

Stansbury Service Agency Board of Directors Meeting

Date: Wednesday, November 19th, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Stansbury Service Agency Board of Directors Meeting

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Presentation: Youth Recognition presentation made by Stacy Smart
5. Sheriff Update
6. Public Comments
7. Review of Public Comments from the last meeting
8. General Manager Updates
 - a. Operations
 - b. Projects
 - c. Finances

Discussion

- a. Finance Committee Update
 - Presentation of 2025 Proposed Amended Budget
- b. Policy Committee Update
 - Agency Bylaws
 - Committee Management Policy – Purpose Statement and Requirements
 - Policies to finish in 2025: Safety Manual, Procedure for Filling a Mid-term Vacancy, Procedure for Policy Management, Procedure for Hiring a General Manager, Committee Management Policy
 - Other Policies in Progress: Real Estate Transfer and Acquisition, Purchasing and Procurement Policy
- c. Planning Committee Update

Action Items:

1. 2025.11.10 A
 - a. Board Review and possible approval of October Financial Statements, Purchases, and Journal Entries



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SERVICE AGENCY

Parks and Recreation

2. 2025.11.11 A
 - a. Board Review and possible approval of Impact Fee Analysis Plan for Parks Services
3. 2025.11.12 A
 - a. Board Review and possible approval to amend the 2025 Adopted Budget
4. 2025.11.13 A
 - a. Board Review and possible approval of change order for the Millpond Park Phase
5. 2025.11.14 A
 - a. Board Review and possible approval of Stansbury Service Agency Bylaws
6. 2025.11.15 A
 - a. Board Review and possible approval of the Committee Management Policy purpose statement and requirements

Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

Adjourn