
**COMBINED STANSBURY RECREATION SERVICE AREA, STANSBURY GREENBELT
SERVICE AREA BOARD OF TRUSTEES, AND STANSBURY SERVICE AGENCY BOARD
OF DIRECTORS MEETING MINUTES**

Date: Wednesday, July 16th, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order at 7:01 PM
2. Roll Call
 - A. Board Members
 1. Cassandra Arnell – Present
 2. John Wright – Present
 3. Kyle Shields – Present
 4. Brett Palmer – Present
 5. Ammon Jacobsmeyer – Present
 6. John Duval – Present
 - B. Staff
 1. James Hanzelka – Present
 2. Shawn Chidester – Present
 3. Kellianne Rosemann – Present
 4. Shara Darke – Present
 - C. Brett Palmer welcomed the members of the community who were in attendance.
3. Pledge of Allegiance led by Brett Palmer
4. There was no sheriff present to provide an update.
5. There were no public comments to review from the last meeting.
6. Public Comments
 - A. Robert Mitchell – 256 Spinnaker – The resident requested that the DNR come to Stansbury to do a quarterly report at the board meetings. He continued to say that he has spoken with Officer Ray multiple times, but has never been able to get him to come out to issue fishing violations. Jim Hanzelka responded that there are several issues that the Service Agency needs to discuss with the officer. The officer has been on leave, so we haven't been able to make contact, but he will continue to try. Robert then said that the sprinklers at his house were dug out and capped off so the green space could be repaired. Robert's sprinklers still need to be fixed. Jim Hanzelka responded that he would notify the operations manager.
7. General Manager Updates
 - A. Operations
 1. The Lift Station pumps that pump sewage from the collector vault by the lake stopped working. This system handles the flow from the two bathrooms down by the pool. Investigation revealed that the issue was because one of the pumps was not operating, and the second failed. When the pumps were removed from the vault, they were both

inspected for damage. A chunk of metal, clothing, and other garbage were removed that had been blocking the inlet to the pumps. On inspection of the installed pumps, it was discovered that they were designed as small pond recirculation pumps, as opposed to dealing with actual sewage. The old ones have been replaced with heavy-duty pumps. The reason the one pump wasn't operating was due to electrical issues within the clubhouse itself. Because the pumps are designed to run in tandem and alternate between them, the second pump was being overworked. The pumps were replaced, and an electrician was called to look at the power issue. He was able to restore power to the system, but cautioned that the whole electrical system needed to be looked at, so we should watch the breaker to make sure it wasn't tripped. If it were a persistent problem, the whole line may need to be replaced.

2. The electricians checked the pro shop at the same time because the HVAC wasn't working. The AC unit was wired incorrectly, with higher voltage lines connecting into lower voltage lines, which triggered the breaker. The electrician rewired the AC unit so it is working now. There is still an issue with the unit, and it should be replaced soon. At that time, the plan is to pull the unit off the roof and repair the roof, because the part is degraded and is allowing water leakage into the Pro Shop. The plan is to ground and then mount the unit.
3. The pool's Trust Safety Inspection is performed by the trust that holds the Agency's insurance. They found the pool cleanliness and water clarity to be better than in the past. This indicates that there is better control of the chemical application, which received a 95% score. They noted the cracks in the pool bottom. They said that the pool had the correct board for life saving, but condemned one of the lifeguard chairs. When that one is replaced, there will be another removed at the same time, because it had been previously condemned. This will probably happen during the off-season. The pool deck needs to be ground down and evened out, which is possible to do in-house with a terrazzo grinder.
4. Odds and ends for irrigation. The golf course has completed shutdown and head replacement on both the front and back nine holes, so they should all be working properly now. The crew completed a sweep for incomplete coverage at Porter Way. There were some head and valve replacement issues along the greenbelt to the south, the northwest side, and near the pickleball courts. The mow crew and the boat mower have received a lot of positive comments. The gardener and her efforts have also brought many positive comments. The Agency also received some resident help. Options are being explored for HVAC repair.
5. The greenbelt at the Woodland Park area by the golf course has an issue with the irrigation feed line. That has not been repaired because it is under a tree, but we were able to make some minor adjustments and water that area.



6. There has been improvement in places around the park from the progress the crew has made, but there are a lot more places left to fix.
7. In assessing major issues for irrigation, Garrett Park has taken a step backward. The team will be looking at coverage and feed lines.
8. At Dawn's View, there's a break in the line under the road. The goal is to figure out how to fix it. Right now, it is operating, but was manually shut off because it's leaking. It cannot stay under constant pressure. Fixing this without having to cut the road is the preferred solution.
9. Stansbury Parkway had a different type of line that had spotty coverage, so quick fixes have been made. Ultimately, the best fix is to redesign the whole area. The Agency is searching for available grants. There has been discussion about using low-water techniques, such as using rocks and trees instead of grass, or using low-water-use plants. Brett Palmer added that Tooele County is the owner of the area. No funding is provided to the Agency for maintenance. Ammon Jacobsmeyer pointed out that the county should be forced to maintain its area or deed it over to us. He does not want the Service Agency to be responsible for the cost or maintenance of the area. The Agency has to apply for a grant to revamp the area, control weeds, and update the maintenance process. Jim Hanzelka mentioned that several places are contiguous with but not owned by the Agency.
10. There was a pipe issue at 10 Plaza. The main line is a pipe that is no longer used. The older polyethylene pipes are cracking and are challenging to fix. When the pipe is cut, it cracks. The team is in the process of replacing those with PVC. Brett Palmer added that the HDP pipes from the '70s become brittle when exposed to chlorine, and water is now being chlorinated. An attempt was made to bring new lines across the entrance to 10 Plaza, but this was unsuccessful. Jim Hanzelka said that a PVC line is now set to be laid underneath the road inside a conduit, so SPID and the Service Agency crew will work on that tomorrow.
11. Jim Hanzelka said that he also has an issue with maintaining personal property, but the man who owns the land adjacent to the SPID building hasn't maintained it in about five years. In the past, the Agency has maintained this, but that hasn't happened since Jim has worked here. The Agency has discussed a potential joint effort with SPID. Jim Hanzelka and Brett Palmer have discussed a split charge, or a way to charge the landowner for those expenses.
12. There are several upcoming events. The Dog Rescue Fundraiser Car Show is on August 9. The Agency will be providing food trucks to generate revenue. Stansbury Days is August 14–16. There is a resident who wants to hold a fishing tournament who will be speaking later. We have discussed a car show scheduled for Memorial Day, 2026. There are many youths and organizations who would like to hold fundraisers around the lake. There have also been multiple requests asking for vendor tables at Stansbury Days.

With the amount of requests and growing impetus for this, Jim Hanzelka suggested that the Board discuss special fundraisers for youth and how the process will be handled in the future.

13. Updates on vandalism and theft include additional damage to the swim platform, a break-in to the baseball snack shack, damage to green 12 on the golf course from golf carts, and a tree being cut down at Galley Park.

B. Completed projects.

1. The clubhouse door repairs were done. The installation of the fire alarm system, repair of the fire suppression system, and the window replacement for the clubhouse and pro shop are complete. The handrails around the gazebo, the clubhouse, and the clubhouse patio were either replaced or sanded down and repainted. The handrails for the clubhouse patio were also fixed at the base.
2. There is a consistent maintenance schedule for the boat mower to be internally repaired, so it is kept functional.
3. The playground was repaired at Village Park.
4. AEDs were purchased for the clubhouse and pro shop.

C. Project timelines and updates

1. Parkview Park playground rebuild. The correct parts were missing, so a part that was supposed to be installed at Sagers was used for Parkview. When the correct parts arrive in about two weeks, the installation for Parkview and Sagers will be completed.
2. Woodland Park preparation. The ground is being excavated to put in the basecoat in preparation for installing the apparatus in about 3 weeks. Brett Palmer asked if the area will be rubberized. Jim Hanzelka confirmed that it would be.
3. Staging. There is a contract for the maintenance of the building's roof repair. The starting date is tentatively August 1. The clubhouse dock contract was just signed on Monday. Changes were made to downsize the scope of the project to fit within our budget. The dock is expandable, so it can be expanded or added to at a later date.
4. The clubhouse master breaker parts are in. The replacement will happen once the contractor coordinates the shutdown with the power company. This is planned for the end of August or early September.
5. Planning. Millpond Park's initial plan has been vetted and is with the design group. Once that has been approved by the county, an RFP will be created for the parking lot and electricity. There is a requirement to process the Soundwall Trail plans to the point of being awarded by the end of the year. Sarah Snow is advising the Agency to ensure that this is a buildable project before anything is started. There are some issues alongside the UDOT lane that are being worked on in conjunction with that. Planning will possibly start tomorrow for Oscarson Park with an initial discussion with the planning committee.

6. Ammon Jacobsmeyer requested an update on the swimming platform that was removed. Some people lifted the decking plates and damaged the structural platform beneath. The crew assessed the necessary repairs to fix the platform and came up with a way to strengthen the structurally weak point. The platform will not be replaced until there are cameras installed on the bathrooms that will cover the waterfront. John Wright asked why the dock has to be replaced. Jim Hanzelka responded that the grantors will be coming out to do an inspection, so it needs to be replaced before the end of September.

8. Discussion Items

A. Presentation by Stansbury Royalty of Yearly Accomplishments

- a. Sieta Jacobsmeyer introduced the current Stansbury Royalty. Gabriela Bergantz is Miss Stansbury. Her three co-attendants are Abigail Arnell, Mackenzie Green, and Milana Bergantz. They completed a combined total of 254 and ½ hours of community service.
- b. Gabriela Bergantz spoke first, talking about how her experience has had a profound effect on her view of the community. She enjoyed participating in the polar ice plunge because she wanted her role to be an example of trying new things. She also wanted to be a role model who is responsible, creative, positive, and proactive.
- c. Milana Bergantz spoke next about service and community work. She also loved the polar plunge. She competed in "Kickin Cancer's Can 5K", where she placed while wearing her sash. She felt that the royalty were examples of strong young women with positive morals who were seeking to be good influences in the community by leading with kindness.
- d. Mackenzie Green spoke about stepping out of her comfort zone while performing her duties. She said that she now knows many people in the community by name. She also enjoyed "Kickin Cancer's Can 5K", where she connected with lots of kids and saw that it was the little things that made a big difference.
- e. Abigail Arnell enjoyed reading time with the children at the library and sharing their excitement. She said that she loves meeting new people because it's a rewarding experience.
- f. John Wright asked how they felt about the service they provided. The young women admitted that it was sometimes challenging when they didn't want to attend certain events, but they did it anyway and felt like they grew from it. Ammon Jacobsmeyer asked how the scholarship program/pageant has helped them inspire others. Gabriela Bergantz responded that helping a family from Spain overcome the language barrier helped them connect to the community, and being Miss Stansbury has increased her ability to act as a positive example and reach more youth. Kyle Shields asked if there was an event or activity they had wanted to do, and Sieta Jacobsmeyer said that the young women had more ideas than time would allow them to participate in. Ammon Jacobsmeyer added that they helped gather 496 pounds of food at the 5K, bringing together 200 people from the community. John Duval asked what they planned to do with their scholarship funds. They all said that the money will be used for college.

Cassandra Arnell asked them to endorse the program and explain why the Board should continue financing it. The royalty noted that the service they perform has a large impact and encourages them to be more responsible as better role models. They wanted future girls to have the confidence built through the program's experiences.

B. Presentation 2025 Stansbury Summer Slam by Julian Hernandez

- a. Julian Hernandez is requesting that he be allowed to run a fishing tournament. Part of his goal is to encourage people to seek more funding for the lake. The DNR doesn't see the need for additional maintenance and said the Agency shouldn't need help with funding. Julian reported that he doesn't need a county permit if there are fewer than 85 people or fewer than \$2,000 in prizes. He is requesting approval of the special permit from Stansbury Service Agency. John Duval asked what the goal was for the tournament. Julian Hernandez responded that the goal is to help get the carp out. This will be a bass-based tournament with a prize added for the most carp caught. His thought is that the carp could be used as mulch instead of being discarded. He has some potential small prize sponsors. Ultimately, this could be a stepping stone to lead to a veteran fishing tournament. Robert Mitchell asked how this draws the attention of the DNR. Julian talked about the data that can be gathered from a fishing tournament, such as the types of fish present, whether there are unregistered watercraft, etc. John Duval suggested introducing Tilapia into the lake. Julian addressed the issue of emergency personnel for the event. Robert Mitchell asked about the children's section of the competition. Food trucks could be a benefit to the Agency and the tournament. As part of the special events process, Julian is presenting his overview tonight. Jim Hanzelka asked the Board what level of involvement they wish to have. John Wright responded that they should use this experience to test the process. John Duval talked about the semantics of the tournament and what to do to keep people following policies. Cassandra Arnell mentioned that fishermen are disrespectful to those who own the private property on the lake. Ammon Jacobsmeyer mentioned that he is already seeing traction for the event. Julian iterated that he is not seeking Service Agency funding. John Wright asked about the details of when, where, and how. Brett Palmer mentioned that Jim Hanzelka will help figure out the details with Julian.

C. Stansbury Days Progress Report and Update

- a. Jim Hanzelka spoke about the expectations and parameters set for the creation of Stansbury Days for 2025, including being able to have the event fund itself. Kellianne Rosemann began by explaining the volunteer setup within the event organization structure. She gave expectations for each of the competitions and activities being included in Stansbury Days. The schedule and times were provided in detail for each day of the event. A location map and parade route map showed the entire setup, including the travel control plan for road closure for the parade. Kellianne reviewed the logistics for the Board, sharing how the local residents would be informed and the steps being taken by the Agency for preparation.

D. Policy Committee Presentation



- a. Discussion of the purpose statement for the Board Appointment Policy presented by John Wright. The purpose of this policy is to identify the document process for filling a vacancy on the Board that occurs between election cycles. Cassandra Arnell added that there are parts of the code that were not incorporated into the current policy. John Wright said that a policy should be established for when individuals do not complete a full term. Then the Board will have a standard process for appointing someone to fill the vacancy that occurs between election cycles. This would address questions like whether both the Recreation Board and the Greenbelt Board should vote on a vacancy on only one Board, or whether that should be left to the Board with the vacancy. Other factors include the length of time the position is open, the level of information to be shared, and whether interviews should be conducted. John Duval noted that dealing with a regulatory topic means no decisions can be made in private.
- b. Discussion of the purpose statement for the Purchasing Policy. Cassandra Arnell said that the purpose of the purchasing policy is to provide a process for acquiring goods and services within the Agency. The point is to ensure that the purchases are made efficiently, ethically, and cost-effectively, while also minimizing risks and maintaining compliance with relevant regulations. This also ensures that the residents' taxpayer dollars are properly spent and accounted for. Having this readily available means that policy can be referenced instead of code.
- c. Discussion of whether Service Areas or Service Agency should hold title to real property. Jim Hanzelka said that this is under discussion because it came up in the last meeting. The Agency would like to take advantage of the new law and require a formal deed signature process. The decision was made at that meeting that the Service Agency and SPID would split the cost to have Brent Rose write a document for each of the Agencies that are similar to each other. The larger question is whether the Stansbury Service Agency, the Recreation and Greenbelt Boards, or all three should hold property. Part of this process will be determining who currently holds titles. Jim Hanzelka continued to say that the Service Agency can legally hold property, which was included in the interlocal agreement. The Greenbelt and Recreation Districts were assigned to operate certain properties. The Stansbury Service Agency is responsible for executing the directive of the Boards over all properties, regardless of ownership. If the research shows that the Agency holds property, the question arises about whether any property titles should be transferred. The agreement says that the Service Agency can be terminated by a vote of the Board of Directors. In that case, the question would be whether all property should be split equally between Recreation and Greenbelt. Jim Hanzelka suggested that recreation property be deeded to Stansbury Recreation Service Area and Greenbelt, and most park property should be deeded to the Stansbury Greenbelt Service Area. The Board discussed writing what defines the guidelines index to make that determination. The difficulty is that the cost of maintaining certain properties doesn't match the amount of taxes received to cover those costs.

E. Annual Planning Process/Budget Process

- a. Presentation of the Annual Planning Operation Concept draft by John Duval. The process was designed to run from beginning planning to submitting the final product to the state. This process is still in the developmental stage, so the brief for the Board was informational to demonstrate the progress made so far.
 - i. General planning principles. The GM provides planning guidelines to the department managers. The department managers are responsible for detailed planning. Planning details include the lowest level of resource requirements, labor, material, time, and risk identification. The risk identification isn't performed here except informally because of the state requirement to do that. The process incorporates the timeline for completing the detailed planning. The department managers are experts in execution, so they will determine how many hours they need to accomplish a task. Then the business manager will price out what that's going to cost. The department managers will produce a draft plan and give it to the GM, who will review and approve it. As departments' plans are approved, they will be aggregated and analyzed for different stakeholders. The staff, committees, and GM will all perform separate analyses for the budget to be approved by the Board and then submitted to the state. This helps with maintaining oversight of the entire process. This also demonstrates the constraints in operations, assumptions for pricing guidance, project initiative tracking, and setting close-to-target department budgets. The goal is for this to create a baseline template for future planning and budgeting, remove any feedback loops, and reduce overuse or underuse of resources. Everything gets reconciled. The public hearing is completed, and the Board goes through the voting process with mitigation plans for risk.
 - ii. John Duval pointed out that there are people in critical roles who would take their experience with them if they left and leave the Agency vulnerable. This process helps to reduce that risk. The chart he showed was an Evolution of a Plan to create the Annual Budget. (The chart showed the flow from "Requested Changes Documented" to "Target" to "GM Planning Meeting with the Department Manager" to "Draft" to "GM Planning Review by Department" to "Approved" to "GM Rollup Review" to "Rollup" to "Committee Review" to "Board Review.")
- b. Presentation of the Proposed Schedule and Status of the Process by Jim Hanzelka. Some legal/code constraints drive the planning process. The overview of how the tax rate was decided began in June, when next year's tax and budget planning begins. The Agency has to function primarily from the income that comes in from the start of the year to the end of this year, so the final tax rate feeds into the budget requirements for next year. There has been a lot more discussion with individual departments and committees to create the final draft budget. The requirement is to have a tentative budget on or before the last September Board meeting. The budget must be alterable until the final proposed budget is ready to present at the public hearing. After the public hearing, changes can be made before the Board approves the budget. The public



hearing and Board approval are regulatory requirements that have to be met by set timelines.

- c. Budget Schedule Process Timeline. On or before the first Board meeting in July, there was a tax rate increase recommendation for the following year. (This enables the Agency to set revenue projections for planning.) Budget guidance was submitted to individual divisions or departments on July 1, 2025. Individual Divisions/Departments are to provide the initial Draft of the Budget, Time-Phased, on July 30, 2025. Rollup and Internal Vetting of Division Budgets is scheduled for August 31, 2025. The Review/Discussion of Budget Components with Committees is scheduled from July 15 to August 31, 2025. This includes the Planning Committee Review/Prioritize Projects, Equipment, and Finance Committee Review, and Budgetary Inputs. On or before the first board meeting on September 9, 2025, the tentative budget is to be presented to the Board for review. The Tentative Budget Presented to the Entire Board is scheduled for September 10, 2025. The Input from the Board and Committee is slated for October 15, 2025. The Presentation of the Proposed Budget will be on October 22, 2025. The potential date for the Public Hearing is on or about November 27, 2025. The Final Budget Approval is scheduled for December 13, 2025.
- F. Presentation of the Sagewood Village proposed Trail for dedication to Stansbury Park. The original plan called for a pervious trail to be laid on the red-marked area on the map running alongside Pole Canyon road. The Board discussed several route possibilities to complete the circuit with previously existing trails. There are some problem areas, such as fence lines and drainage ditches, that complicate building. The Board agreed that they didn't want to accept the conditions unless the trail was laid with asphalt. Ivory Homes proposed splitting the \$180,000 cost with the Service Agency. Jim Hanzelka brought up the possibility of exchanging 2.245 acres of water rights. No impact fees were paid for the trail. Building this trail fits with the county's master plan. The question is whether the Service Agency moves forward with negotiations. John Wright said that the county should be drug into the negotiations to pay for a portion of the trail. It was tentatively agreed that Water Rights could be traded for the Service Agency's contributed portion.
- G. Discussion of Access Point for Mountain West Emergency Center. Jim Hanzelka met with the developer to see about alternate designs. The heavy traffic patterns in multiple areas around the development make it difficult to develop alternatives. The developer's proposal was then to use a gateway drive as both the ambulance entrance and their main entrance, which would take it off Stansbury Park. The Agency is looking for a way to leverage the County, because the traffic will just become increasingly worse due to continued growth. The developer committed to providing the Agency with the traffic study information and estimations.

Motion to close the Stansbury Service Agency Meeting and enter into the Stansbury Recreation Service Area and the Stansbury Greenbelt Service Area Board of Trustees Meeting made by Ammon Jacobsmeyer. Motion seconded by Kyle Shields.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval – yea; Brett Palmer – yea.
Motion passes unanimously.

Stansbury Recreation Service Area Board of Trustees Meeting

Order of Business

1. Call to Order at 9:42 pm
2. Roll Call
 - a. Cassandra Arnell – Present
 - b. John Wright – Present
 - c. Kyle Shields – Present

Action Items

1. 2025.07.01
Board Review and Possible Approval of June 17, 2025, Board Meeting Minutes.
Cassandra Arnell made a motion to approve the minutes of June 17th, 2025, for the Recreation Service Board. John Wright seconded the motion.
Vote as follows:
Cassandra Arnell – yea; John Wright – yea; Kyle Shields –abstain. (The abstaining vote is due to the Board member not being present for that meeting.)
Motion passes.

Motion to adjourn the Stansbury Recreation Service Area Meeting made by Kyle Shields. Motion seconded by Cassandra Arnell.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields –yea.

Motion passes.

Stansbury Greenbelt Service Area Board of Trustees Meeting

Order of Business

1. Call to Order at 9:44 pm
2. Roll Call
 - a. Brett Palmer – Present
 - b. Ammon Jacobsmeyer – Present
 - c. John Duval – Present

Action Items

1. 2025.07.01
Board Review and Possible Approval of June 17, 2025, Board Meeting Minutes.
Motion to approve the Stansbury Greenbelt Service Area Meeting Minutes of June 17th, 2025, made by John Duval. Motion seconded by Brett Palmer.
Vote as follows:



John Duval – yea; Ammon Jacobsmeyer – abstain; Brett Palmer – yea. (The abstaining vote is due to the Board member not being present for that meeting.)

Motion passes.

Motion to adjourn the Stansbury Greenbelt Service Area Meeting made by John Duval. Ammon Jacobsmeyer seconded the motion.

Vote as follows:

John Duval – yea; Ammon Jacobsmeyer – yea; Brett Palmer – yea.

Motion passed.

Motion to adjourn the Stansbury Recreation and Stansbury Greenbelt Service Area and enter into the Stansbury Service Agency Board of Directors Meeting made by John Duval. Ammon Jacobsmeyer seconded the motion.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval – yea; Brett Palmer – yea.

Motion passes unanimously.

Stansbury Service Agency Board of Directors Meeting

9. Action Items

A. 2025.07.01 A

Board Review and Possible Approval of the June 11, 2025, Board Meeting Minutes.

Cassandra Arnell made a motion to approve the June 11th, 2025, Board Meeting Minutes. John Wright seconded the motion.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – abstain; Ammon Jacobsmeyer – yea; John Duval – yea; Brett Palmer – yea. (The abstaining vote is due to the Board member not being present for that meeting.)

Motion passes.

B. 2025.07.02 A

Board Review and Possible Approval of June 17, 2025, Board Meeting Minutes.

John Duval made a motion to approve the June 17th Board Meeting Minutes of the Stansbury Service Agency. John Wright seconded the motion.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – abstain; Ammon Jacobsmeyer – abstain; John Duval – yea; Brett Palmer – yea. (The abstaining votes are due to the Board members not being present for that meeting.)

Motion passes.

C. 2025.07.03 A

Review and approval of June 2025 Financial Statements, Purchases, and Journal Entries.

John Wright requested clarification on the charts included in the financials.

Ammon Jacobsmeyer explained the different sheets and their purposes. Then Ammon asked for more information about the journal register. Jim Hanzelka

explained that the software the Agency uses had some glitches and caused additional entries.

Kyle Shields made a motion to approve the June 2025 Financial Statements, Purchases, and Journal Entries. Ammon Jacobsmeyer seconded the motion.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval – yea; Brett Palmer – yea.

Motion passes unanimously.

10. Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

- A. John Duval didn't have anything to add.
- B. Ammon Jacobsmeyer said he was excited for Stansbury Days, because there are a lot of opportunities for the community to come together. He wants to show the community that the Agency serves them through more than just making fields green. Ammon Jacobsmeyer then emphasized that the Board needs to be aware of issues that cause the community to react so that Board members can help get ahead of those issues instead of being unaware.
- C. Cassandra Arnell said that a good job was done on the minutes. She continued praising the work done on Woodland Park and the other projects around the park that the staff has been working on. She gave a shoutout to the pageant directors for all the time they contribute, including being there to support the royalty members for all the services they perform. Cassandra Arnell commended them by saying that it's a big volunteer project that they just do willingly for the love of the community and the youth. Jim Hanzelka was asked how much is given to support the program, and he answered with \$6,000. Ammon Jacobsmeyer added that there is a lot of support for the pageant from the school and community, including the high school donating event space and businesses donating prizes.
- D. John Wright stated that Stansbury Days should have a Grand Marshal for the parade. He said that it would be a great way to honor long-time members of the community or those who have made a difference in the community. Then John Wright made a passionate statement about vandalism, citing that one of the reward signs was stolen. He said that next year's vandalism and repair budget will probably need to be about \$100,000, because the amount for this year has already reached \$65,000. He discussed the floating dock that was torn out, the graffiti happening at the parks, and the people riding motorized vehicles dangerously through the green space. He suggested hiring private police. John Duval suggested adding additional cameras for broader security. The Board discussed how this was still one of the better areas to live in, with less damage and crime than most other cities. John Wright said that fact didn't excuse the bad behavior. The rest of the Board agreed. John Wright asked about the diving boards for the pool that were supposed to have come. Jim Hanzelka said that there have been manufacturing issues and that the Board may want to discuss whether they should continue to pursue the acquisition of those diving boards. John Wright asked about the



pool manager's oversight of the pool operations, chemical status, and general care of the pool. Jim Hanzelka answered that the trust report said that the pool was the clearest they've seen since they've been coming out. The chlorine levels are well managed. An issue that has been occurring since the system dumping into the lake was shut off is that the maintenance crews are having to clean out and move waste into the waste system manually. This late in the season, altering the process isn't feasible. The likelihood is that they will have to decide where to divert, when to rip up the current system, how to handle the backwashes, and whether the sump pump can handle all that flow. The pool is running more efficiently, and positive comments have been made about the staff. Jim Hanzelka also mentioned that there was an issue with a pool party, but otherwise, things were fine. John Wright asked about the DNR's stance on fishing licenses. John Duval said that he had seen the gentleman in charge of enforcing that, but Stansbury is a small lake compared to other waters in Utah, so it holds less priority. Jim Hanzelka said that expecting people outside of Stansbury to help is unlikely to happen. John Wright asked if incorporation would help, and John Duval said yes. John Wright continued to ask questions about annexation and how to increase income or the tax base. Board members brought up potentially annexing Lake Point, which led to the information being given that Lake Point is looking to incorporate. John Wright said he's against incorporation.

- E. Kyle Shields wanted to make sure that everything would be ready for Stansbury Days. He said that it's the little details that show the Agency is prepared. He suggested basketball nets, but was told that wood carving is happening there. Jim Hanzelka said that the nets at Pickleball are in good condition and that the lights work at the parks that will be used.
- F. Brett Palmer said thank you to the Board for all they do, including their input. He also thanked the staff.
- G. Ammon Jacobsmeyer thanked Jim Hanzelka and his team for quickly fixing and addressing vandalism. Jim mentioned that the maintenance crew makes that happen.

Motion to Adjourn

Motion to adjourn made by Ammon Jacobsmeyer. Kyle Shields seconded the motion.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; Ammon Jacobsmeyer – yea; John Duval – yea; Brett Palmer – yea.

Motion passes unanimously.

Meeting adjourned at 10:26 PM.

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 27th day of August 2025.



Brett Palmer, Stansbury Service Agency Board Chair



Brett Palmer, Stansbury Greenbelt Service Area Board Chair

John H. Wright, Stansbury Recreation Service Area Board Chair