jacobsmeyer – Abstain; Brett Palmer – Aye. **Motion Passed.**

STANSBURY GREENBELT SERVICE AREA BOARD OF TRUSTEES MEETING MINUTES

Order of Business

1. Call to Order by Brett Palmer at 9:43 pm
2. Roll Call
 - a. Board Members
 1. Brett Palmer – Present
 2. Ammon Jacobsmeyer – Present
 3. John Duval – Present
 - b. Staff
 1. James Hanzelka – Present
 2. Ingrid Swenson – Present
 3. Rebeca Snodgrass – Present

Action Items

1. 2025.11.01
 - a. Board Review and Possible Approval of October 15, 2025, Board Meeting Minutes.

2025.11.01

John Duval made a motion to approve October 15, 2025, Board Meeting Minutes. Seconded by Ammon Jacobsmeyer.

Vote as Follows:

John Duval – Aye; Ammon Jacobsmeyer – Abstain; Brett Palmer – Aye. **Motion Passed.**

2. 2025.11.02
 - a. Board Review and possible approval of 2026 Stansbury Greenbelt Service Tentative Budget.

2025.11.02

Ammon Jacobsmeyer made a motion to approve 2026 Stansbury Greenbelt Service Tentative Budget. Seconded by John Duval.

Vote as Follows:

John Duval – Aye; Ammon Jacobsmeyer – Abstain; Brett Palmer – Aye. **Motion Passed.**

3. Public Comments

Motion to Adjourn

John Duval made a motion to adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting at 9:45 pm. Seconded by Ammon Jacobsmeyer.

Vote as Follows:

John Duval — Aye; Ammon Jacobsmeyer— Aye; Brett Palmer— Aye. **Motion Passed.**

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

Brett Palmer, Stansbury Service Agency Board Chair

John Wright, Stansbury Recreation Service Area Board Chair

Brett Palmer, Stansbury Greenbelt Service Area Board Chair

COMBINED STANSBURY RECREATION SERVICE AREA, STANSBURY GREENBELT SERVICE AREA, AND THE SERVICE AGENCY BOARD OF DIRECTORS MEETING AND BUDGET PUBLIC HEARING MEETING MINUTES

Date: Wednesday, December 10th, 2025

Location: 1 Country Club Drive, Ste 1, Stansbury Park, Ut 84074

Time: 6:30 PM

STANSBURY RECREATION SERVICE AREA BOARD OF TRUSTEES MEETING

Order of Business

- I. Call to Order by John Wright at 6:35 p.m.
- II. Roll Call
 - A. Board Members
 1. John Wright – Present
 2. Cassandra Arnell – Present
 3. Kyle Shields – Present
 - B. Staff
 1. James Hanzelka – Present
 2. Ingrid Swenson – Present
 3. Shawn Chidester – Present
 4. Rebeca Snodgrass, M.Ed. – Present
 - C. Members of Community
 1. Murray Kendall – Present
- III. Pledge of Allegiance led by Kyle Shields.
- IV. Presentation:
 - A. Presentation of the Stansbury Recreation Service Area Proposed 2026 Budget
 1. Kyle Shields noted that it was made to the 2025 approved budget, which included general property taxes totaling \$1,634,309. Although a \$150,000 tax increase had been approved, it was not approved due to economic conditions. As a result, the 2026 estimate is slightly lower, with the state projecting \$1,617,294 in revenue. Expenditures are expected to remain the same, with all funds from the service area transferred into the Combined Service Agency budget.

Motion to Open

John Wright made a motion to open the Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget

- A. No Comments

Motion to Close

Kyle Shields made a motion to open the Public Hearing at. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Motion to Adjourn

John Wright made a motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting at 6:39 pm. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

STANSBURY GREENBELT SERVICE AREA BOARD OF TRUSTEES PUBLIC MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:39 pm
- II. Roll Call
 - A. Board Members
 1. Brett Palmer – Present
 2. Ammon Jacobsmeyer – Absent
 3. John Duval – Present
- III. Presentation:
 - A. Presentation of the Stansbury Greenbelt Service Area Proposed 2026 Budget.
 1. The 2025 approved budget totaled \$1,484,309, which differed from the recreation budget that included a previously approved \$150,000 increase that was not realized. The proposed 2026 budget, based on state estimates, reflects revenues and expenditures of \$1,617,294. It was noted that neither the 2025 nor the 2026 budgets involve a tax rate increase.

John Duval made a motion to open the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Public Hearing on the Stansbury Greenbelt Service Area Proposed 2026 Budget.

- A. No Comments

John Duval made a motion to close the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Motion to Adjourn

John Duval made a motion to adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting at 6:42 pm. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:42 p.m.
- II. Roll Call
 - A. Board Members

RESOLUTION NO. 2025-02

**A RESOLUTION ADOPTING THE
STANSBURY GREENBELT SERVICE AREA 2025 BUDGET**

WHEREAS, the provisions U.C.A §17B-1-605 require that the budget officer of Stansbury Greenbelt Service Area (the “Agency”), prepare for each budget year a budget for the general fund and other funds of the Agency in conformance with the uniform system of budgeting, accounting and reporting by which it is bound pursuant to U.C.A. §17B-1-603; and

WHEREAS, pursuant to the provision of U.C.A §17B-1-607, the Chair of Stansbury Greenbelt Service Area’s board of Trustees, acting as the duly appointed budget officer of the Agency, has prepared for the year 2026 a tentative budget for each fund for which a budget is required containing an estimate of expenditures together with specific work programs and other supporting data required by law or requested by the Agency’s board of trustees (the “Tentative Budget”), which has been filed with the board of trustees; and

WHEREAS, the Tentative Budget and all supporting schedules and data have been available as public records for public inspection for a period in excess of seven (7) days in conformance with the requirement of U.C.A. §17B-1-608; and

WHEREAS, the board of trustees has duly called and convened a public hearing in conformance with the requirements of the U.C.A. §17B-1-609 and 610, at which time all interested persons in attendance were given an opportunity to be heard on the estimates of revenues and expenditures or any item in the Tentative Budget; and

WHEREAS, the board of trustees has considered the comments made by the public at the public hearing and has made adjustments in the Tentative Budget as deemed necessary in conformance with its authority as set forth in U.C.A. §17B-1-611, and has prepared a final budget for the Agency for calendar year 2026 (the “2026 Budget”).

NOW THEREFORE, be it hereby resolved that:

1. The 2026 Budget, income of \$1,617,294, and expense of \$1,617,294, a copy of which is attached hereto and incorporated by reference herein, is hereby adopted as the final budget for the Agency, effective for the budget year 2026, subject to amendment as provided by law.
2. The budget officer is hereby directed to certify a copy of the 2026 Budget and file the same with the Utah State Auditor within thirty (30) days from the date hereof.
3. The budget officer is hereby further directed to file a certified copy of the 2026 Budget in the Agency office and to make the same available to the public for inspection during regular business hours.
4. This Resolution shall be effective immediately upon passage.

PASSED AND ADOPTED by the Board this 17th day of December 2025.

**STANSBURY GREENBELT SERVICE AREA
OF TOOELE COUNTY**

Board Chair

ATTEST:

Stansbury Greenbelt Service Area Clerk

Stansbury Greenbelt Service Area 2026 Proposed Budget - FINAL

REVENUES		2024 Actual	2025 Approved	2026 Proposed
Tax				
Tax Revenue				
	General Property Tax	1,504,675	1,484,309	1,617,294
Total Tax Revenue		1,504,675	1,484,309	1,617,294
EXPENDITURES		2024 Actual	2025 Approved	2026 Proposed
General Government				
	Operating Expenditures	1,504,675	1,484,309	1,617,294
Total Operating Expenditures		1,504,675	1,484,309	1,617,294
Total Change in Net Position		0	0	0



**STANSBURY GREENBELT SERVICE AREA, STANSBURY RECREATION SERVICE AREA
BOARDS OF TRUSTEES, 2026 MEETING SCHEDULE**

- 01/07/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 01/21/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 06/17/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 07/15/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 09/23/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 10/21/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 11/18/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 12/02/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
- 12/16/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting



TOOELE COUNTY SHERIFF'S OFFICE

Law Incident Summary Report, by Nature

Agency: TOOELE COUNTY SHERIFF'S OFFICE

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
25-S07147	18:04:04 11/03/25	Abandoned Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07237	15:36:03 11/08/25	Abandoned Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07248	05:12:03 11/09/25	Abandoned Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07325	11:08:56 11/12/25	Abandoned Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07358	16:20:24 11/13/25	Abandoned Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07570	13:13:27 11/24/25	Abandoned Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07583	21:23:30 11/24/25	Abandoned Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07260	13:48:09 11/09/25	Accident-Pd	STANSBURY PARK, UT	TCSO	CLO
25-S07308	16:53:16 11/11/25	Accident-Pd	STANSBURY PARK, UT	UHP	CLO
25-S07360	17:09:59 11/13/25	Accident-Pd	STANSBURY PARK, UT	TCSO	CLO
25-S07440	15:16:37 11/17/25	Accident-Pd	STANSBURY PARK, UT	TCSO	CLO
25-S07463	22:00:32 11/18/25	Accident-Pd	STANSBURY PARK, UT	TCSO	CLO
25-S07574	14:58:40 11/24/25	Accident-Pd	STANSBURY PARK, UT	TCSO	CLO
25-S07582	20:21:19 11/24/25	Accident-Pd	STANSBURY PARK, UT	TCSO	CLO
25-S07602	16:35:10 11/25/25	Accident-Pd	STANSBURY PARK, UT	TCSO	CLO
25-S07637	12:14:25 11/27/25	Accident-Pd	STANSBURY PARK, UT	UHP	ACT
25-S07365	02:16:42 11/14/25	Accident-Pi	STANSBURY PARK, UT	TCSO	CLO
25-S07445	23:02:27 11/17/25	Agency Assist	STANSBURY PARK, UT	TCSO	CLO
25-S07464	21:50:31 11/18/25	Agency Assist	STANSBURY PARK, UT	TCSO	CLO
25-S07479	14:54:50 11/19/25	Agency Assist	STANSBURY PARK, UT	UHP	CLO
25-S07311	19:27:00 11/11/25	Alarm-Business	STANSBURY PARK, UT	TCSO	CLO
25-S07316	00:06:03 11/12/25	Alarm-Business	STANSBURY PARK, UT	TCSO	CLO
25-S07465	03:00:55 11/19/25	Alarm-Business	STANSBURY PARK, UT	TCSO	CLO
25-S07466	05:10:57 11/19/25	Alarm-Business	STANSBURY PARK, UT	TCSO	CLO
25-S07611	04:37:30 11/26/25	Alarm-Business	STANSBURY PARK, UT	TCSO	CLO
25-S07650	10:39:05 11/28/25	Alarm-Business	STANSBURY PARK, UT	TCSO	CLO
25-S07346	08:29:32 11/13/25	Alarm-Res	STANSBURY PARK, UT	TCSO	CLO
25-S07354	14:20:39 11/13/25	Alarm-Res	STANSBURY PARK, UT	TCSO	CLO
25-S07373	13:33:10 11/14/25	Alarm-Res	STANSBURY PARK, UT	TCSO	CLO
25-S07597	13:30:45 11/25/25	Alarm-Res	STANSBURY PARK, UT	TCSO	CLO
25-S07627	07:05:19 11/27/25	Alarm-Res	STANSBURY PARK, UT	TCSO	CLO
25-S07132	01:20:04 11/03/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07190	18:38:35 11/05/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07197	10:17:25 11/06/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07236	15:05:02 11/08/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07298	08:28:45 11/11/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07327	11:38:40 11/12/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07329	11:52:51 11/12/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07335	13:20:48 11/12/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07344	23:13:24 11/12/25	Animal Problem	STANSBURY PARK, UT	TCSO	CAA
25-S07393	10:35:54 11/15/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07420	18:11:53 11/16/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07493	12:22:14 11/20/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
25-S07535	17:29:20 11/22/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07562	11:39:41 11/24/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07624	15:43:54 11/26/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07642	16:23:43 11/27/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07667	21:07:37 11/28/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07675	15:27:32 11/29/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07689	17:10:22 11/30/25	Animal Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07223	17:02:45 11/07/25	Assault	STANSBURY PARK, UT	TCSO	CLO
25-S07409	21:34:45 11/15/25	Assault	STANSBURY PARK, UT	TCSO	CJA
25-S07169	20:05:41 11/04/25	Barking Dog	STANSBURY PARK, UT	TCSO	CLO
25-S07219	13:24:28 11/07/25	Barking Dog	STANSBURY PARK, UT	TCSO	CLO
25-S07254	10:56:14 11/09/25	Barking Dog	STANSBURY PARK, UT	TCSO	CLO
25-S07295	18:19:25 11/10/25	Barking Dog	STANSBURY PARK, UT	TCSO	CLO
25-S07483	16:14:39 11/19/25	Barking Dog	STANSBURY PARK, UT	TCSO	CLO
25-S07441	15:17:24 11/17/25	Breathing Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07305	14:27:39 11/11/25	Child Abuse	STANSBURY PARK, UT	TCSO	ASN
25-S07336	14:11:14 11/12/25	Child Abuse	STANSBURY PARK, UT	TCSO	CAA
25-S07497	15:38:02 11/20/25	Child Abuse	STANSBURY PARK, UT	TCSO	ASN
25-S07499	15:41:25 11/20/25	Child Abuse	STANSBURY PARK, UT	TCSO	UNF
25-S07518	13:58:56 11/21/25	Child Abuse	STANSBURY PARK, UT	TCSO	ACT
25-S07531	02:05:42 11/22/25	Child Abuse	STANSBURY PARK, UT	TCSO	ACT
25-S07592	11:27:55 11/25/25	Child Abuse	STANSBURY PARK, UT	TCSO	ACT
25-S07172	21:59:53 11/04/25	Citizen Assist	STANSBURY PARK, UT	TCSO	CLO
25-S07484	17:11:38 11/19/25	Citizen Assist	STANSBURY PARK, UT	TCSO	CLO
25-S07527	19:38:17 11/21/25	Citizen Assist	STANSBURY PARK, UT	TCSO	CLO
25-S07234	12:23:01 11/08/25	Civil Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07372	12:45:04 11/14/25	Civil Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07405	20:22:21 11/15/25	Civil Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07514	12:43:12 11/21/25	Civil Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07648	08:50:35 11/28/25	Civil Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07645	21:33:31 11/27/25	Convulsions	STANSBURY PARK, UT	TCSO	CLO
25-S07563	12:07:54 11/24/25	Counterfeit	STANSBURY PARK, UT	TCSO	CLO
25-S07258	12:08:33 11/09/25	Custodial Inter	STANSBURY PARK, UT	TCSO	CLO
25-S07686	01:41:08 11/30/25	Disturbing Peac	STANSBURY PARK, UT	TCSO	CLO
25-S07115	01:26:56 11/02/25	Domestic	STANSBURY PARK, UT	TCSO	CAA
25-S07209	21:05:52 11/06/25	Domestic	STANSBURY PARK, UT	TCSO	CAA
25-S07343	22:51:11 11/12/25	Domestic	STANSBURY PARK, UT	TCSO	CAA
25-S07410	22:18:23 11/15/25	Domestic	STANSBURY PARK, UT	TCSO	CAA
25-S07668	21:51:21 11/28/25	Domestic	STANSBURY PARK, UT	TCSO	ACT
25-S07158	09:20:41 11/04/25	Drugs	STANSBURY PARK, UT	TCSO	CLO
25-S07323	10:34:40 11/12/25	Drugs	STANSBURY PARK, UT	TCSO	CJA
25-S07130	22:55:47 11/02/25	Extra Patrol	STANSBURY PARK, UT	TCSO	CLO
25-S07357	14:55:51 11/13/25	Extra Patrol	STANSBURY PARK, UT	TCSO	CLO
25-S07694	22:13:06 11/30/25	Fail To Yield	STANSBURY PARK, UT	UHP	ACT
25-S07291	17:14:02 11/10/25	Family Dispute	STANSBURY PARK, UT	TCSO	CLO
25-S07300	11:57:00 11/11/25	Family Dispute	STANSBURY PARK, UT	TCSO	CLO
25-S07657	14:49:59 11/28/25	Family Dispute	STANSBURY PARK, UT	TCSO	CLO
25-S07281	12:34:28 11/10/25	Fire-Outside	STANSBURY PARK, UT	TCSO	CLO
25-S07144	16:09:16 11/03/25	Found Property	STANSBURY PARK, UT	TCSO	CLO
25-S07239	16:06:56 11/08/25	Found Property	STANSBURY PARK, UT	TCSO	CLO

Number	Time and Date	Nature	Address	Location	Dsp
25-S07103	15:46:03 11/01/25	Hang Up 911	STANSBURY PARK, UT	TCSO	CLO
25-S07385	19:01:22 11/14/25	Hang Up 911	STANSBURY PARK, UT	TCSO	CLO
25-S07421	19:10:34 11/16/25	Hang Up 911	STANSBURY PARK, UT	TCSO	CLO
25-S07438	14:07:48 11/17/25	Hang Up 911	STANSBURY PARK, UT	TCSO	CLO
25-S07622	13:45:00 11/26/25	Hang Up 911	STANSBURY PARK, UT	TCSO	CLO
25-S07166	13:24:33 11/04/25	Harassment	STANSBURY PARK, UT	TCSO	CAA
25-S07240	17:09:46 11/08/25	Harassment	STANSBURY PARK, UT	TCSO	CLO
25-S07552	17:58:30 11/23/25	Hemorrhage	STANSBURY PARK, UT	TCSO	CLO
25-S07580	18:46:24 11/24/25	Identity Fraud	STANSBURY PARK, UT	TCSO	ACT
25-S07547	15:54:20 11/23/25	Illegal Burning	STANSBURY PARK, UT	TCSO	CLO
25-S07540	09:41:31 11/23/25	Intoxicated Dri	STANSBURY PARK, UT	TCSO	CLO
25-S07459	17:02:14 11/18/25	Juv Ungov	STANSBURY PARK, UT	TCSO	CLO
25-S07120	12:42:09 11/02/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07149	18:28:24 11/03/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07176	08:10:11 11/05/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07182	11:02:22 11/05/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07218	12:29:05 11/07/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07243	19:54:22 11/08/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07257	12:03:40 11/09/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07264	16:33:07 11/09/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07285	13:00:16 11/10/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07319	08:43:20 11/12/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07341	17:13:52 11/12/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07407	21:19:13 11/15/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07422	20:56:27 11/16/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07453	12:38:49 11/18/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07457	12:25:46 11/18/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07525	18:07:47 11/21/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07549	17:05:57 11/23/25	Juvenile Prob	STANSBURY PARK, UT	TCSO	CLO
25-S07307	15:37:26 11/11/25	Keep The Peace	STANSBURY PARK, UT	TCSO	CLO
25-S07321	09:11:21 11/12/25	Keep The Peace	STANSBURY PARK, UT	TCSO	CLO
25-S07418	16:43:02 11/16/25	Keep The Peace	STANSBURY PARK, UT	TCSO	CLO
25-S07429	08:36:23 11/17/25	Keep The Peace	STANSBURY PARK, UT	TCSO	CLO
25-S07513	12:16:42 11/21/25	Keep The Peace	STANSBURY PARK, UT	TCSO	ACT
25-S07460	17:36:22 11/18/25	Lewdness	STANSBURY PARK, UT	TCSO	ACT
25-S07411	00:28:14 11/16/25	Mental Subject	STANSBURY PARK, UT	TCSO	CLO
25-S07489	00:01:23 11/20/25	Mental Subject	STANSBURY PARK, UT	TCSO	CLO
25-S07095	11:52:07 11/01/25	Motorist Assist	STANSBURY PARK, UT	TCSO	CLO
25-S07380	17:17:00 11/14/25	Motorist Assist	STANSBURY PARK, UT	TCSO	CLO
25-S07528	21:04:36 11/21/25	Neighbor Dispt	STANSBURY PARK, UT	TCSO	CLO
25-S07148	18:11:05 11/03/25	Overdose	STANSBURY PARK, UT	TCSO	CLO
25-S07430	10:12:05 11/17/25	Parking Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07487	21:16:22 11/19/25	Parking Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07526	19:17:14 11/21/25	Parking Problem	STANSBURY PARK, UT	TCSO	CLO
25-S07211	01:40:16 11/07/25	Pedestrian	STANSBURY PARK, UT	TCSO	CLO
25-S07419	17:36:35 11/16/25	Pedestrian	STANSBURY PARK, UT	TCSO	CLO
25-S07647	03:08:30 11/28/25	Pedestrian	STANSBURY PARK, UT	TCSO	ACT
25-S07187	13:30:10 11/05/25	Property Damage	STANSBURY PARK, UT	TCSO	CLO
25-S07198	10:29:32 11/06/25	Property Damage	STANSBURY PARK, UT	TCSO	CLO
25-S07681	20:02:49 11/29/25	Property Damage	STANSBURY PARK, UT	TCSO	ACT

Number	Time and Date	Nature	Address	Location	Dsp
25-S07682	20:37:34 11/29/25	Property Damage	STANSBURY PARK, UT	TCSO	ACT
25-S07212	06:33:42 11/07/25	Protection Viol	STANSBURY PARK, UT	TCSO	CLO
25-S07618	12:24:57 11/26/25	Protection Viol	STANSBURY PARK, UT	TCSO	CAA
25-S07529	22:14:51 11/21/25	Psychiatric	STANSBURY PARK, UT	TCSO	CLO
25-S07109	21:02:59 11/01/25	Reckless Driver	STANSBURY PARK, UT	TCSO	CLO
25-S07491	05:06:31 11/20/25	Reckless Driver	STANSBURY PARK, UT	UHP	CLO
25-S07536	18:49:22 11/22/25	Reckless Driver	STANSBURY PARK, UT	TCSO	CLO
25-S07399	15:36:36 11/15/25	Road Rage	STANSBURY PARK, UT	TCSO	CLO
25-S07131	23:21:54 11/02/25	Runaway	STANSBURY PARK, UT	TCSO	ACT
25-S07146	15:00:00 11/03/25	Runaway	STANSBURY PARK, UT	TCSO	ACT
25-S07134	06:34:06 11/03/25	Scam	STANSBURY PARK, UT	TCSO	CLO
25-S07263	15:49:32 11/09/25	Scam	STANSBURY PARK, UT	TCSO	ACT
25-S07332	12:08:58 11/12/25	Shoplifter	STANSBURY PARK, UT	TCSO	CLO
25-S07496	15:00:40 11/20/25	Sick Person	STANSBURY PARK, UT	TCSO	CLO
25-S07606	21:38:13 11/25/25	Stolen Vehicle	STANSBURY PARK, UT	TCSO	CLO
25-S07417	15:31:57 11/16/25	Strays	STANSBURY PARK, UT	TCSO	CLO
25-S07521	14:52:41 11/21/25	Strays	STANSBURY PARK, UT	TCSO	CLO
25-S07548	16:43:15 11/23/25	Strays	STANSBURY PARK, UT	TCSO	CLO
25-S07610	03:47:39 11/26/25	Strays	STANSBURY PARK, UT	TCSO	CLO
25-S07156	08:28:42 11/04/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07193	05:06:22 11/06/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07249	07:23:26 11/09/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07251	09:32:10 11/09/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07265	16:55:47 11/09/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07272	00:48:50 11/10/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07408	21:31:07 11/15/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07424	22:35:07 11/16/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07435	12:18:57 11/17/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07452	12:13:30 11/18/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07533	09:15:00 11/15/25	Suspicious	STANSBURY PARK, UT	UHP	CLO
25-S07605	20:59:57 11/25/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07644	18:59:24 11/27/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07683	22:09:44 11/29/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07695	22:55:43 11/30/25	Suspicious	STANSBURY PARK, UT	TCSO	CLO
25-S07269	23:20:18 11/09/25	Suspicious Circ	STANSBURY PARK, UT	TCSO	CLO
25-S07532	06:14:36 11/22/25	Suspicious Circ	STANSBURY PARK, UT	TCSO	CLO
25-S07116	03:03:19 11/02/25	Suspicious Per	STANSBURY PARK, UT	TCSO	CLO
25-S07192	00:09:36 11/06/25	Suspicious Per	STANSBURY PARK, UT	TCSO	CLO
25-S07129	21:01:31 11/02/25	Suspicious Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07352	13:47:49 11/13/25	Suspicious Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07541	09:53:07 11/23/25	Suspicious Veh	STANSBURY PARK, UT	TCSO	CLO
25-S07104	17:07:36 11/01/25	Theft	STANSBURY PARK, UT	TCSO	CLO
25-S07171	21:38:42 11/04/25	Theft	STANSBURY PARK, UT	TCSO	CLO
25-S07241	17:38:54 11/08/25	Theft	STANSBURY PARK, UT	TCSO	CAJ
25-S07368	08:16:48 11/14/25	Theft	STANSBURY PARK, UT	TCSO	CLO
25-S07567	12:39:12 11/24/25	Theft	STANSBURY PARK, UT	TCSO	ACT
25-S07587	09:59:15 11/25/25	Theft	STANSBURY PARK, UT	TCSO	CLO
25-S07589	11:15:14 11/25/25	Theft	STANSBURY PARK, UT	TCSO	ACT
25-S07205	17:15:24 11/06/25	Threats	STANSBURY PARK, UT	TCSO	CLO
25-S07221	15:45:54 11/07/25	Traffic Collisi	STANSBURY PARK, UT	TCSO	CLO

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
25-S07458	15:08:18 11/18/25	Traffic Hazard	STANSBURY PARK, UT	TCSO	CLO
25-S07386	19:49:49 11/14/25	Traumatic Injur	STANSBURY PARK, UT	TCSO	CLO
25-S07226	20:03:37 11/07/25	Trespassing	STANSBURY PARK, UT	TCSO	CLO
25-S07515	12:46:25 11/21/25	Trespassing	STANSBURY PARK, UT	TCSO	CLO
25-S07228	21:55:13 11/07/25	Unwanted Guest	STANSBURY PARK, UT	TCSO	CLO
25-S07093	10:53:00 11/01/25	Vandalism	STANSBURY PARK, UT	TCSO	CLO
25-S07553	18:49:59 11/23/25	Verbal Altercat	STANSBURY PARK, UT	TCSO	CLO
25-S07612	08:04:04 11/26/25	Verbal Altercat	STANSBURY PARK, UT	TCSO	CLO
25-S07184	11:49:07 11/05/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07318	08:25:29 11/12/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07377	15:48:13 11/14/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07391	09:34:48 11/15/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07519	13:59:50 11/21/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07572	13:59:04 11/24/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07604	17:36:38 11/25/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07652	11:20:36 11/28/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25-S07671	10:14:58 11/29/25	Vin Inspection	STANSBURY PARK, UT	TCSO	CLO
25G004265	19:35:09 11/13/25	Warrant Service	STANSBURY PARK, UT	TCSO	ACT
25-S07274	07:57:05 11/10/25	Weapon Offense	STANSBURY PARK, UT	TCSO	CAA
25-S07101	15:14:50 11/01/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07157	09:14:52 11/04/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07170	20:31:28 11/04/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07225	18:06:15 11/07/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07294	18:08:55 11/10/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07379	16:38:54 11/14/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07537	19:14:15 11/22/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07578	16:34:27 11/24/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07600	16:32:29 11/25/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07649	10:26:39 11/28/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07655	14:11:23 11/28/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07663	17:53:53 11/28/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07674	15:04:07 11/29/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO
25-S07678	18:29:15 11/29/25	Welfare Check	STANSBURY PARK, UT	TCSO	CLO

Total Incidents for This Agency: 226

Total reported: 226

Report Includes:

All dates between `00:00:00 11/01/25` and `00:00:00 12/01/25`, All agencies matching `TCSO`, All officers, All dispositions, All natures, All locations, All cities matching `Stansbury Park`, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES

Date: Wednesday, December 10th, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Stansbury Service Agency Board of Directors Meeting

Order of Business

- I. Call to Order by Brett Palmer at 7:42 PM.
- II. Roll Call
 - A. Board Members
 - a. Cassandra Arnell – Present
 - b. John Wright – Present
 - c. Kyle Shields – Present
 - d. Brett Palmer – Present
 - e. Ammon Jacobsmeyer – Absent
 - f. John Duval – Present
 - B. Staff
 - a. James Hanzelka – Present
 - b. Ingrid Swenson – Present
 - c. Shawn Chidester – Present
 - d. Rebeca Snodgrass, M.Ed. – Present
 - C. Members of Community
 - a. Murray Kendall
- III. There were no public comments made.
- IV. There were no public comments from the last meeting.
- V. General Manager Updates led by Jim Hanzelka –
 - A. Operations
 1. **Porter Way Park.** The WeatherTrak system installation is completed and should be ready to go online in Spring 2026.
 2. **Sagers Park.** Rewiring Irrigation at Sagers Park has been completed.
 3. **Trees.** Crews are working on trimming trees and addressing walk trip hazard issues.
 4. **Pool.** During the fall inspection, there was consensus that the relief valve at the bottom of the pool was problematic. The valve was plugged, and after refilling, the water in the pool held well, with approximately 90% of the leakage traced to that point. Aquatech will evaluate replacing the valve located in the middle of the pool. An Aquatech specialist recommended conducting a dye test in the spring to identify potential leak points and assess whether repairing the shell is feasible, dependent on the number of intrusion points. Changing the filtration

system may reduce the effluent backflush by as much as 90%. Board members discussed possible long-term solutions and challenges.

5. **Golf.** Purchased a New Weather Trak Controller for hole 11. Currently, staff are looking for lost sprinkler heads to identify wiring paths. Tree trimming suggested having a chipping contract to address larger pieces. Assessing golf maintenance shop repairs with Parks and Rec repairs.
6. **Administrative.** Reorganizing the office area to enhance building access security. Improving timekeeping input processes. Initiating asset inventory control and tagging.
7. **Sagewood Village.** Jim Hanzelka presented a map, providing board members with a visual reference of two open space areas in Sagewood Village. One is a detention pond and the other is a flat landscaped area
 - a. A discussion was held with Ivory Homes regarding these two areas: The flat park landscaped area was constructed to SSA specifications and a detention pond. Ivory Homes previously asked if the community wished to assume responsibility for these facilities, and the inquiry was raised again earlier this week. Ethan Brown from Ivory Homes will visit on Friday to review the sites.
 - b. Board members discussed in detail the two parcels needed, focusing on potential liabilities and possible uses of these facilities.

B. Projects

1. **Clubhouse Dock.** Completed, and grant money has been received. Rails were added for safety.
2. **Millpond Parking Lot.** Electrical work is pending the delivery of transformers and equipment to finalize wiring. Funds have been reserved to address any remaining issues. The county required "No Parking" on both sides of the street. Signs have been installed on community property. Placement on adjacent private property will be approached cautiously and only with the homeowner's consent.
3. **Pool Rerouting.** Ensign is expected to have the design for pool backflush pipeline rerouting completed by next week.
4. **Clubhouse Flooring.** Installation is scheduled over the Christmas holidays to minimize operational impact. Current schedule: Work begins December 24, 2025, (rental on 12/23/25) and continues through January 6, 2026.
5. **Pro Shop Remodel.** Board members reviewed plans for remodeling the Pro Shop. The existing counter has been reshaped to create an observation area, with additional counter space added at the front to better support merchandise sales. The serving area has been relocated, reducing congestion in the clubhouse. The remodel also includes opening the backroom and adjusting storage access.

C. Finances

1. The finance report included one slide summarizing funding status and operational funds. As of November 30, operational funds totaled approximately \$2 million, with transfers noted in the budget line. The PTIF account reflected \$1.3 million, of which \$500,000 will be allocated to upcoming project expenses, resulting in a total budget of \$3.4 million.
2. Cash Summary as of 10 December 2025: General Ledger \$3,414,528; Impact Fees total \$1,334,884.

Discussion

A. Finance Committee Update led by Kyle Shields

1. Kyle Shields noted that the budget had already been reviewed in detail and expressed appreciation to all board members for their input and suggestions. He specifically thanked Ingrid Swenson and Jim Hanzelka for their contributions to the process.

B. Policy Committee Update

1. Cassandra Arnell provided an update, stating she has returned from out of town after two weeks and has been checking emails.
2. Kyle Shields reviewed Documents in Process -
 - a. Interlocal Agreement: Outdated and requires revision; draft received from Brent Rose.
 - b. Bylaws: Currently in draft form; comments received from several board members.
 - c. Mid-Term Board Member Replacement: Draft under review; comments received from board members.
 - d. General Manager Hiring: Progress continues with significant time and effort invested.
 - e. Document Process: Minor fixes underway; a visual demonstration was presented via PowerPoint.
 - f. Committee Process: Formalization in progress; purpose statement completed.
 - g. Document Management: A visual was presented to demonstrate document management on a PowerPoint slide.
 - h. Overview of Paragraph 3.2.C- Issues regarding annual meetings.

C. Planning Committee Update

1. **Original Projects 2025.** Jim Hanzelka presented a slide summarizing projects completed during the year. The chart listed Clubhouse Improvements, Park Improvements, Pro Shop, and Golf Greens.

2. **Add On Projects.** Jim Hanzelka reviewed projects that were added and completed. Projects that are moving to 2026 include: electrical installation at Millpond and pool rerouting work.

D. 2026 Proposed Meeting Schedule.

1. No comments or questions.

E. Discussion of the Stansbury Place Phase 3 Plat Lot 3007 PUE Adjustment

1. The County submitted a plat for signature to adjust the existing 7.5-foot utility easement to 2.5 feet, which includes the Stansbury Greenbelt. Board members discussed the implications of signing the document. The Board reviewed the document further and determined no potential risks.

Action Items:

1. 2025.12.01 A
 - a. Board Review and possible approval of November 12, 2025, Board Meeting Minutes

2025.12.01 A

John Wright made a motion to approve the November 12, 2025, Board Meeting Minutes.

Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye. **Motion Passed.**

2. 2025.12.02 A

- a. Board Review and possible approval of November 19, 2025, Board Meeting Minutes

2025.12.02 A

John Wright made a motion to approve the November 19, 2025, Board Meeting Minutes.

Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye. **Motion Passed.**

3. 2025.12.03 A

- a. Board Review and possible approval of Stansbury Place Phase 3 Plat Lot 3007 PUE Adjustment authorizing signature on the Plat.

2025.12.03 A

John Wright made a motion to approve Stansbury Place Phase 3 Plat Lot 3007 PUE Adjustment, authorizing signature on the Plat. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye. **Motion Passed.**

Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

- A. Cassandra Arnell expressed her opinion that the folding chairs in the clubhouse could be updated for rental purposes. She also reminded board members that funds are limited and cautioned against assuming there is excess money available. Board members discussed this topic briefly.
- B. John Wright requested clarification on some ongoing projects, such as pool and park improvements.
- C. Kyle Shields praised the efforts in completing the WeatherTrak installation.
- D. Brett Palmer noted that the budget includes a “sand trap rake,” but observed there is currently no sand to rake, only concrete. He asked whether sand would be added to the golf course this year.
- E. John Duval addressed the upcoming annual meeting in January and requested that a final performance slide be added in January.

Motion to Adjourn

Kyle Shields made a motion to Adjourn the Stansbury Service Agency Board of Directors.

Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye. **Motion Passed.**

Meeting adjourned at 9:16 PM.

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

Brett Palmer, Stansbury Service Agency Board Chair

Brett Palmer, Greenbelt Service Area Board Chair

John Wright, Stansbury Recreation Service Area Board Chair

2025 SSA Amended Budget - FINAL

Revenues	2024 Actual	2025 Approved	2025 Proposed
General Fund - Fund 10			
Property Taxes	3,098,337	3,228,618	3,324,588
Intergovernmental Revenue	18,969	4,000	19,000
Charges for Services	1,085,252	1,124,390	1,300,025
Misc. Revenue	32,613	16,692	625,088
Interest	62,491	80,000	130,000
Contributions & Transfers			
Total Governmental Fund	4,297,662	4,453,700	5,398,701
Capital Projects - Fund 41			
Intergovernmental Revenue	-	-	-
Capital Expenditures	780,000	1,031,902	1,031,902
Total Capital Projects	780,000	1,031,902	1,031,902
Impact Fees - Fund 44			
Intergovernmental Revenue	41,517	658,883	134,483
Interest	58,161	40,000	55,000
Misc. Impact Revenue	394,200	270,000	180,900
Contributions & Transfers	327,184	179,347	283,075
Total Impact Fees	821,062	1,148,230	653,458
Total Governmental Funds			
Revenue 10, 41 & 44	5,898,724	6,633,832	7,084,061
Expenditures	2024 Actual	2025 Approved	2025 Proposed
General Fund - Fund 10			
General Government	472,887	783,520	585,800
Parks, Recreation, and Public			
Property	1,830,475	3,062,160	3,062,160
Non Departmental			
Expenditures		-	179,100
Operating Transfers	1,107,184	608,020	1,571,641
Total General Fund Expenditure	3,410,546	4,453,700	5,398,701
Capital Projects - Fund 41			
Parks, Recreation, and Public F	205,713	561,662	488,428
Transfers	-	470,240	543,474
Total Capital Projects Expendit	205,713	1,031,902	1,031,902
Impact Fees - Fund 44			
General Government	7,998	61,730	785
Parks, Recreation, and Public			
Property	223,704	1,086,500	652,673
Transfers	-	-	-
Total Impact Fees Expenditure:	231,702	1,148,230	653,458
Total Expenditures	3,847,961	6,633,832	7,084,061
Net Change in Fund Balances	2,050,763	-	-



STANSBURY
SERVICE AGENCY
Parks and Recreation District

Stansbury Service Agency Board of Directors
Resolution 2025-02

A RESOLUTION OF THE STANSBURY SERVICE AGENCY BOARD OF DIRECTORS DECLARING THEIR INTENT TO HAVE THE 2025 GENERAL FUND AMENDED.

WHEREAS, THE 2025 General Fund for the year 2025 was approved on December 11, 2024; and,

WHEREAS, the public hearing on the said budget has been held on December 10, 2025, as advertised,

NOW, THEREFORE, BE IT RESOLVED by the Stansbury Service Agency Board of Directors to reallocate \$179,100 from the Local Government expenditures budget to the Non-Departmental expenditures budget. This Resolution shall be effective immediately upon passage.

PASSED AND ADOPTED by the Board this 17th day of December 2025.

Brett Palmer, Board Chair

Date

ATTEST:

Ingrid Swenson, Board Clerk

Date

2026 SSA Budget - FINAL

Revenues	2024 Actual	2025 Approved	2026 Proposed
General Fund - Fund 10			
Property Taxes	3,098,337	3,228,618	3,219,588
Intergovernmental Revenue	18,969	4,000	39,000
Charges for Services	1,085,252	1,124,390	1,280,280
Misc. Revenue	32,613	16,692	21,154
Interest	62,491	80,000	80,000
Contributions & Transfers	-	-	325,625
Total Governmental Fund	4,297,662	4,453,700	4,965,647
Capital Projects - Fund 41			
Intergovernmental Revenue	-	-	250,000
Capital Expenditures	780,000	1,031,902	788,523
Total Capital Projects	780,000	1,031,902	1,038,523
Impact Fees - Fund 44			
Intergovernmental Revenue	41,517	658,883	609,184
Interest	58,161	40,000	40,000
Misc. Impact Revenue	394,200	270,000	150,000
Contributions & Transfers	327,184	179,347	642,412
Total Impact Fees	821,062	1,148,230	1,441,596
Total Governmental Funds Revenue 10, 41 & 44	5,898,724	6,633,832	7,445,766
Expenditures	2024 Actual	2025 Approved	2026 Proposed
General Fund - Fund 10			
General Government	472,887	783,520	748,050
Parks	600,513	1,110,350	1,379,600
Recreation Facilities	120,755	241,340	329,020
Golf Operations	1,005,595	1,444,705	1,684,120
Pool	120,384	130,925	185,920
Library	5,366	27,920	27,960
Cemetery	17,922	21,460	30,385
Project Management	80,695	85,460	49,760
Non Departmental Expenditures	-	-	250,329
Operating Transfers	1,107,184	608,020	280,503
Total General Fund Expenditures	3,531,301	4,453,700	4,965,647
Capital Projects - Fund 41			
Parks, Recreation, and Public Property	205,713	561,662	838,000
Transfers	-	470,240	200,523
Total Capital Projects Expenditures	205,713	1,031,902	1,038,523
Impact Fees - Fund 44			
General Government	7,998	61,730	46,000
Parks, Recreation, and Public Property	223,704	1,086,500	1,395,596
Transfers	-	-	-
Total Impact Fees Expenditures	231,702	1,148,230	1,441,596
Total Expenditures Governmental Funds 10, 41 & 44	3,968,716	6,633,832	7,445,766
Net Change In Fund Balances	1,930,008	-	-

RESOLUTION NO. 2025-03

**A RESOLUTION ADOPTING THE
STANSBURY SERVICE AGENCY 2026 BUDGET**

WHEREAS, the provisions U.C.A §17B-1-605 require that the budget officer of Stansbury Service Agency Area (the “Agency”), prepare for each budget year a budget for the general fund and other funds of the Agency in conformance with the uniform system of budgeting, accounting and reporting by which it is bound pursuant to U.C.A. §17B-1-603; and

WHEREAS, pursuant to the provision of U.C.A §17B-1-607, the Chair of Stansbury Service Agency’s board of directors, acting as the duly appointed budget officer of the Agency, has prepared for the year 2026 a tentative budget for each fund for which a budget is required containing an estimate of expenditures together with specific work programs and other supporting data required by law or requested by the Agency’s board of directors (the “Tentative Budget”), which has been filed with the board of directors; and

WHEREAS, the Tentative Budget and all supporting schedules and data have been available as public records for public inspection for a period in excess of seven (7) days in conformance with the requirement of U.C.A. §17B-1-608; and

WHEREAS, the board of directors has duly called and convened a public hearing in conformance with the requirements of the U.C.A. §17B-1-609 and 610, at which time all interested persons in attendance were given an opportunity to be heard on the estimates of revenues and expenditures or any item in the Tentative Budget; and

WHEREAS, the board of directors has considered the comments made by the public at the public hearing and has made adjustments in the Tentative Budget as deemed necessary in conformance with its authority as set forth in U.C.A. §17B-1-611, and has prepared a final budget for the Agency for calendar year 2026 (the “2026 Budget”).

NOW THEREFORE, be it hereby resolved that:

1. The 2026 Budget, income of \$7,445,766, and expense of \$7,445,766, a copy of which is attached hereto and incorporated by reference herein, is hereby adopted as the final budget for the Agency, effective for the budget year 2026, subject to amendment as provided by law.
2. The budget officer is hereby directed to certify a copy of the 2026 Budget and file the same with the Utah State Auditor within thirty (30) days from the date hereof.
3. The budget officer is hereby further directed to file a certified copy of the 2026 Budget in the Agency office and to make the same available to the public for inspection during regular business hours.
4. This Resolution shall be effective immediately upon passage.

PASSED AND ADOPTED by the Board this 17th day of December 2025.

**STANSBURY SERVICE AGENCY
OF TOOELE COUNTY**

Board Chair

ATTEST:

Stansbury Service Agency Clerk

2026 SSA Budget - FINAL

Revenues	2024 Actual	2025 Approved	2026 Proposed
General Fund - Fund 10			
Property Taxes	3,098,337	3,228,618	3,219,588
Intergovernmental Revenue	18,969	4,000	39,000
Charges for Services	1,085,252	1,124,390	1,280,280
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Interest	62,491	80,000	80,000
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Capital Projects - Fund 41			
Intergovernmental Revenue	-	-	250,000
Capital Expenditures	780,000	1,031,902	788,523
Total Capital Projects	780,000	1,031,902	1,038,523
Impact Fees - Fund 44			
Intergovernmental Revenue	41,517	658,883	609,184
Interest	58,161	40,000	40,000
Misc. Impact Revenue	394,200	270,000	150,000
Contributions & Transfers	327,184	179,347	642,412
Total Impact Fees	821,062	1,148,230	1,441,596
Total Governmental Funds Revenue 10, 41 & 44	5,898,724	6,633,832	7,445,766
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General Government	472,887	783,520	748,050
Parks	600,513	1,110,350	1,379,600
Recreation Facilities	120,755	241,340	329,020
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General Government	7,998	61,730	46,000
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Transfers	-	-	-
Total Impact Fees Expenditures	231,702	1,148,230	1,441,596
Total Expenditures Governmental Funds 10, 41 & 44	3,968,716	6,633,832	7,445,766
Net Change in Fund Balances	1,930,008	-	-

**STANSBURY GREENBELT SERVICE AREA, STANSBURY RECREATION SERVICE AREA
BOARDS OF TRUSTEES, AND STANSBURY SERVICE AGENCY BOARD OF
DIRECTORS 2026 MEETING SCHEDULE**

01/07/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
01/21/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
02/11/2026 Stansbury Service Agency Board of Directors Meeting
02/25/2026 Stansbury Service Agency Board of Directors Meeting
03/11/2026 Stansbury Service Agency Board of Directors Meeting
03/25/2026 Stansbury Service Agency Board of Directors Meeting
04/08/2026 Stansbury Service Agency Board of Directors Meeting
04/22/2026 Stansbury Service Agency Board of Directors Meeting
05/13/2026 Stansbury Service Agency Board of Directors Meeting
05/27/2026 Stansbury Service Agency Board of Directors Meeting
06/10/2026 Stansbury Service Agency Board of Directors Meeting
06/17/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
07/15/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
08/05/2026 Stansbury Service Agency Board of Directors Meeting
08/19/2026 Stansbury Service Agency Board of Directors Meeting
09/09/2026 Stansbury Service Agency Board of Directors Meeting
09/23/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
10/07/2026 Stansbury Service Agency Board of Directors Meeting
10/21/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
11/18/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
12/02/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting
12/16/2026 Combined Meeting Stansbury Greenbelt Service Area, Stansbury Recreation Service Area Boards of Trustees, and Stansbury Service Agency Board of Directors Meeting

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
10 General Fund - 11/01/2025 to 11/30/2025
91.67% of the fiscal year has expired

	<u>Current Period</u>	<u>YTD Balance</u>
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
1100 CFCU Checking 8398	0	1,593
1101 Zions Checking - General 0370	(73,178)	368,753
1102 PTIF 3124 General Account	(6,034)	1,184,869
1162 PTIF 1159 Impact Fees		5,400
1499 Undeposited funds	2,498,974	2,637,314
1510 Suspense		100
Total Cash and cash equivalents	2,419,762	4,198,028
Total Current Assets	2,419,762	4,198,028
Total Assets:	2,419,762	4,198,028
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities		
1165 Zions Visa Cards	12,935	15,902
2000 Accounts payable	(43,268)	70,467
2001 Accrued accounts payable		0
2101 Accrued federal payroll taxes	(1,982)	10,869
2102 Accrued state withholding	3,781	10,547
2103 Accrued state retirement	(120)	6,194
2104 Accrued health insurance	(3,430)	(2,461)
2105 Accrued state unemployment	1,142	3,737
2107 Other payroll liabilities	350	376
2108 Accrued life insurance	9	27
2110 Accrued LTD	(5)	308
2160 Deferred revenue - grants		20,000
2161 Food Trucks Deposits		3,845
2162 Youth Sports Deposits		1,500
2163 Special Events Deposits	100	100
4413 Gift Card Issued	2,922	4,739
4414 League Winnings	(1,292)	8,318
54-520 Rental Sales tax - payable	(84)	
55-520 Pool Sales tax - payable		
58-520 Pro Shop Sales tax - payable	(5,625)	
Total Current liabilities	(34,566)	154,469
Total Liabilities:	(34,566)	154,469
Equity - Paid In / Contributed		
3900 Fund Balance	(1,589,231)	(4,043,560)
Total Equity - Paid In / Contributed	(1,589,231)	(4,043,560)
Total Liabilities and Fund Equity:	(1,623,797)	(3,889,091)
Total Net Position	4,043,560	8,087,119

Stansbury Service Agency of Tooele County
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10 General Fund - 11/01/2025 to 11/30/2025
91.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
Change in Net Position						
Revenue:						
Taxes						
4100 General property tax	3,118,618	2,604,522	2,729,844	87.53%	3,059,588	89.22%
4110 Fee in lieu of property tax	100,000	10,209	207,005	207.01%	210,000	98.57%
4115 Delinquent property taxes	10,000	2,286	49,500	495.00%	55,000	90.00%
Total Taxes	3,228,618	2,617,017	2,986,349	92.50%	3,324,588	89.83%
Intergovernmental revenue						
4601 Tourism Tax Grant		15,000	15,000		15,000	100.00%
4605 Tooele Co Recreation Special Servi	4,000				4,000	
Total Intergovernmental revenue	4,000	15,000	15,000	375.00%	19,000	78.95%
Charges for services						
4200 Clubhouse Rental	40,000	1,857	32,407	81.02%	34,000	95.32%
4205 Small Conference Room	300	112	112	37.24%		
4210 Large Conference Room	300		209	69.82%	210	99.75%
4215 Gazebo Rental	1,600		2,269	141.80%	2,300	98.64%
4220 Pavilion Rental	2,000		2,242	112.09%	2,250	99.64%
4225 Sports Rental	40,000		45,935	114.84%	46,000	99.86%
4250 Special Event - Stansbury Days	20,000		16,244	81.22%	16,244	100.00%
4251 Special Event - Stansbury Pageant	1,000		1,000	100.00%	1,000	100.00%
4252 Special Events			1,454		1,500	96.96%
4253 Special Event - Community	3,000	270	1,931	64.37%	2,500	77.24%
4254 Food Trucks Revenue	20,000		10,807	54.03%	11,000	98.24%
4255 Special Event - Stansbury Days Tri	10,000		7,097	70.97%	7,100	99.95%
4310 Swimming pool - Daily admission R	20,000		19,246	96.23%	19,246	100.00%
4311 Swimming pool - season pass	6,000		6,418	106.97%	6,418	100.00%
4312 Swimming pool - punch card	2,400		3,078	128.24%	3,078	100.00%
4313 Swimming pool - Daily admission N	1,000		7,608	760.81%	7,608	100.00%
4320 Swimming pool - Party rental	6,000		7,688	128.14%	7,688	100.00%
4330 Swim Lessons	14,000		18,501	132.15%	18,501	100.00%
4335 Swim teams	6,700		9,937	148.32%	9,937	100.00%
4350 Pool Concessions	8,500		6,339	74.58%	6,340	99.99%
4401 Golf Green Fees	475,000	29,261	615,280	129.53%	630,000	97.66%
4402 Golf Cart Fees	195,000	12,946	218,238	111.92%	219,000	99.65%
4403 Golf Driving Range	20,000	1,189	33,838	169.19%	34,000	99.52%
4404 Golf Snack Bar	45,000	3,638	55,533	123.41%	55,700	99.70%
4406 Golf ProShop	130,000	9,026	131,948	101.50%	140,600	93.85%
4409 Golf Alcohol	21,000	775	17,561	83.62%	17,650	99.49%
4412 Golf Pavilion	500		112	22.45%	113	99.35%
4501 Library Book Sale			35		104	33.32%
4502 Library Card	50		104	208.00%	110	94.55%
4503 Library Lost Book			7		8	88.75%
4800 Cemetery Plots	25,000		9,550	38.20%	11,000	86.82%
4810 Cemetery services	10,000	50	6,150	61.50%	7,500	82.00%
4950 Boat Registration	40		290	725.00%	300	96.67%
Total Charges for services	1,124,390	59,125	1,289,168	114.65%	1,319,005	97.74%
Interest						
4140 Interest Income	80,000	7,747	129,735	162.17%	130,000	99.80%
Total Interest	80,000	7,747	129,735	162.17%	130,000	99.80%
Miscellaneous revenue						
4001 Charter membership	254	254	254	100.00%	254	100.00%
4170 Miscellaneous	5,000		605,962	12,119.24%	606,000	99.99%
4180 Cell tower rental	9,438	831	8,946	94.78%	9,776	91.51%
4900 Property Rental	2,000		9,058	452.90%	9,058	100.00%
Total Miscellaneous revenue	16,692	1,085	624,220	3,739.63%	625,088	99.86%
Total Revenue:	4,453,700	2,699,974	5,044,472	113.26%	5,417,681	93.11%
Expenditures:						
General government						
Council						
50-110 Board Member Compensation	15,600				18,000	
50-131 FICA	1,200				1,377	
50-134 Unemployment Insurance	250				342	
50-210 Dues & Subscriptions		86	86		86	99.48%

Stansbury Service Agency of Tooele County
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91.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
50-240 Supplies	100		103	103.10%	104	99.13%
50-312 IT expense	1,500	26	770	51.31%	770	99.96%
50-530 Elections	20,000	8,368	8,368	41.84%	10,000	83.68%
50-531 Truth In Taxation	4,500					
Total Council	43,150	8,479	9,326	21.61%	30,679	30.40%
Administrative						
51-110 Salaries	201,625	11,128	132,616	65.77%	145,000	91.46%
51-115 Hourly	110,695	4,491	60,308	54.48%	67,000	90.01%
51-120 Seasonal	27,800	3,468	50,368	181.18%	57,000	88.37%
51-131 FICA	28,000	1,438	18,322	65.44%	21,000	87.25%
51-132 Health Benefit	96,000	2,742	35,737	37.23%	40,000	89.34%
51-133 Retirement Benefit	55,000	1,583	20,853	37.91%	23,000	90.67%
51-134 Unemployment Insurance	7,000	147	3,890	55.57%	4,500	86.45%
51-135 Employee Incentive	2,000		824	41.18%	6,000	13.73%
51-210 Dues & Subscriptions	1,000	74	678	67.81%	6,000	11.30%
51-230 Mileage reimbursement	2,000	318	649	32.47%	1,000	64.93%
51-231 Travel Expenses	1,000					
51-240 Office supplies & PPE	3,000	84	2,981	99.37%	3,000	99.37%
51-250 Office Maintenance	150		49	32.96%	150	32.96%
51-272 Telephone, Internet	6,500	475	5,499	84.60%	6,500	84.60%
51-310 Professional services	40,000	560	30,940	77.35%	40,000	77.35%
51-312 IT expense	25,500	683	12,363	48.48%	14,000	88.31%
51-320 Community Outreach	10,000	46	3,214	32.14%	6,000	53.57%
51-321 Community Outreach - Stansbur	40,000		25,878	64.69%	31,000	83.48%
51-322 Community Outreach - Pageant	6,000		4,498	74.97%	4,500	99.97%
51-330 Training	2,000	204	1,223	61.16%	1,500	81.55%
51-331 Safety Training		67	243		500	48.60%
51-510 Insurance	65,000	8,107	63,080	97.05%	68,000	92.76%
51-610 Miscellaneous	2,500		533	21.33%	2,000	26.66%
51-620 Merchant Fees	100	10	1,014	1,014.38%	1,500	67.63%
51-621 Bank fees	4,000	443	4,448	111.19%	5,500	80.87%
51-740 Small Equipment under \$1000	1,000		910	90.96%	1,000	90.96%
51-741 Equipment Rental	2,500	116	1,935	77.41%	2,500	77.41%
Total Administrative	740,370	36,185	483,055	65.25%	558,150	86.55%
Total General government	783,520	44,664	492,382	62.84%	588,829	83.62%
Parks, recreation, and public property						
Parks						
53-110 Salaries	83,050	6,300	74,193	89.33%	82,000	90.48%
53-111 Salaries Mechanic	67,200	4,694	56,248	83.70%	62,000	90.72%
53-112 Admin Assistant		787	936		2,000	46.80%
53-117 Irrigation Repairs & Maintenance	50,240	3,240	67,258	133.87%	69,000	97.48%
53-118 Master Gardener/Arborist Mainte	24,000	1,033	15,071	62.80%	17,000	88.65%
53-119 Sports Fields Maintenance Hourl		528	7,155		9,000	79.50%
53-119B Mow Crew Supervisor Hourly	48,160	2,294	32,568	67.62%	38,700	84.15%
53-120 Groundskeeper Seasonal	153,000	4,894	123,061	80.43%	125,000	98.45%
53-122 Irrigation Repairs & Maintenan	49,600	2,300	38,317	77.25%	41,000	93.46%
53-123 Gardener/Arborist Maintenance	19,000		7,235	38.08%	7,235	100.00%
53-124 Boat Seasonal	18,400	1,789	27,635	150.19%	28,000	98.70%
53-131 FICA	56,000	2,145	39,268	70.12%	43,500	90.27%
53-132 Health Benefit	148,000	6,604	83,308	56.29%	92,000	90.55%
53-133 Retirement Benefit	57,000	2,420	40,997	71.92%	44,500	92.13%
53-134 Unemployment Insurance	14,000	329	9,118	65.13%	10,000	91.18%
53-135 Employee Incentive	1,500	(279)			1,500	
53-210 Dues & Subscriptions	14,000		7,821	55.86%	8,000	97.76%
53-230 Mileage reimbursement	1,000		40	3.99%	100	39.90%
53-240 Office supplies & PPE	3,500	325	3,653	104.38%	4,000	91.33%
53-250 Parks & Greenbelts Maintenanc	25,000	(63)	27,010	108.04%	124,304	21.73%
53-251 Irrigation Repairs & Maintenanc	40,000	2,692	70,522	176.30%	71,000	99.33%
53-252 Equipment Repairs & Maintenan	55,000	32,079	48,906	88.92%	55,000	88.92%
53-253 Fertilizer & Chemicals	12,000	1,706	6,088	50.73%	12,000	50.73%
53-254 Sand/soil/seeds/materials	1,000	711	3,760	376.04%	5,000	75.21%
53-258 Park Housekeeping	3,500	24	2,786	79.59%	3,500	79.59%
53-260 Waste/Trash	3,500	133	1,432	40.91%	3,500	40.91%
53-261 Soundwall Build		(5)	6,499		6,500	99.98%

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53-262 Gardening maintenance	15,000	8,119	17,876	119.17%	18,000	99.31%
53-263 Gardening Fertilizer & Chemical	2,000					
53-264 Boat Repairs & Maintenance		3,747	8,825		10,000	88.25%
53-265 Sports Fields Maintenance	6,000		16,984	283.06%	20,000	84.92%
53-270 Electricity - Misc Meters	15,000	976	12,820	85.47%	16,000	80.13%
53-271 Natural gas	3,000		1,017	33.91%	2,000	50.86%
53-272 Telephone, Internet	3,000	(23)	3,104	103.48%	3,800	81.69%
53-273 Water	60,000	3,064	51,181	85.30%	53,000	96.57%
53-280 Fuel	40,000	3,396	24,795	61.99%	27,000	91.84%
53-312 IT Expense	600		870	144.96%	1,500	57.99%
53-320 Community Outreach - Clubhou	100				100	
53-330 Training	3,500	300	3,702	105.77%	4,000	92.55%
53-331 Safety Training		52	324		1,000	32.43%
53-610 Miscellaneous	1,500		973	64.87%	1,500	64.87%
53-740 Small tools under \$1000	10,000	2,453	4,982	49.82%	9,000	55.35%
53-741 Equipment Rental	3,000	(615)	5,440	181.35%	6,000	90.67%
Total Parks	1,110,350	98,152	953,777	85.90%	1,138,239	83.79%
Recreation Facilities						
54-115 Facility Maintenance Hourly	66,560		619	0.93%	3,000	20.63%
54-116 Maintenance Facilities Supervis	51,280	1,296	37,975	74.05%	46,000	82.55%
54-118 Master Gardener/Arborist Mainte			45		250	18.00%
54-121 Maintenance Facilities Seasonal	50,000	3,785	33,470	66.94%	43,000	77.84%
54-125 Clubhouse Maintenance wage		2,252	9,047		11,400	79.36%
54-127 Oncall Wage		3,250	12,875		14,300	90.03%
54-128 Playground Repairs & Maintena			2,670		3,000	89.01%
54-129A Vandalism Wage		203	873		1,000	87.32%
54-131 FICA		496	786		1,500	52.37%
54-132 Health Benefit		71	121		250	48.54%
54-133 Retirement Benefit		361	623		1,500	41.52%
54-134 Unemployment Insurance		73	137		300	45.51%
54-240 Office supplies & PPE		173	173		1,000	17.28%
54-250 Parks Facilities Maintenance			374		99,000	0.38%
54-255 Playground Repairs & Maintena			568		20,000	2.84%
54-256 Clubhouse Maintenance	33,000	3,485	24,793	75.13%	30,000	82.64%
54-256A Clubhouse Rental Damage		(24)	(1,373)			
54-257 Clubhouse Repairs	2,500		9,103	364.10%	11,500	79.15%
54-266 Vandalism Repairs		1,367	2,398		3,000	79.94%
54-272 Telephone, Internet		330	330		360	91.67%
54-274 Natural gas - Clubhouse	10,000	196	2,973	29.73%	6,000	49.55%
54-275 Electricity - Clubhouse	11,000	431	9,886	89.87%	11,500	85.96%
54-276 Water - Clubhouse	5,000	39	497	9.94%	650	76.43%
54-277 Waste/Trash - Clubhouse	3,000	16	944	31.48%	1,500	62.96%
54-311 Security	1,500	67	1,716	114.40%	1,900	90.31%
54-319 Food Truck Expenses	5,000		969	19.39%	1,150	84.30%
54-620 Merchant Fees	2,500	84	1,930	77.19%	2,500	77.19%
Total Recreation Facilities	241,340	17,952	154,522	64.03%	315,560	48.97%
Golf Operations						
52-110 Salaries	99,225	7,670	91,753	92.47%	99,350	92.35%
52-111 Salaries Mechanic		517	5,602		6,500	86.18%
52-112 Admin Assistant		147	147			
52-115 Groundskeeper Hourly	45,760		276	0.60%	4,000	6.89%
52-117 Irrigation Repairs & Maintenance	56,000	7,496	59,257	105.82%	70,000	84.65%
52-120 Groundskeeper Seasonal	118,000	8,199	100,872	85.48%	110,000	91.70%
52-122 Irrigation Repairs & Maintenanc	28,600					
52-131 FICA	28,000	1,908	19,583	69.94%	22,000	89.02%
52-132 Health Benefit	54,000	3,177	30,087	55.72%	35,500	84.75%
52-133 Retirement Benefit	32,000	2,503	24,035	75.11%	28,000	85.84%
52-134 Unemployment Insurance	6,600	249	3,996	60.55%	4,500	88.80%
52-135 Employee Incentive	500				500	
52-210 Dues & Subscriptions	1,000		6,815	681.53%	7,000	97.36%
52-230 Mileage reimbursement	500				100	
52-240 Office supplies & PPE	3,000	28	1,462	48.74%	1,500	97.48%
52-250 Facility Maintenance	6,000		14,386	239.77%	25,000	57.54%
52-251 Irrigation Repairs & Maintenanc	48,000	4,351	35,561	74.09%	38,000	93.58%
52-252 Equipment Repairs/Maintenance	37,000		21,082	56.98%	33,000	63.89%

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52-253 Fertilizer/Chemical	50,000		31,660	63.32%	33,000	95.94%
52-254 Sand/soil/seeds/materials	23,000		7,380	32.09%	8,000	92.25%
52-255 Golf Course Maintenance					500	
52-260 Waste/Trash	1,320	32	1,435	108.75%	1,500	95.70%
52-270 Electricity	22,000	1,033	18,872	85.78%	22,000	85.78%
52-271 Natural gas	3,000	25	831	27.71%	2,000	41.56%
52-272 Telephone, Internet	2,000	162	1,494	74.72%	2,000	74.72%
52-273 Water	57,200	3,588	58,186	101.72%	61,500	94.61%
52-280 Fuel	13,000		10,463	80.48%	13,000	80.48%
52-311 Security	500	22	239	47.85%	500	47.85%
52-312 IT Expense	500		269	53.74%	500	53.74%
52-330 Training	2,500		334	13.36%	750	44.52%
52-331 Safety Training		52	145		500	28.95%
52-610 Miscellaneous	1,000		73	7.30%	500	14.60%
52-740 Small Tools under \$1000	4,000		1,280	32.00%	3,000	42.67%
52-741 Equipment Rental	68,000	3,465	33,762	49.65%	38,000	88.85%
Total Golf Operations	812,205	44,623	581,336	71.58%	672,200	86.48%
Pro Shop						
58-110 Salaries	126,000	10,323	120,314	95.49%	131,000	91.84%
58-115 Hourly	42,000	3,321	32,903	78.34%	37,500	87.74%
58-116 ProShop Maintenance Hourly			423		500	84.60%
58-118 Master Gardener/Arborist Mainte		62	1,023		1,200	85.24%
58-120 Proshop Seasonal	25,000	947	20,448	81.79%	22,500	90.88%
58-123 Gardener/Arborist Maintenance			372		373	99.85%
58-125 Cart Attendant Seasonal	19,000	386	17,564	92.44%	19,000	92.44%
58-131 FICA	18,500	1,111	14,347	77.55%	15,500	92.56%
58-132 Health Benefit	45,000	3,832	37,945	84.32%	42,000	90.35%
58-133 Retirement Benefit	30,000	1,936	22,583	75.28%	25,500	88.56%
58-134 Unemployment Insurance	4,500	159	3,097	68.83%	3,500	88.49%
58-135 Employee Incentive	1,000				1,000	
58-210 Dues & Subscriptions	3,000		2,529	84.31%	2,600	97.28%
58-240 Office supplies	4,000	2,168	3,925	98.12%	4,000	98.12%
58-250 Proshop Maintenance	21,500		22,527	104.77%	23,000	97.94%
58-252 Equipment Repairs/Maintenance	3,000		1,702	56.73%	3,000	56.73%
58-255 Range Expense	7,500		7,554	100.72%	7,600	99.40%
58-258 Housekeeping	1,000	74	397	39.72%	1,000	39.72%
58-260 Waste/Trash	3,000	16	945	31.50%	1,000	94.49%
58-270 Electricity	14,000	997	11,383	81.31%	13,000	87.56%
58-271 Natural gas	3,500	72	1,128	32.22%	2,000	56.38%
58-272 Telephone, Internet	3,100	212	2,344	75.62%	3,100	75.62%
58-273 Water	1,500	85	762	50.78%	1,250	60.93%
58-311 Security	800	66	1,498	187.24%	1,600	93.62%
58-312 IT Expense	1,500		882	58.79%	1,500	58.79%
58-320 Community Outreach	400		158	39.53%	400	39.53%
58-326 Tourism Tax Grant	10,000		30,000	300.00%	30,000	100.00%
58-330 Training	6,000	1,100	2,209	36.82%	6,000	36.82%
58-331 Safety Training		52	139		500	27.75%
58-405 Food sale - paper goods			301		1,000	30.14%
58-406 Inventory, Alcohol		278	12,276		13,000	94.43%
58-410 Inventory, food	40,000	1,081	31,111	77.78%	32,000	97.22%
58-415 Inventory, Pro Shop	100,000	128	94,894	94.89%	100,000	94.89%
58-610 Miscellaneous	700		291	41.50%	700	41.50%
58-620 Merchant Fees	22,000	1,829	30,374	138.07%	31,000	97.98%
58-741 Equipment Rental	75,000		62,748	83.66%	75,000	83.66%
Total Pro Shop	632,500	30,233	593,095	93.77%	653,823	90.71%
Pool						
55-110 Salaries	17,500		17,503	100.02%	17,504	100.00%
55-115 Hourly	6,500		6,502	100.02%	6,503	99.98%
55-116 Pool Maintenance Wage		117	5,107		5,500	92.86%
55-120 Seasonal Lifeguards	41,000		53,497	130.48%	53,498	100.00%
55-121 Seasonal Cashiers	8,500		12,638	148.68%	12,639	99.99%
55-122 Seasonal Swim Coaches	3,000		2,639	87.98%	2,640	99.98%
55-131 FICA	6,300		7,105	112.77%	7,106	99.98%
55-134 Unemployment Insurance	1,500		1,765	117.64%	1,766	99.92%
55-210 Dues & Subscriptions	350		98	28.13%	100	98.45%

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55-230 Mileage reimbursement	300		101	33.60%	102	98.82%
55-240 Office supplies & PPE	525		1,356	258.21%	1,357	99.90%
55-250 Pool Maintenance	7,500	980	7,291	97.22%	15,000	48.61%
55-252 Equipment Repairs & Maintenan	2,000	16	4,222	211.10%	7,000	60.31%
55-253 Chemicals	15,000	216	10,523	70.15%	10,524	99.99%
55-260 Waste/Trash	600		516	86.06%	517	99.87%
55-271 Natural gas	6,000	18	6,464	107.74%	6,550	98.69%
55-272 Telephone, Internet	1,500	97	970	64.65%	1,500	64.65%
55-273 Water	1,400	6	895	63.95%	1,400	63.95%
55-311 Security	600	56	622	103.71%	700	88.89%
55-312 IT Expense			120		120	100.00%
55-330 Training	3,000		3,060	102.00%	3,100	98.71%
55-410 Inventory, food	4,000		3,530	88.24%	3,530	99.99%
55-415 Inventory, Non Food	200					
55-610 Miscellaneous			910		910	99.95%
55-620 Merchant Fees	3,100		3,685	118.86%	3,700	99.58%
55-621 Bank Fees	300	247	774	258.01%	800	96.76%
55-740 Small Equipment under \$1000	250		1,756	702.32%	2,000	87.79%
Total Pool	130,925	1,752	153,648	117.36%	166,066	92.52%
Library						
56-115 Hourly	20,000	1,652	15,249	76.24%	16,500	92.42%
56-131 FICA	1,550	126	1,167	75.26%	1,300	89.73%
56-134 Unemployment Insurance	400	31	290	72.43%	330	87.79%
56-210 Dues & Subscriptions	150		193	128.83%	194	99.61%
56-240 Office supplies	120	50	141	117.89%	4,552	3.11%
56-272 Telephone, Internet	660	23	235	35.57%	620	37.86%
56-312 IT Expense	1,000		532	53.20%	600	88.67%
56-325 Tooele County Recreation Grant	4,000	18	3,996	99.91%	3,997	99.99%
56-610 Miscellaneous	40	36	93	231.25%	93	99.46%
56-620 Merchant Fees			2		10	22.80%
Total Library	27,920	1,935	21,898	78.43%	28,196	77.66%
Cemetery						
57-110 Salaries	6,600	528	6,336	96.00%	6,600	96.00%
57-116 Groundskeeper Hourly		668	3,005		3,500	85.87%
57-118 Master Gardener/Arborist Mainte		123	1,035		1,100	94.11%
57-119A Grave Digging Wage - Hourly	6,000	366	2,753	45.88%	3,300	83.42%
57-121 Groundskeeper Seasonal			85		300	28.33%
57-123 Gardener/Arborist Maintenance			583		700	83.26%
57-126 Grave Digging Wage - Seasonal			205		500	40.95%
57-131 FICA	510	40	489	95.87%	510	95.87%
57-134 Unemployment Insurance	110	10	120	109.24%	140	85.83%
57-210 Dues & Subscriptions	50				50	
57-230 Mileage reimbursement	320					
57-240 Office supplies	150		37	24.51%	50	73.52%
57-250 Maintenance	2,500	376	2,703	108.14%	3,000	90.11%
57-270 Electricity	300	11	116	38.60%	286	40.49%
57-272 Telephone, Internet	250	23	214	85.47%	264	80.94%
57-273 Water	1,870	42	1,034	55.30%	1,250	82.73%
57-310 Professional services	1,975		150	7.59%	1,855	8.09%
57-312 IT Expense			120		120	100.00%
57-330 Training	225		225	100.00%	225	100.00%
57-620 Merchant Fees	600		287	47.88%	600	47.88%
Total Cemetery	21,460	2,187	19,497	90.85%	24,350	80.07%
Project Management						
59-110 Salaries	57,200	2,866	38,522	67.35%	43,000	89.59%
59-131 FICA	4,400	215	2,891	65.71%	3,700	78.15%
59-132 Health Benefit	9,300	499	6,731	72.38%	7,500	89.75%
59-133 Retirement Benefit	9,100	407	5,711	62.76%	7,000	81.59%
59-134 Unemployment Insurance	1,000	39	704	70.37%	1,000	70.37%
59-230 Mileage reimbursement	400				400	
59-240 Office supplies	400		92	23.04%	400	23.04%
59-272 Telephone, Internet	360	30	330	91.67%	360	91.67%
59-312 IT Expense	800		694	86.81%	800	86.81%
59-330 Training	2,500					

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
10 General Fund - 11/01/2025 to 11/30/2025
91.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
Total Project Management	85,460	4,057	55,676	65.15%	64,160	86.78%
Total Parks, recreation, and public prop	3,062,160	200,891	2,533,450	82.73%	3,062,594	82.72%
Non Departmental Expenditures						
60-249 Capital Maintenance		90	156,743		179,100	87.52%
Total Non Departmental Expenditures		90	156,743		179,100	87.52%
Transfers						
51-945 Transfers to Capital Projects	458,020				458,020	
51-950 Fund Balance Appropriated	150,000				1,129,138	
Total Transfers	608,020				1,587,158	
Total Expenditures:	4,453,700	245,645	3,182,574	71.46%	5,417,681	58.74%
Total Change In Net Position		2,454,329	1,861,898			

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
41 Capital Projects Fund - 11/01/2025 to 11/30/2025
91.67% of the fiscal year has expired

	<u>Current Period</u>	<u>YTD Balance</u>
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
1101 Zions Checking - General 0370	(21,217)	(421,494)
1155 PTIF 3124 General Account		776,360
1186 Impact Fee-954902-Prime		5
Total Cash and cash equivalents	(21,217)	354,870
Total Current Assets	(21,217)	354,870
Total Assets:	(21,217)	354,870
Liabilites and Fund Equity:		
Liabilities:		
Current liabilities		
1165 Zions Visa Cards		8,202
2000 Accounts payable	17,867	30,592
Total Current liabilities	17,867	38,794
Total Liabilities:	17,867	38,794
Equity - Paid In / Contributed		
2916 Fund Balance Asg	(355,160)	(316,077)
Total Equity - Paid In / Contributed	(355,160)	(316,077)
Total Liabilites and Fund Equity:	(337,294)	(277,283)
Total Net Position	316,077	632,153

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
41 Capital Projects Fund - 11/01/2025 to 11/30/2025
91.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
Change In Net Position						
Revenue:						
Contributions and transfers						
6900 General Fund Transfer to CP	458,020				458,020	
6999 Fund Balance Appropriation	573,882				573,882	
Total Contributions and transfers	1,031,902				1,031,902	
Total Revenue:	1,031,902				1,031,902	
Expenditures:						
Parks, recreation, and public property						
Parks						
7400 Park Improvement	84,612	10,402	180,557	213.39%	185,000	97.60%
7401 Park Equipment	255,000		95,201	37.33%	95,650	99.53%
7401.1 Park Equipment - Non Assets			3,350		3,350	100.00%
Total Parks	339,612	10,402	279,108	82.18%	284,000	98.28%
Recreation Facilities						
7100 Bridge Improvement			19,520		22,000	88.73%
7256.1 Playground Improvements - Non			342		350	97.83%
7257 Cameras Installation		205	7,388		7,500	98.50%
7258 Club House Improvements	117,675		20,292	17.24%	22,000	92.23%
7258.1 Club House Improvements - Non			1,325		1,325	100.00%
7900 Shop improvement			26,928		26,928	100.00%
Total Recreation Facilities	117,675	205	75,794	64.41%	80,103	94.62%
Golf Operations						
7500 Golf course improvements	35,000	17,542	17,542	50.12%	20,000	87.71%
7501 Golf course equipment	54,000		58,494	108.32%	60,000	97.49%
Total Golf Operations	89,000	17,542	76,037	85.43%	80,000	95.05%
Pro Shop						
7259 Golf Course Pro Shop Improveme	5,725	10,935	19,870	347.07%	25,000	79.48%
7259.1 Golf Course Pro Shop Improvem	2,650		1,325	50.00%	1,325	100.00%
7502 ProShop Equipment	7,000		5,765	82.36%	6,000	96.09%
Total Pro Shop	15,375	10,935	26,960	175.35%	32,325	83.40%
Pool						
7201 Swimming pool equipment					12,000	
Total Pool					12,000	
Total Parks, recreation, and public prop	561,662	39,084	457,899	81.53%	488,428	93.75%
Transfers						
41-950 Fund Balance Appropriated	470,240				543,474	
Total Transfers	470,240				543,474	
Total Expenditures:	1,031,902	39,084	457,899	44.37%	1,031,902	44.37%
Total Change In Net Position		(39,084)	(457,899)			

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
44 Impact Fees Fund - 11/01/2025 to 11/30/2025
91.67% of the fiscal year has expired

	<u>Current Period</u>	<u>YTD Balance</u>
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
1101 Zions Checking - General 0370	116,030	181,511
1162 PTIF 1159 Impact Fees	(8,436)	1,334,023
1499 Undeposited Funds	(8,100)	0
Total Cash and cash equivalents	99,494	1,515,535
Total Current Assets	99,494	1,515,535
Total Assets:	99,494	1,515,535
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities		
1165 Zions Visa Cards		3,459
2000 Accounts Payable	(3,120)	5
Total Current liabilities	(3,120)	3,464
Total Liabilities:	(3,120)	3,464
Equity - Paid In / Contributed		
2981 Fund Balance	(1,409,456)	(1,512,070)
Total Equity - Paid In / Contributed	(1,409,456)	(1,512,070)
Total Liabilities and Fund Equity:	(1,412,576)	(1,508,606)
Total Net Position	1,512,070	3,024,140

Stansbury Service Agency of Tooele County

Financial Statement Report - Monthly with Percent

44 Impact Fees Fund - 11/01/2025 to 11/30/2025

91.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent (Approved Budget)	Projected Actual	Percent (Projected Actual)
Change in Net Position						
Revenue:						
Intergovernmental revenue						
6100 UORG Tier 1	99,483	62,097	99,747	100.27%	99,483	100.27%
6101 Tooele County Recreation Grant	25,000	35,000	35,000	140.00%	35,000	100.00%
6102 UDOT Soundwall Trail	534,400					
Total Intergovernmental revenue	658,883	97,097	134,747	20.45%	134,483	100.20%
Interest						
6050 Impact Fee Interest Income	40,000	4,539	55,718	139.30%	58,000	96.07%
Total Interest	40,000	4,539	55,718	139.30%	58,000	96.07%
Miscellaneous revenue						
6000 Impact Fee Revenue	270,000	2,700	180,900	67.00%	180,900	100.00%
Total Miscellaneous revenue	270,000	2,700	180,900	67.00%	180,900	100.00%
Contributions and transfers						
6999 Fund Balance Appropriation	179,347				250,075	
Total Contributions and transfers	179,347				250,075	
Total Revenue:	1,148,230	104,336	371,365	32.34%	623,458	59.57%
Expenditures:						
General government						
Administrative						
7000 Impact Fee Admin Costs	50,500		85	0.17%	85	100.00%
7500 Capital Improvements	11,230		684	6.09%	700	97.73%
Total Administrative	61,730		769	1.25%	785	97.97%
Total General government	61,730		769	1.25%	785	97.97%
Parks, recreation, and public property						
Parks						
7250 Oscarson Park	40,000	409	1,353	3.38%	2,000	67.66%
7254 Millpond Park	310,000	1,107	44,616	14.39%	450,000	9.91%
7255 Sound Wall Trail	668,000	9	8,907	1.33%	10,000	89.07%
7260 Shoreline Development	68,500	195	114,316	166.88%	160,000	71.45%
Total Parks	1,086,500	1,721	169,192	15.57%	622,000	27.20%
Recreation Facilities						
7256 Pickel Ball Courts			673		673	100.00%
Total Recreation Facilities			673		673	100.00%
Total Parks, recreation, and public prop	1,086,500	1,721	169,866	15.63%	622,673	27.28%
Total Expenditures:	1,148,230	1,721	170,635	14.86%	623,458	27.37%
Total Change in Net Position		102,614	200,730			0-43,637,050.00%

Stansbury Service Agency of Tooele County
Check Register
All Bank Accounts - 11/01/2025 to 11/30/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
3C Business Solutions	ACH	31416	10/15/2025	11/13/2025	21.75	Billing for CCTV	1052-311 - Security
3C Business Solutions	ACH	31416	10/15/2025	11/13/2025	21.75	Billing for CCTV	1054-311 - Security
					\$43.50		
Ace Disposal	ACH	1152791	10/31/2025	11/24/2025	152	Clubhouse Garbage	1054-277 - Waste/Trash - Clubhouse
Ace Disposal	ACH	1152791	10/31/2025	11/24/2025	152.5	Pro Shop Garbage	1058-260 - Waste/Trash
Ace Disposal	ACH	1152791	10/31/2025	11/24/2025	180.78	Golf Course Garbage	1052-260 - Waste/Trash
Ace Disposal	ACH	1152791	10/31/2025	11/24/2025	459.55	Garbage Plaze and 1/3 clubhouse	1053-260 - Waste/Trash
					\$944.83		
					\$944.83		
Adobe Inc	CC	11022025	11/2/2025	11/2/2025	256.67	Adobe Inc 2nd Subscription 1 year	1051-312 - IT expense
Adobe Inc	CC	11122025	11/11/2025	11/12/2025	21.37	Acropro Subscription	1051-312 - IT expense
Adobe Inc	CC	20251102	11/2/2025	11/2/2025	64.07	Adobe Inc	1051-312 - IT expense
					\$342.11		
					\$342.11		
Amazon	ACH	13F1-TLY7-7	10/9/2025	11/5/2025	46.6	Clock for Meetings	1050-240 - Supplies
Amazon	ACH	13VV-XXWW	10/23/2025	11/21/2025	19.99	Medals	1051-320 - Community Outreach
Amazon	ACH	13VW-VFTM	10/9/2025	11/5/2025	285	Desktop Processor	417257 - Cameras Installation
Amazon	ACH	143P-FT4T-C	10/16/2025	11/13/2025	23.99	Carpet Odor Eliminator	1054-256 - Clubhouse Maintenance
Amazon	ACH	17DG-QWGI	10/14/2025	11/13/2025	45.58	Smoke Detectors	1054-256 - Clubhouse Maintenance
Amazon	ACH	1C9G-R1XH	11/7/2025	11/21/2025	512.34	Tires/4-Stage Air Drying System/Trolling Motor	1053-252 - Equipment Repairs & Maintenance
Amazon	ACH	1CGK-3F9K-	10/21/2025	11/21/2025	17.09	INK	1053-240 - Office supplies & PPE
Amazon	ACH	1CY6-T4QV-	11/7/2025	11/21/2025	44.29	Cleaner/Urinal Cakes	1054-256 - Clubhouse Maintenance
Amazon	ACH	1F69-W9RK-	10/10/2025	11/5/2025	56.67	Heaters for bathrooms	1053-250 - Parks & Greenbelts Maintenance
Amazon	ACH	1HNN-HP1R	10/17/2025	11/13/2025	32.29	Chalk for turkey trot	1051-320 - Community Outreach
Amazon	ACH	1KM1-Y6JN-	10/17/2025	11/13/2025	158.18	Mops and stackable storage	1054-256 - Clubhouse Maintenance
Amazon	ACH	1KN3-6PRQ-	10/31/2025	11/21/2025	113.5	Heaters for bathrooms	1054-250 - Parks Facilities Maintenance
Amazon	ACH	1KN3-6PRQ-	10/31/2025	11/21/2025	219.34	Vacuum Bags, Doorbell Chime	1054-256 - Clubhouse Maintenance
Amazon	ACH	1KN3-6PRQ-	10/31/2025	11/21/2025	560.42	Tires	1053-252 - Equipment Repairs & Maintenance
Amazon	ACH	1ML6-MGT6	10/28/2025	11/21/2025	119.99	Microwave	1052-240 - Office supplies & PPE
Amazon	ACH	1NDD-HTV1	10/17/2025	11/13/2025	72.12	Filters	1054-256 - Clubhouse Maintenance
Amazon	ACH	1NDR-3T9N-	10/17/2025	11/13/2025	117.2	Carbon Monoxide Monitor	1054-256 - Clubhouse Maintenance
Amazon	ACH	1NGQ-D17Y	9/29/2025	11/5/2025	8.99	Label Cutter Blade	1051-240 - Office supplies & PPE
Amazon	ACH	1PLK-K443~	11/4/2025	11/21/2025	6.99	microwave splatter cover	1051-240 - Office supplies & PPE
Amazon	ACH	1PLK-K443~	11/4/2025	11/21/2025	28.49	Charger Block	1052-240 - Office supplies & PPE
Amazon	ACH	1QM6-GYJ4-	10/14/2025	11/13/2025	56.67	Heaters for bathrooms	1054-250 - Parks Facilities Maintenance
Amazon	ACH	1QM6-GYJ4-	10/14/2025	11/13/2025	104.91	GFCI	1054-250 - Parks Facilities Maintenance
Amazon	ACH	1QM6-GYJ4-	10/14/2025	11/13/2025	104.91	Timmer Line	1053-252 - Equipment Repairs & Maintenance
Amazon	ACH	1QM6-GYJ4-	10/14/2025	11/13/2025	251.98	Oil	1053-252 - Equipment Repairs & Maintenance

Amazon	ACH	1RN7-RPPG-	11/7/2025	11/21/2025	13.72 Vacuum Bags	1054-256 - Clubhouse Maintenance
Amazon	ACH	1WVH-TX3P-	10/31/2025	11/21/2025	25.8 Amazon Subscription	1051-210 - Dues & Subscriptions
Amazon	ACH	1WVH-TX3P-	10/31/2025	11/21/2025	25.8 Amazon Subscription	1052-210 - Dues & Subscriptions
Amazon	ACH	1WVH-TX3P-	10/31/2025	11/21/2025	25.8 Amazon Subscription	1053-210 - Dues & Subscriptions
Amazon	ACH	1WVH-TX3P-	10/31/2025	11/21/2025	25.8 Amazon Subscription	1056-210 - Dues & Subscriptions
Amazon	ACH	1WVH-TX3P-	10/31/2025	11/21/2025	25.8 Amazon Subscription	1058-210 - Dues & Subscriptions
Amazon	ACH	1Y7Q-4WHF-	11/4/2025	11/21/2025	17.59 Calendar	1056-325 - Tooele County Recreation Grant Expenses
Amazon	ACH	1YGC-V4CR-	11/7/2025	11/21/2025	198.35 Irrigation System Test Kit	1052-251 - Irrigation Repairs & Maintenance
Amazon	ACH	1YGP-C1J3-I	10/8/2025	11/5/2025	64.71 Pedestal Sign Holder	1054-256 - Clubhouse Maintenance
					<u>\$3,430.90</u>	
					\$3,430.90	
American Floor Mats	CC	11132025	11/13/2025	11/13/2025	1,247.87 Mats for CH	1054-256 - Clubhouse Maintenance
					<u>\$1,247.87</u>	
Barco Products	CC	SORCO963E	11/14/2025	11/14/2025	7,033.95 Picnic Tables	1053-262 - Gardening maintenance
					<u>\$7,033.95</u>	
C-A-L Ranch Stores	ACH	18447/10	10/3/2025	11/5/2025	8.79 Fastners and threadlocker	417256.1 - Playground Improvements - Non Outlay
C-A-L Ranch Stores	ACH	18453/10	10/7/2025	11/5/2025	20.99 Blade	1053-252 - Equipment Repairs & Maintenance
C-A-L Ranch Stores	ACH	18491/10	10/22/2025	11/5/2025	26.95 Gate Handle and Poly Braid Red	1053-250 - Parks & Greenbelts Maintenance
C-A-L Ranch Stores	ACH	20251105	11/5/2025	11/5/2025	-56.73 RETURNS	1053-250 - Parks & Greenbelts Maintenance
					<u>\$0.00</u>	
					\$0.00	
Canyon Craft Cabinets		32509 20251119-1	11/19/2025	11/19/2025	2,807.50 Project #415811 Cabinets for Proshop Improvement	417259 - Golf Course Pro Shop Improvements
					<u>\$2,807.50</u>	
Clover Merchant	ACH	11032025	11/3/2025	11/3/2025	155.95 Equipment Rental	1055-621 - Bank Fees
					<u>\$155.95</u>	
Clyde Snow & Sessions	ACH	206638	11/12/2025	11/21/2025	560 Revise Memorandum/reply emails	1051-310 - Professional services
					<u>\$560.00</u>	
Costco	CC	11142025	11/14/2025	11/14/2025	2,167.96 Computers	1058-240 - Office supplies
Costco	CC	20251106	11/6/2025	11/6/2025	23.79 Bleach	1053-258 - Park Housekeeping
Costco	CC	20251106	11/6/2025	11/6/2025	27.08 mints/treats	1051-240 - Office supplies & PPE
Costco	CC	20251106	11/6/2025	11/6/2025	46.74 water	1053-240 - Office supplies & PPE
Costco	CC	20251106	11/6/2025	11/6/2025	73.88 paper towels and toilet paper	1058-258 - Housekeeping
Costco	CC	20251106	11/6/2025	11/6/2025	335.86 garbage bags/toilet paper/paper towels/clorox wipes	1054-256 - Clubhouse Maintenance
Costco	CC	20251106	11/6/2025	11/6/2025	514.78 buns, hotdog, pastries,candy, soda	1058-410 - Inventory, food
					<u>\$3,190.09</u>	
					\$3,190.09	
Curby Bros LLC	ACH	20251113	11/13/2025	11/21/2025	1,085.00 Slant Curbing Clubhouse	1053-262 - Gardening maintenance
					<u>\$1,085.00</u>	

Descript	CC	11192025	11/19/2025	11/19/2025	25.68 Transcript Program for Board Meetings	1050-312 - IT expense
					<u>\$25.68</u>	
Desert Development	32503	182-28-10	10/20/2025	11/12/2025	11,376.74 HVAC Service	1054-256 - Clubhouse Maintenance
Desert Development	32503	182-28-11	10/20/2025	11/12/2025	1086.74 HVAC Service	1058-250 - Proshop Maintenance
					<u>\$12,463.48</u>	
					<u>\$12,463.48</u>	
DLL Finance LLC	ACH	11012025	10/28/2025	11/3/2025	5,766.60 Golf Cart Rental	1058-741 - Equipment Rental
					<u>\$5,766.60</u>	
Elevated Service & Supply	CC	10330	11/3/2025	11/3/2025	1,179.17 Pressure Washer Assembly	1053-252 - Equipment Repairs & Maintenance
					<u>\$1,179.17</u>	
Enbridge	ACH	Nov-25	11/5/2025	11/21/2025	18.25 Pool	1055-271 - Natural gas
Enbridge	ACH	Nov2025a	11/5/2025	11/21/2025	24.5 Golf Course Maintenance Bdg	1052-271 - Natural gas
Enbridge	ACH	Nov2025b	11/5/2025	11/21/2025	195.73 Clubhouse	1054-274 - Natural gas - Clubhouse
Enbridge	ACH	Nov2025c	11/5/2025	11/21/2025	71.54 Pro Shop	1058-271 - Natural gas
					<u>\$310.02</u>	
Ensign Engineering	ACH	122702a	10/1/2025	11/10/2025	3,120.00 Trail Alignments modification	447254 - Millpond Park
					<u>\$3,120.00</u>	
EquipmentShare	ACH	CR-430797	11/11/2025	11/21/2025	-388.5 Protection Plan Refunded	1053-741 - Equipment Rental
EquipmentShare	ACH	CR-430801	11/11/2025	11/21/2025	-388.5 Protection Plan Refunded	1053-741 - Equipment Rental
EquipmentShare	ACH	SLC-571775	10/30/2025	11/21/2025	3,027.71 Air Compressor	1053-741 - Equipment Rental
EquipmentShare	ACH	SLC-571775	10/30/2025	11/21/2025	3,027.71 Air Compressor	1053-741 - Equipment Rental
					<u>\$5,278.42</u>	
FDMS	ACH	11102025	11/10/2025	11/10/2025	128.4 Bank fees	1051-621 - Bank fees
FDMS	ACH	11212025	11/21/2025	11/21/2025	10.2 Bank fees	1051-621 - Bank fees
					<u>\$138.60</u>	
Fence Me In	ACH	11	10/31/2025	11/13/2025	430 Pool Gate	1060-249 - Capital Maintenance
Fence Me In	ACH	11.1	11/10/2025	11/13/2025	90 Added cost of Steel Post	1060-249 - Capital Maintenance
					<u>\$520.00</u>	
Fiserv - Clover	ACH	11122025	11/12/2025	11/12/2025	90.81 Bank Fees	1055-621 - Bank Fees
Fiserv - Clover	ACH	11122025a	11/12/2025	11/12/2025	25.48 Bank Fees	1051-621 - Bank fees
					<u>\$116.29</u>	
GameTime	ACH	PJI-0275322	7/11/2025	11/17/2025	40,088.88 Multiple Park Replacement Pieces	1060-249 - Capital Maintenance
GameTime	ACH	PJI-0282293	9/23/2025	11/17/2025	5,358.15 Sagers park slide replacement	1060-249 - Capital Maintenance
					<u>\$45,447.03</u>	
General Distribution Company	ACH	3823347	11/6/2025	11/21/2025	278 Alcohol	1058-406 - Inventory, Alcohol
					<u>\$278.00</u>	

Great American Supply Inc	32512 INV-5457	10/24/2025	11/19/2025	704 ICE MELT	1053-253 - Fertilizer & Chemicals
				<u>\$704.00</u>	
Green Power Batteries	ACH	9242	11/14/2025	11/21/2025	1053-252 - Equipment Repairs & Maintenance
				5,495.00 Batteries	
				<u>\$5,495.00</u>	
Harbor Freight	CC	20251114	11/14/2025	11/14/2025	1053-252 - Equipment Repairs & Maintenance
				394.86 Lifting Sting x2,Circuit tester, plumbing brush,jack	
				<u>\$394.86</u>	
Home Depot	ACH	2010278	9/16/2025	11/21/2025	1054-256 - Clubhouse Maintenance
Home Depot	ACH	2514876	9/16/2025	11/21/2025	417256.1 - Playground Improvements - Non Outlay
Home Depot	ACH	2621911	9/26/2025	11/21/2025	1054-256 - Clubhouse Maintenance
Home Depot	ACH	3010170	9/15/2025	11/21/2025	1054-256 - Clubhouse Maintenance
Home Depot	ACH	3071123	9/15/2025	11/21/2025	1053-740 - Small tools under \$1000
Home Depot	ACH	3520261	9/25/2025	11/21/2025	1054-256 - Clubhouse Maintenance
Home Depot	ACH	3616170	9/15/2025	11/21/2025	417256.1 - Playground Improvements - Non Outlay
Home Depot	ACH	4014834	9/4/2025	11/21/2025	1054-256 - Clubhouse Maintenance
Home Depot	ACH	4063570	9/4/2025	11/21/2025	1054-256 - Clubhouse Maintenance
Home Depot	ACH	4617215	9/4/2025	11/21/2025	1053-252 - Equipment Repairs & Maintenance
Home Depot	ACH	5014752	9/3/2025	11/21/2025	1052-740 - Small Tools under \$1000
Home Depot	ACH	524501	9/18/2025	11/21/2025	417256.1 - Playground Improvements - Non Outlay
Home Depot	ACH	5621622	9/23/2025	11/21/2025	1054-256 - Clubhouse Maintenance
Home Depot	ACH	6010615	9/22/2025	11/21/2025	1052-252 - Equipment Repairs/Maintenance
Home Depot	ACH	6021988	9/12/2025	11/21/2025	417256.1 - Playground Improvements - Non Outlay
Home Depot	ACH	6070929	9/12/2025	11/21/2025	417256.1 - Playground Improvements - Non Outlay
Home Depot	ACH	6070930	9/12/2025	11/21/2025	417256.1 - Playground Improvements - Non Outlay
Home Depot	ACH	6629003	9/2/2025	11/21/2025	417257 - Cameras Installation
Home Depot	ACH	9621066	9/19/2025	11/21/2025	1053-250 - Parks & Greenbelts Maintenance
Home Depot	ACH	9621066	9/19/2025	11/21/2025	1057-250 - Maintenance
				<u>\$1,451.27</u>	
Home Depot	CC	11142025	11/14/2025	11/14/2025	1053-252 - Equipment Repairs & Maintenance
Home Depot	CC	11142025	11/14/2025	11/14/2025	1053-740 - Small tools under \$1000
Home Depot	CC	11142025	11/14/2025	11/14/2025	1053-252 - Equipment Repairs & Maintenance
Home Depot	CC	11142025	11/14/2025	11/14/2025	1053-740 - Small tools under \$1000
Home Depot	CC	11142025	11/14/2025	11/25/2025	1053-252 - Equipment Repairs & Maintenance
Home Depot	CC	11142025	11/14/2025	11/25/2025	1053-740 - Small tools under \$1000
Home Depot	CC	20251114	11/14/2025	11/14/2025	1054-256 - Clubhouse Maintenance
				476.76 Tables (x4)	
				<u>\$5,269.92</u>	
				<u>\$6,721.19</u>	
Intermountain Aquatech	32504 SER208024-	10/15/2025	11/12/2025	816.85 Descaler, bypass kit, commercial service labor	1055-252 - Equipment Repairs & Maintenance
				<u>\$816.85</u>	
JC Golf Accessories	32502	211914	10/14/2025	11/5/2025	1058-415 - Inventory, Pro Shop
				117.72 Poker chips	
				<u>\$117.72</u>	

Les Schwab Tires	32510	5.14E+10	11/12/2025	11/19/2025	3,080.92	Tractor Tires	1053-252 - Equipment Repairs & Maintenance
					<u>\$3,080.92</u>		
LTI Granite	32511	57	11/19/2025	11/19/2025	2,660.00	Project #415811 Countertops for Proshop Improvem	417259 - Golf Course Pro Shop Improvements
					<u>\$2,660.00</u>		
Metro Fluid Power	CC	46247	11/4/2025	11/6/2025	3,747.25	two motors for boat	1053-264 - Boat Repairs & Maintenance
					<u>\$3,747.25</u>		
Michaels	CC	11032025	11/3/2025	11/3/2025	374.14	Christmas Tree	1054-256 - Clubhouse Maintenance
					<u>\$374.14</u>		
Mile High Turfgrass LLC	32513	13173	10/19/2025	11/19/2025	279	GlycoFuze (5 Gallon Case)	1052-253 - Fertilizer/Chemical
					<u>\$279.00</u>		
Mountain West Worx	32514	42203	11/3/2025	11/19/2025	36	Drug Test for Brenda Horrocks	1056-610 - Miscellaneous
					<u>\$36.00</u>		
Murdock Turf Products	ACH	1369	10/22/2025	11/21/2025	675	Herbicide	1052-253 - Fertilizer/Chemical
					<u>\$675.00</u>		
Napa Auto Parts	ACH	50916	10/10/2025	11/21/2025	85.2	Hydraulic Filter	1052-252 - Equipment Repairs/Maintenance
Napa Auto Parts	ACH	50916	10/10/2025	11/21/2025	173.32	Wiper blades/	1053-252 - Equipment Repairs & Maintenance
Napa Auto Parts	ACH	50923	10/10/2025	11/21/2025	5.08	Spark Plug	1053-252 - Equipment Repairs & Maintenance
Napa Auto Parts	ACH	51673	10/17/2025	11/21/2025	88.48	wiper blades/headlights/shop rags	1053-252 - Equipment Repairs & Maintenance
Napa Auto Parts	ACH	52895	10/29/2025	11/21/2025	41.8	Hydraulic Oil	1052-250 - Facility Maintenance
Napa Auto Parts	ACH	52900	10/29/2025	11/21/2025	185.37	New battery and cable ties	1053-252 - Equipment Repairs & Maintenance
Napa Auto Parts	ACH	52914	10/29/2025	11/21/2025	-2.14	REFUND - Cable Ties	1053-252 - Equipment Repairs & Maintenance
					<u>\$577.11</u>		
					<u>\$577.11</u>		
Paddle.Net	CC	20251103	11/3/2025	11/3/2025	340.49	Revolution Slider renewal	1051-312 - IT expense
					<u>\$340.49</u>		
PEHP Group Insurance	ACH	124176082	10/20/2025	11/12/2025	54.91		Oct-25 102108 - Accrued life insurance
PEHP Group Insurance	ACH	636495	10/15/2025	11/5/2025	20462.93	October Health Insurance	102104 - Accrued health insurance
					<u>\$20,517.84</u>		
					<u>\$20,517.84</u>		
Pepsi Beverages Company	32500	58682142	1/1/2025	11/5/2025	283.97	Soda/water/energy drink	1055-410 - Inventory, food
Pepsi Beverages Company	ACH	15434007	10/6/2025	11/5/2025	1,108.70	juice, soda, gatorade, energy drink	1058-410 - Inventory, food
					<u>\$1,392.67</u>		
RMT	ACH	P28317	10/30/2025	11/5/2025	93.34	Seal	1052-252 - Equipment Repairs/Maintenance
					<u>\$93.34</u>		

Rocky Mountain Power	ACH	Nov-25	11/3/2025	11/21/2025	11.05 Side Pin 4 IN Square jack with handle	1053-252 - Equipment Repairs & Maintenance
Rocky Mountain Power	ACH	Nov2025a	11/4/2025	11/21/2025	10.5 Cemetery	1057-270 - Electricity
Rocky Mountain Power	ACH	Nov2025a	11/4/2025	11/21/2025	431.33 Clubhouse	1054-275 - Electricity - Clubhouse
Rocky Mountain Power	ACH	Nov2025a	11/4/2025	11/21/2025	975.85 Parks and Rec	1053-270 - Electricity - Misc Meters
Rocky Mountain Power	ACH	Nov2025a	11/4/2025	11/21/2025	996.63 Pro Shop	1058-270 - Electricity
Rocky Mountain Power	ACH	Nov2025a	11/4/2025	11/21/2025	1,033.35 Golf Course Wells	1052-270 - Electricity
					\$3,458.71	
Sagers Arbor Care LLC	ACH	20250926	11/13/2025	11/24/2025	950 Elm Treatments	1053-253 - Fertilizer & Chemicals
Sagers Arbor Care LLC	ACH	20251001	10/1/2025	11/5/2025	1,100.00 Ash Trees sprayed on village park	1053-253 - Fertilizer & Chemicals
Sagers Arbor Care LLC	ACH	20251121	11/21/2025	11/24/2025	300 Tree trimming training	1053-330 - Training
					\$2,350.00	
					\$2,350.00	
SimpleTire	CC	11142025	11/14/2025	11/14/2025	1,938.60 Tires	1053-252 - Equipment Repairs & Maintenance
					\$1,938.60	
Soelbergs Market of Stansbury	CC	20251120	11/20/2025	11/20/2025	15.15 Bacon Bits and Cheese	1051-331 - SafetyTraining
					\$15.15	
Sprinkler Supply	ACH	Wr7738	6/26/2025	11/7/2025	95.88 Testcock/	1053-251 - Irrigation Repairs & Maintenance
Sprinkler Supply	ACH	X12507	9/30/2025	11/7/2025	273.61 Elbow/reducer/coupler key and valve/assembly with	1053-251 - Irrigation Repairs & Maintenance
Sprinkler Supply	ACH	X12508	9/30/2025	11/7/2025	437.6 3M Direct Burial Splice Kit	1053-251 - Irrigation Repairs & Maintenance
Sprinkler Supply	ACH	X13529	10/1/2025	11/7/2025	207.95 Nipple/coupler key	1053-251 - Irrigation Repairs & Maintenance
Sprinkler Supply	ACH	X23408	10/16/2025	11/7/2025	12170.31 20255310 WeatherTrak for Porter Way	417400 - Park Improvement
					\$13,185.35	
					\$13,185.35	
Srixon/Cleveland/XX10 - Duntop Sp	32515 8662921 SO		9/26/2025	11/19/2025	989.6 Custom SRX ZXI7 Irm 7P	1058-415 - Inventory, Pro Shop
Srixon/Cleveland/XX10 - Duntop Sp	32515 8668890 SO		10/1/2025	11/19/2025	113.6 Clvland CBZ TS 48 ST RH	1058-415 - Inventory, Pro Shop
					\$1,103.20	
					\$1,103.20	
Standard Plumbing Supply Co.	ACH	YWH896	6/27/2025	11/5/2025	-685.51 Refund for pond liner and water feature riser/Restrict	1053-262 - Gardening maintenance
Standard Plumbing Supply Co.	ACH	ZMG093	10/29/2025	11/5/2025	19.82 Quart clobber	1053-250 - Parks & Greenbelts Maintenance
Standard Plumbing Supply Co.	ACH	ZMG093	10/29/2025	11/5/2025	233.52 quick cplr valve	1053-251 - Irrigation Repairs & Maintenance
					(\$432.17)	
					(\$432.17)	
Stansbury Park Improvement Distri	32506	1458	10/22/2025	11/12/2025	3.38 1/2 of gas for shop	1053-271 - Natural gas
Stansbury Park Improvement Distri	32516	Oct-25	11/7/2025	11/19/2025	5.85 Pool	1055-273 - Water
Stansbury Park Improvement Distri	32516	Oct-25	11/7/2025	11/19/2025	39.14 Clubhouse	1054-276 - Water - Clubhouse
Stansbury Park Improvement Distri	32516	Oct-25	11/7/2025	11/19/2025	41.73 Cemetery	1057-273 - Water
Stansbury Park Improvement Distri	32516	Oct-25	11/7/2025	11/19/2025	84.5 Pro Shop Water	1058-273 - Water
Stansbury Park Improvement Distri	32516	Oct-25	11/7/2025	11/19/2025	3,064.21 parks and greenbelts	1053-273 - Water
Stansbury Park Improvement Distri	32516	Oct-25	11/7/2025	11/19/2025	3587.75 Golf Course	1052-273 - Water
					\$6,823.18	
					\$6,826.56	

State Fire DC Specialties	ACH	12645964	10/30/2025	11/21/2025	8.24 Fire Extinguisher Service	1058-250 - Proshop Maintenance
State Fire DC Specialties	ACH	12645964	10/30/2025	11/21/2025	20.63 Fire Extinguisher Service	1055-250 - Pool Maintenance
State Fire DC Specialties	ACH	12645964	10/30/2025	11/21/2025	49.44 Fire Extinguisher Service	1051-250 - Office Maintenance
State Fire DC Specialties	ACH	12645964	10/30/2025	11/21/2025	167 Fire Extinguisher Service	1053-250 - Parks & Greenbelts Maintenance
State Fire DC Specialties	ACH	12645964	10/30/2025	11/21/2025	168.99 Fire Extinguisher Service	1052-250 - Facility Maintenance
State Fire DC Specialties	ACH	12646027	10/30/2025	11/21/2025	190 wet system sprinkler test and inspection/backflow te	1054-256 - Clubhouse Maintenance
State Fire DC Specialties	ACH	12646027	10/30/2025	11/21/2025	190 wet system sprinkler test and inspection/backflow te	1058-250 - Proshop Maintenance
State Fire DC Specialties	ACH	12646247	10/31/2025	11/5/2025	200 Annual Fire Alarm Inspections	1054-256 - Clubhouse Maintenance
State Fire DC Specialties	ACH	12646247	10/31/2025	11/5/2025	200 Annual Fire Alarm Inspections	1058-250 - Proshop Maintenance
					<u>\$1,194.30</u>	
					\$1,194.30	
Steve Regan Company		32505 1544097	10/30/2025	11/12/2025	387.32 Gopher Bait	1053-253 - Fertilizer & Chemicals
					<u>\$387.32</u>	
Taylor Made	ACH	38689418	10/30/2025	11/21/2025	259.9 Golfballs	1058-415 - Inventory, Pro Shop
					<u>\$259.90</u>	
Titleist	ACH	920019801	3/21/2025	11/13/2025	86.28 Wedges	1058-415 - Inventory, Pro Shop
Titleist	ACH	921466724	9/18/2025	11/13/2025	1,290.75 Titl Pro V1, V1x, V1x Dash	1058-415 - Inventory, Pro Shop
Titleist	ACH	921493276	9/18/2025	11/10/2025	135.09 Premiere Series WN Blk/Grey	1058-415 - Inventory, Pro Shop
Titleist	ACH	921597788	10/9/2025	11/5/2025	91.47 Hydrolite X Pant Regular Black	1058-415 - Inventory, Pro Shop
Titleist	ACH	921604636	10/10/2025	11/10/2025	-45.5 RETURNED Titleist Tour Soft Promotion	1058-415 - Inventory, Pro Shop
					<u>\$1,558.09</u>	
					\$1,558.09	
Tooele County Solid Waste		32517 11281	10/31/2025	11/19/2025	40 Construction	1053-260 - Waste/Trash
					<u>\$40.00</u>	
Tractor Supply	CC	11042025	11/4/2025	11/4/2025	815.82 absorbent/windshield washer/swivel connector/tail l	1053-252 - Equipment Repairs & Maintenance
					<u>\$815.82</u>	
Turf Equipment & Irrigation	ACH	3037202	10/30/2025	11/5/2025	2,973.75 CONV 1.5IN,FC-55-58Noz	1052-251 - Irrigation Repairs & Maintenance
					<u>\$2,973.75</u>	
US Bank	ACH	567003579	10/21/2025	11/13/2025	294.85 Printer for Office	1051-741 - Equipment Rental
					<u>\$294.85</u>	
Utah Local Governments Trust	ACH	1623315	11/3/2025	11/21/2025	158.64 Property Invoice	1051-510 - Insurance
Utah Local Governments Trust	ACH	1623316	11/3/2025	11/21/2025	1,954.91 Workers Comp	1051-510 - Insurance
Utah Local Governments Trust	ACH	1623317	11/3/2025	11/21/2025	5993.69 Workers Comp Audit	1051-510 - Insurance
					<u>\$8,107.24</u>	
					\$8,107.24	

Utah State Tax Commission	EFT	10312025	11/30/2025	11/30/2025	83.84 Oct Sales Tax	1054-520 - Rental Sales tax - payable	
Utah State Tax Commission	EFT	10312025	11/30/2025	11/30/2025	5,556.49 Oct Sales Tax	1058-520 - Pro Shop Sales tax - payable	
					<u>\$5,640.33</u>		
					\$5,640.33		
Vivint	ACH	11142025	11/14/2025	11/14/2025	45.67 Maintenance Bdg Security	1054-311 - Security	
Vivint	CC	11102025	11/10/2025	11/10/2025	65.66 Pro Shop Security	1058-311 - Security	
Vivint	CC	11102025A	11/10/2025	11/10/2025	55.66 Pool Security	1055-311 - Security	
					<u>\$121.32</u>		
					\$166.99		
Vosen's Bread Paradise		32501	329190	10/10/2025	11/5/2025	51 12 Sandwiches	1058-410 - Inventory, food
Vosen's Bread Paradise		32501	329467	10/17/2025	11/5/2025	51 12 Sandwiches	1058-410 - Inventory, food
Vosen's Bread Paradise		32501	329493	10/8/2025	11/5/2025	272.5 veggie cups/fruit cups/sandwiches	1058-410 - Inventory, food
Vosen's Bread Paradise		32501	329745	10/24/2025	11/5/2025	68 16 Sandwiches	1058-410 - Inventory, food
					<u>\$442.50</u>		
					\$442.50		
Ward Engineering		32518	48630	10/20/2025	11/21/2025	150 Review Boundary Line Agreement and Legal Descript	1057-310 - Professional services
					<u>\$150.00</u>		
Weed Man		32507	12461026	11/5/2025	11/12/2025	376 weed control spray	1057-250 - Maintenance
					<u>\$376.00</u>		
Zion Printing	CC	11272025	11/27/2025	11/27/2025	1,367.00 Reward Signs	1054-266 - Vandalism Repairs	
					<u>\$1,367.00</u>		
Zion's bank	ACH	776857	10/28/2025	11/18/2025	1,616.63 Rough Mower	1052-741 - Equipment Rental	
Zion's bank	ACH	777700	11/4/2025	11/25/2025	1848.05 Tri Max	1052-741 - Equipment Rental	
					<u>\$3,464.68</u>		
					\$3,464.68		
Zoom	CC	11112025	11/11/2025	11/12/2025	-11.2 Credit for Annual Subscription	1051-210 - Dues & Subscriptions	
Zoom	CC	INV3292221	11/10/2025	11/10/2025	85.55 Annual Subscription	1050-210 - Dues & Subscriptions	
Zoom	CC	INV3292221	11/10/2025	11/10/2025	85.55 Annual Subscription	1051-210 - Dues & Subscriptions	
					<u>\$159.90</u>		
					\$159.90		
					<u><u>\$199,352.44</u></u>		

Stansbury Service Agency of Tooele County
Journal Register - 11/01/2025 to 11/30/2025

<u>Journal</u>			<u>Debit</u>	<u>Credit</u>
<u>Account No.</u>	<u>Account Name</u>	<u>Entry Description</u>	<u>Amount</u>	<u>Amount</u>
Number: 595				
Date: 11/12/2025				
Code:				
Description: RECLASS from 53-112 Admin Assistant to 53-131 FICA				
10 53-112 Admin Assistant		RECLASS from 53-112 Admin Assistant to 53-131 F		45.89
10 53-131 FICA		RECLASS from 53-112 Admin Assistant to 53-131 F	45.89	
			<u>\$45.89</u>	<u>\$45.89</u>
Number: 596				
Date: 11/12/2025				
Code:				
Description: RECLASS 53-261 to 53-132				
10 53-261 Soundwall Build		RECLASS 53-261 to 53-132		6.00
10 53-132 Health Benefit		RECLASS 53-261 to 53-132	6.00	
			<u>\$6.00</u>	<u>\$6.00</u>
Number: 597				
Date: 11/12/2025				
Code:				
Description: RECLASS Oncall from 52-117; 53-122;54-116 to 54-127				
10 54-127 Oncall Wage		RECLASS Oncall from 52-117; 53-122;54-116 to 54-	3,250.00	
10 52-117 Irrigation Repairs & Maintenan		RECLASS Oncall from 52-117; 53-122;54-116 to 54-		1,250.00
10 53-122 Irrigation Repairs & Maintenan		RECLASS Oncall from 52-117; 53-122;54-116 to 54-		750.00
10 54-116 Maintenance Facilities Supervi		RECLASS Oncall from 52-117; 53-122;54-116 to 54-		1,250.00
			<u>\$3,250.00</u>	<u>\$3,250.00</u>
Number: 598				
Date: 11/12/2025				
Code:				
Description: RECLASS 53-135 Employee Incentive (Boots Stipend) to 53-240 PPE				
10 53-135 Employee Incentive		RECLASS 53-135 Employee Incentive (Boots Stipe		278.72
10 53-240 Office supplies & PPE		RECLASS 53-135 Employee Incentive (Boots Stipe	278.72	
			<u>\$278.72</u>	<u>\$278.72</u>
Number: 599				
Date: 11/12/2025				
Code:				
Description: RECLASS 53-272 to 54-272				
10 53-272 Telephone, Internet		RECLASS 53-272 to 54-272		300.00
10 54-272 Telephone, Internet		RECLASS 53-272 to 54-272	300.00	
			<u>\$300.00</u>	<u>\$300.00</u>
Number: 600				
Date: 11/24/2025				
Code:				
Description: RECLASS 58-520 to 4401 Sales Tax Discount 10/31				
10 58-520 Pro Shop Sales tax - payable		RECLASS 58-520 to 4401	68.63	
10 4401 Golf Green Fees		RECLASS 58-520 to 4401		68.63
			<u>\$68.63</u>	<u>\$68.63</u>
Number: 602				
Date: 11/30/2025				
Code:				
Description: RECLASS 58-520 to 4401 Sales Tax Discount 11/30				
10 58-520 Pro Shop Sales tax - payable		RECLASS 58-520 to 4401 Sales Tax Discount 11/30	52.87	
10 4401 Golf Green Fees		RECLASS 58-520 to 4401 Sales Tax Discount 11/30		52.87
			<u>\$52.87</u>	<u>\$52.87</u>
			<u>\$4,002.11</u>	<u>\$4,002.11</u>

Fraud Risk Assessment

Continued

*Total Points Earned: ____/395 *Risk Level: Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	Y	200
2. Does the entity have governing body adopted written policies in the following areas:	Y	
a. Conflict of interest?	Y	5
b. Procurement?	Y	5
c. Ethical behavior?	Y	5
d. Reporting fraud and abuse?	Y	5
e. Travel?	Y	5
f. Credit/Purchasing cards (where applicable)?	Y	5
g. Personal use of entity assets?	Y	5
h. IT and computer security?	Y	5
i. Cash receipting and deposits?	Y	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	N	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	Y	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	Y	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	Y	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	N	20
7. Does the entity have or promote a fraud hotline?	Y	20
8. Does the entity have a formal internal audit function?	Y	20
9. Does the entity have a formal audit committee?	N	20

*Entity Name: Stansbury Service Agency

*Completed for Fiscal Year Ending: Dec 2025 *Completion Date: Dec 17, 2025

*CAO Name: Brett Palmer *CFO Name: Kyle Shields

*CAO Signature: _____ *CFO Signature: _____

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	Y			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	Y			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".				N/A
4. Are all the people who have access to blank checks different from those who are authorized signers?	Y			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	Y			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	Y			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	Y			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	Y			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	Y			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	Y			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	Y			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	Y			

* MC = Mitigating Control

2026 Athletic Field Use Fee Schedule

Park	Field Type	Resident Hourly Fee	NonResident Hourly Fee
Brent Rose			
Brent Rose	Tennis	\$5/court	\$10/court
Brent Rose	Entire Park	\$10	\$20
Galley Lane			
Galley Lane	Entire Park	\$15	\$30
Gateway			
Gateway	Entire Park	\$10	\$20
Parkview			
Parkview	Entire Park	\$30	\$60
Parkview (Per field)	55ydsx36yds	\$15	\$30
Parkview (Per field)	35ydsx25yds	\$10	\$20
Ponderosa			
Ponderosa NEW	Entire Park	\$10	\$20
Porter Way			
Porter Way	Diamond	\$10	\$20
Porter Way	Disc Golf	\$10	\$20
Porter Way	Pickleball	\$5/court	\$10/court
Porter Way	Tennis	\$5/court	\$10/court
Porter Way (Fall Season Only)	Same SQFT of usable field space as Village Park	\$40	
Sagers			
Sagers	Entire Park	\$35	\$70
Sagers (Per field)	Large Diamond - 60ft	\$15	\$30
Sagers (Per field)	Large Diamond - 70ft	\$15	\$30
Sagers (Per field)	Coach Pitch	\$10	\$20
Sagers (Per field)	T-Ball	\$10	\$20
Sandhill			
Sandhill	Entire Park	\$20	\$40
Village			
Village	Entire Park	\$40	\$80
Village (Per field)	105ydsx60yds	\$25	\$50
Village (Baseball)	58ydsx58yds	\$10	\$20
Woodland			
Woodland	Entire Park	\$10	\$20
Small Parks & Greenbelts			
Small Parks & Greenbelts NEW	Any	\$5	\$5

Sports fields are more expensive to rent due to the nature of use.

2026 Park Use Fee Schedule

Park	Field Type	Resident Hourly Fee	NonResident Hourly Fee
Brigham			
Brigham	Entire Park	\$10	\$20
Delgada			
Delgada	Entire Park	\$10	\$20
Parkview			
Parkview	Entire Park	\$20	\$40
Solomon			
Solomon	Entire Park	\$10	\$20
Woodland			
Woodland	Entire Park	\$20	\$40

2026 Boat Registration

	Resident	Non-Resident
Boat Registr	\$5	\$10

2026 Stansbury Cemetery Fee Schedule

Right to Burial		Resident	Non Resident
	Plots (Full casket w/vault)	\$600	\$1,200
	Cremation/Infant	\$300	\$600
Open and Close		Resident	Non Resident
Weekday	Full Casket	\$450	\$900
	Baby or Cremation	\$250	\$500
Weekend	Full Casket	\$650	\$1300
	Baby or Cremation	\$350	\$700
	Disinterment of Body	\$1,200	\$2400
	Disinterment of Cremation	\$1,000	\$2000
	Headstone Setting	\$50	\$100
	Certificate Transfer	\$50	\$100

2026 Clubhouse Schedule Fees Monday-Thursday

CLUBHOUSE	Resident		Non Resident	
	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	\$100	\$550	\$150	\$750
Downstairs	\$100	\$550	\$150	\$750
Entire Building	\$135	\$1,000	\$185	\$1,370
Alcohol Fee of \$400	\$400	\$400	\$400	\$400
Rug Rental	\$80 per rug			
Microphone Fee	\$30			
Microphone Deposit*	\$500			
Damage/Excessive Cleaning Deposit	\$800	\$200 non-refundable	\$600 Refundable paid by check	\$580 paid by CC

2026 Clubhouse Schedule Fees Friday/Saturday/Sunday

CLUBHOUSE	Resident		Non Resident	
	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	\$135	\$675	\$185	\$925
Downstairs	\$135	\$675	\$185	\$925
Entire Building	\$170	\$1,260	\$220	\$1,630
Alcohol Fee of \$400	\$400	\$400	\$400	\$400
Rug Rental	\$80 per rug			
Microphone Fee	\$30			
Microphone Deposit*	\$500			
Damage/Excessive Cleaning Deposit	\$800	\$200 non-refundable	\$600 Refundable paid by check	\$580 paid by CC

Small Conference Room Fee

	Resident	Non-Resident	
Hourly Rate	\$40	\$60	
	\$200	\$200 Refundable paid by check	\$180 paid by CC
Cleaning/Damage Fee*			
Replacement Key fee	\$25		
No food allowed in Conference Rooms			

Large Conference Room Fee

	Resident		Non-Resident	
Hourly Rate	\$75		\$95	
Rug rental	\$80 per rug			
Cleaning/Damage Fee*	\$800	\$200 non-refundable	\$600 Refundable paid by check	\$580 paid by CC
No food allowed in Conference Rooms				

GOLF COURSE	9 Holes	18 Holes
Weekday - Adult	\$15	\$30
Weekday - Junior	\$8	\$11
Weekend - Adult	\$21	\$35
Weekend - Junior	\$11	\$15
Junior Event Fee	\$10	\$20
*Cart	\$10	\$15
Clubs	\$11	\$16
Pull Cart	\$2	\$4
Special Rate		\$40
Range Token	\$4	
Trail Fee	\$10	\$15

* Cart rental

\$5 Reduction for Senior and Military Daily rate

Season Passes

Season Pass	2026
Adult Pass walking	\$750
Spouse Pass walking	\$725
Senior 65+ Pass walking	\$600
Junior Pass	\$350
Trail Pass *	\$350
Adult Pass w/cart **	\$1,500
Senior 65+ w/cart **	\$1,300

* personal cart

** Cart rental

Punch Card

Punch Card - 20 Rounds	Week
Weekday No Cart	\$270
Weekday With Cart ***	\$430
Junior no Cart	\$150
Senior 65+	\$235
Senior 65+ with Cart ***	\$385

***Use of a cart either

Golf Pavilion Rental
\$50/4 hours
\$75/full day

2026 Porter Way Park Pavilion & Lakeside Gazebo Fee Schedule

Rental Fees	Resident		Non Resident	
	Half Day (6hrs)	Full Day (Dawn to Dusk)	Half Day (6hrs)	Full Day (Dawn to Dusk)
Porter Way Pavilion & Lakeside Gazebo	\$50	\$80	\$80	\$110
Sagers Park Pavilion	\$15	\$30	\$30	\$45

2026 Pool Fee Schedule

Swimming Pool	Resident	Non Resident
Daily Admission	\$4	\$6
Punch Card - 20 visits	\$72	\$108
Season Pass - Individual	\$90	\$135
Season Pass - 2 Individuals	\$150	\$225
Season Pass - Family additional per person	\$25	\$40
Pool Party - Sunday - Thursday (2 hr min)*	100/hr	150/hr
Pool Party - Friday - Saturday (2 hr min)*	150/hr	200/hr
Deposit \$200 Refundable paid by check	Deposit \$200 Refundable. \$190 if	
Swim Lessons - 9 x 30 min lesson per session	\$30	\$40
Swim Team 5 x 45 min training for 6 weeks, Swim meet on the last Saturday of the season	\$100	\$110
Extra Lifeguard if more than 75 people at pool party rental	\$16/hr	\$16/hr



COMBINED STANSBURY RECREATION SERVICE AREA, STANSBURY GREENBELT SERVICE AREA, AND THE SERVICE AGENCY BOARD OF DIRECTORS MEETING AND BUDGET PUBLIC HEARING MEETING MINUTES

Date: Wednesday, December 10th, 2025

Location: 1 Country Club Drive, Ste 1, Stansbury Park, Ut 84074

Time: 6:30 PM

STANSBURY RECREATION SERVICE AREA BOARD OF TRUSTEES MEETING

Order of Business

- I. Call to Order by John Wright at 6:35 p.m.
- II. Roll Call
 - A. Board Members
 1. John Wright – Present
 2. Cassandra Arnell – Present
 3. Kyle Shields – Present
 - B. Staff
 1. James Hanzelka – Present
 2. Ingrid Swenson – Present
 3. Shawn Chidester – Present
 4. Rebeca Snodgrass, M.Ed. – Present
 - C. Members of Community
 1. Murray Kendall – Present
- III. Pledge of Allegiance led by Kyle Shields.
- IV. Presentation:
 - A. Presentation of the Stansbury Recreation Service Area Proposed 2026 Budget
 1. Kyle Shields noted that it was made to the 2025 approved budget, which included general property taxes totaling \$1,634,309. Although a \$150,000 tax increase had been approved, it was not approved due to economic conditions. As a result, the 2026 estimate is slightly lower, with the state projecting \$1,617,294 in revenue. Expenditures are expected to remain the same, with all funds from the service area transferred into the Combined Service Agency budget.

Motion to Open

John Wright made a motion to open the Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Public Hearing on the Stansbury Recreation Service Area Proposed 2026 Budget

- A. No Comments

Motion to Close

Kyle Shields made a motion to open the Public Hearing at. Seconded by Cassandra Arnell.

Vote as Follows:

Cassandra Arnell– Aye; John Wright – Aye; Kyle Shields – Aye. **Motion Passed.**

Motion to Adjourn

John Wright made a motion to Adjourn the Stansbury Recreation Service Area Board of Trustees Meeting at 6:39 pm. Seconded by Kyle Shields.

Vote as Follows:

Cassandra Arnell— Aye; John Wright — Aye; Kyle Shields — Aye. **Motion Passed.**

STANSBURY GREENBELT SERVICE AREA BOARD OF TRUSTEES PUBLIC MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:39 pm
- II. Roll Call
 - A. Board Members
 1. Brett Palmer — Present
 2. Ammon Jacobsmeyer — Absent
 3. John Duval — Present
- III. Presentation:
 - A. Presentation of the Stansbury Greenbelt Service Area Proposed 2026 Budget.
 1. The 2025 approved budget totaled \$1,484,309, which differed from the recreation budget that included a previously approved \$150,000 increase that was not realized. The proposed 2026 budget, based on state estimates, reflects revenues and expenditures of \$1,617,294. It was noted that neither the 2025 nor the 2026 budgets involve a tax rate increase.

John Duval made a motion to open the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Public Hearing on the Stansbury Greenbelt Service Area Proposed 2026 Budget.

- A. No Comments

John Duval made a motion to close the Public Hearing. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

Motion to Adjourn

John Duval made a motion to adjourn the Stansbury Greenbelt Service Area Board of Trustees Meeting at 6:42 pm. Seconded by Brett Palmer.

Vote as Follows:

John Duval — Aye; Brett Palmer— Aye. **Motion Passed.**

STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING MINUTES

Order of Business

- I. Call to Order by Brett Palmer at 6:42 p.m.
- II. Roll Call
 - A. Board Members

1. Cassandra Arnell – Present
2. John Wright – Present
3. Kyle Shields – Present
4. Brett Palmer – Present
5. Ammon Jacobsmeyer – Absent
6. John Duval – Present

III. Presentation

A. Presentation of the Stansbury Service Agency Proposed 2026 Budget

1. Revenue Figures presented via PowerPoint slide:

Revenues	2024 Actual	2025 Approved	2026 Proposed
Total Governmental Fund	\$4,297,662	\$ 4,453,700	\$4,965,647
Total Capital Projects	\$780,000	\$1,031,902	\$1,038,523
Revenue 10, 41 & 44	\$5,898,724	\$6,633,832	\$7,383,266
2. Expenditure Figures presented via PowerPoint slide:

Expenditures	2024 Actual	2025 Approved	2026 Proposed
Total Governmental Fund	\$4,297,662	\$ 4,453,700	\$4,965,647
Total Capital Projects	\$780,000	\$1,031,902	\$1,038,523
Revenue 10, 41 & 44	\$5,898,724	\$6,633,832	\$7,383,266
3. **Personnel Change.** Personnel changes between the 2025 and 2026 budgets were reviewed via a visual presentation that highlighted staffing adjustments in Administration, Parks and Recreation, and the Golf Course.
4. **Capital Maintenance Allocation 2026.** For 2026, Capital Maintenance totaled \$250,329 for the following departments: Clubhouse, Operations, Pool, Golf Course, Pro Shop, and Cemetery.
5. **Capital Project Allocations.** For 2026, Capital projects will include the following departments: Clubhouse, Operations, Pool, Golf Course, Pro Shop, and Cemetery, totaling \$788,000.
6. **Transfers and Reserves.** Major equipment \$17,500; AC replacement \$10,000; Boat Set aside \$20,00; and Flooring Replacements \$2,500. Additionally, a \$600,000 set-aside was established for 2026 to meet statutory reserve requirements.
7. **Impact Fee Projects 2026 Draft Budget:** Oscarson Park \$303,872; Soundwall Trail - \$768,224; Millpond Park \$200,000.
8. Overall, revenue increased, driven primarily by higher golf play and tournament activity, with additional contributions from pavilion rentals and swimming pool usage.

B. Presentation of the Stansbury Service Agency Proposed Amended 2025 Budget

1. Kyle Shields provided a brief overview of general funds, capital projects, and impact fees. He noted increased revenue resulting from golf play and explained that miscellaneous revenue differed due to the sale of water shares. No changes were reported with capital projects. Impact fee adjustments were attributed to the relocation of the Soundwall, with a transfer made from the savings account into impact fees.
2. Board members reviewed how impact fees are collected and their effect on the proposed budget. No changes in the market are anticipated. The discussion also

briefly addressed the possibility of collecting impact fees through SPID and the county.

C. Presentation of the Stansbury Service Agency 2026 Proposed Fee Schedule

1. 2026 Proposed Fee Schedules were presented on PowerPoint, organized in charts. Reviewed fee schedules included athletic field use, park use, boat registration, cemetery, golf course, pavilion and gazebo, pool, and clubhouse.
2. It was noted that adjustments were made to pavilion rental rates to account for increased usage and the associated maintenance costs. The pool fee schedule remains largely unchanged, with two exceptions: modifications to swim leagues and swim lessons

Kyle Shields made a motion to open the Public Hearing. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.

Motion Passed.

IV. Public Hearing on the Stansbury Service Agency Proposed Amended 2025 Budget, the Stansbury Service Agency 2026 Proposed Fee Schedule, and the Stansbury Service Agency Proposed 2026 Budget.

- A. Public Comments: Community member, Murray Kendall, resides at 405 Country Club Drive in Stansbury Park. Mr. Kendall commented that he felt the \$5.00 fee to use the tennis courts was steep. It was then clarified that the fee is for reserving the tennis court only. However, Mr. Kendall stated that even for a reservation, the charge seems high given the current condition of the court.
- B. Board members acknowledged the issue and noted that efforts to repair the court had been made previously but were unsuccessful. Future repairs are under consideration.

Kyle Shields made a motion to close the Public Hearing. Seconded by John Duval.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.

Motion Passed.

Adjourn

John Duval made a motion to adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by John Wright.

Vote as Follows:

Cassandra Arnell — Aye; John Wright — Aye; Kyle Shields — Aye; Brett Palmer — Aye; John Duval— Aye.

Motion Passed.

Meeting Adjourned at 7:38 p.m.



The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this 17th day of December 2025.

Brett Palmer, Stansbury Service Agency Board Chair

Brett Palmer, Stansbury Greenbelt Service Area Board Chair

John H. Wright, Stansbury Recreation Service Area Board Chair