

Gazebo and Pavilion Rental Agreement

Name/Lessee: _____ Phone #: _____

Address: _____

Email Address: _____ Rental Date: _____

Type of Function: _____ Number of Guests Expected: _____

Area Rented:

- ☐ Lakeside Gazebo
- ☐ Porter Way Pavilion
- ☐ Sagers Park Pavilion

Rental Time Period:

- ☐ Full Day 8am-9pm
- ☐ Half Day 8am-2pm
- ☐ Half Day 3pm-9pm

Your rental time includes set up and clean up time.

	Resident Rates:		Non-Resident Rates:	
2025 Gazebo & Pavilion Schedule Fees				
Rental Rates:	Half Day	Full Day	Half Day	Full Day
Lakeside Gazebo	\$50	\$80	\$80	\$120
Porter Way Pavilion	\$50	\$80	\$80	\$120
Sagers Park Pavilion	\$30	\$50	\$50	\$80
Damage/cleaning fee refundable deposit: \$100 (Hold with a card or check)				
Nonrefundable Deposit to book Reservation: \$50*				

*A **non-refundable** deposit of **\$50 is required to reserve the requested date**. There are no refunds due to inclement weather.

A \$100 damage/cleaning deposit must be paid by the reservation date. We will call up to 10 days before your reservation to obtain a credit card over the phone or you can come into the office to pay with card or check.

In exchange for the sum of \$_____, the Stansbury Service Agency agrees to reserve the space stated above for the lessee for the time frame and date stated above. This is a NON-Refundable fee.

Lessee agrees to pay the cleaning/damage deposit at least 24 hours prior to the event and follow all the Gazebo & Pavilion Rental Agreement rules, as stated. Lessee understands that the Stansbury Service Agency is not liable for any accident, incident, injury, or damage that may occur on the property due to negligence or recklessness on the part of the lessee or their guests.

Gazebo & Pavilion Rules:

- No glitter, confetti, or silk flower petals.
- No tape, glass, alcohol, or smoking/vaping.
- All pets must be on a leash and owners are responsible for their clean-up.
- Fires, camping, golfing, and fireworks are prohibited.
- Barbecues and/or open-flame cooking are only allowed in designated areas.
- Loud, lewd, illegal, and/or nuisance activities are prohibited.
- No gasoline-powered vehicles or equipment on the grass.
- No littering. Garbage must be placed in designated receptacles or hauled off.
- No commercial/business activity without prior approval of Stansbury Service Agency.
- No smoking on Stansbury Service Agency property.

Please note that since the gazebo and pavilion are located outside and accessible to the public, its condition may not always be pristine.

Signed: _____ Date: _____

Lessee

Signed: _____ Date: _____

Stansbury Service Agency

(For Office Use Only)

Lessee has paid in full in the amount of \$ _____

\$50 Reservation Deposit Paid on _____ Online ☐ Cash ☐ Card ☐ Check ☐ Check # _____

Remaining Balance \$ _____ Paid on _____ Cash ☐ Card ☐ Check ☐ Check # _____

\$100 Damage/Cleaning Fee Deposit Paid on _____ Cash ☐ Card ☐ Check ☐ Check # _____