



Stansbury Service Agency Board of Directors Meeting Agenda

Date: Wednesday, March 26th, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Fire Chief Update
5. Sheriff Update
6. Public Comments
7. GM Updates
 - a. Operations
 - b. Projects

Discussion Items:

1. Cemetery Lot Line Adjustment and Agreement with the County for Additional land
2. Park Playground Repair/Replacement Plan
3. Financial Data Presentation
4. Additional Repairs from Available Funds

Action Items:

1. 2025.03.06 A
 - a. Board Review and Possible Approval of March 12, 2025 Minutes
2. 2025.03.07 A
 - a. Board Review and Possible Approval of February 2025 Financials, Expenditures and Journal Entries.

Board Member Reports and Discussion Items

1. Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, concerns from residents, and requests for future board actions.

Motion to Adjourn



STANSBURY SERVICE AGENCY

Parks and Recreation

Stansbury Service Agency Board of Directors Meeting Minutes

Date: Wednesday, March 12, 2025

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 7:00 PM

Order of Business

1. Call to Order by Brett Palmer at 7:00 PM
2. Roll Call
 - Board Members
 - Cassandra Arnell – present
 - John Wright – present
 - Kyle Shields – present
 - John Duval – present
 - Ammon Jacobsmeyer – arrived at 7:28 PM
 - Brett Palmer - Present
 - Staff
 - James Hanzelka – present
 - Ingrid Swenson – present
 - Shawn Chidester – present
 - Jessica Shaw - present
3. Pledge of Allegiance led by Cassandra Arnell
4. Fire Chief Update by Fire Chief Kevin Nunn and Fire Marshal Buck Peck
 - Not present.
5. Sheriff Update by Sgt. Nicholas Yale
 - Not present.
6. Lake Dye presentation by Broads Fork Aquatic Consulting
 - Greg Page, a chemical engineer invited by Kyle Shields, spoke about aquatic vegetation management for Stansbury Lake. Greg Page, who founded Broads Fork in 2020, has experience in the oil, water, and wastewater industries. His company manages waterways, particularly algae and aquatic vegetation, and partners with SePro and UPL for herbicide manufacturing.
 - The lake's primary invasive species include Eurasian Milfoil, Cabomba, Sago Pondweed, Horned Pondweed, and Chara. Control efforts must balance effectiveness with avoiding harm to fish, minimizing non-target effects, ensuring safety, and preventing use restrictions. John Duval emphasized the importance of clearing shallow areas for boats.
 - Greg Page proposed using ProcellaCOR, a systemic herbicide highly specific to Eurasian Milfoil. It disrupts the Auxin hormone system, requires low dosages, and is applied either with tubes for deep water or sprayed on the surface in shallow areas. It disperses quickly and is effective in small amounts. Stansbury Lake spans 80 acres and 310 acre-feet of water, so costs will depend on the treated water volume. The lake's narrow

fingers are particularly problematic since the boat mower cannot reach them. Greg Page suggested a small-scale demo on one finger.

- For pondweed control, Greg Page recommended Dipotassium Salt of Endothall, which is effective against pondweeds and does not harm fish. He noted that all dying plants consume oxygen, so treating vegetation early in its growth cycle minimizes oxygen depletion. Stansbury Lake has high oxygen levels. He reassured the board that neither of these herbicides harm fish, their eggs, or humans, though they might kill some beneficial plants. He also suggested using Lanthanum Chloride, a non-hazardous compound that binds with phosphorus to prevent algae blooms – which can be caused by fertilizer runoff. Unlike herbicides, it is unaffected by high pH levels. He noted that decomposing plants could trigger algae growth and that controlling aquatic vegetation requires ongoing labor or chemical treatments.
- Because Stansbury Lake is larger than most of Broads Fork's usual projects, mainly involving golf course ponds, Greg Page emphasized the importance of testing. A demo in a single finger would be well-contained, given natural barriers and the fast absorption of chemicals. The treatment window is about eight hours. While cost is a downside, the upside is the safety and minimal side effects.
- The board discussed involving the Division of Wildlife Resources (DWR) before making decisions. Though James Hanzelka had invited DWR, they were unable to attend. Greg Page confirmed that applications would need to be done annually in the spring. While he could not provide an exact cost estimate, a single-finger demo using all three products would cost \$3,000. With 15 fingers in the lake, the total cost would depend on the treatment extent.
- Cassandra Arnell asked about aerobic microbes, which Page explained consume oxygen when breaking down organic matter, potentially stressing fish. She also noted that a 2019 assessment indicated that 15 acres of the lake needed treatment, and the problem has worsened since.
- Bio sludge at the lake's bottom could be treated with oxygen and bioaugmentation to avoid dredging. Greg Page said dye is an unsuitable solution for Stansbury Lake. Brett Palmer noted that the golf course ponds have similar issues and feed into the lake. Greg Page suggested a version of Endothall suitable for those ponds, followed by Lanthanum Chloride for long-term control.
- Broads Fork could offer a maintenance plan with weekly or monthly treatments. The application of these chemicals requires licensing. Greg Page will provide chemical data sheets for James Hanzelka.

7. Public Comments

- Matt Potter is looking to enter into a new lease agreement for the Ice Shack with the service agency, - recognized that the Ice Shack lease was on the agenda for later in the

meeting. He wanted to highlight parts of the lease agreement. The rent doubles, there is a 5% annual increase and there are robust insurance requirements. It also has specific language about garbage cleanup and cleanliness around the shack. He stated that they want to be good partners with the Agency. He requested a decision be made quickly on the lease as the shack should open in about a month.

8. GM Updates

- Operations
 - The boat is currently awaiting a cutter bearing replacement part, and once installed, it will be operational.
 - Low lake levels are due to multiple factors. The weir at Delgada is being examined, and leakage from lines near Hole 8 led to the temporary shutdown of Gordon Well until repairs are completed. Additionally, the flow lines at Holes 8 and 6 are clogged. Twin D will inspect the problem when they return. A new pipe has been installed for Hole 9. Meanwhile, water cannot be pumped from Millpond until mid-April.
 - Work on Hole 3 was progressing from both ends but was halted by a dense root blockage in the middle. Twin D will return to break through and complete the clearing process. John Duval inquired whether these blockages could be prevented, and it was noted that while not entirely preventable, the issue has been worsened by a lack of regular maintenance.
 - Brett Palmer asked about the lake's current water level, which is approximately eight inches lower than normal. While this does not pose an immediate risk to the lake's health—since colder temperatures prevent weed growth, it has raised concerns among residents.
 - At Porter Way Ballfield, sports teams are working to level sections of the field to make it usable for an upcoming tournament. The County continues to face challenges with sports field availability, as there is insufficient space to accommodate all teams.
 - A second irrigation technician has been hired, and two additional positions remain open. A training plan has been established to improve the skills of those hired. These hires and the training were anticipated and budgeted for in advance.
 - A job fair is scheduled for March 14th to recruit seasonal employees starting April 7, excluding pool staff, who will begin in May when the pool opens.
 - A meeting was held with the County Manager to discuss several topics. County clean-up days are scheduled for May 10 and 17, and Stansbury has requested inclusion this year.

- County grant writers primarily focus on federal grants, offering only limited assistance. As a result, Cassandra Arnell and Shawn Chidester have handled grant applications in-house this year.
- Stansbury will participate in the county's development of a trails master plan, which begins with identifying existing trails before moving forward with planning.
- A separate meeting with the County Roads Department addressed various concerns.
 - The county denies any existing agreements for bridge maintenance. For Stansbury Days road closures, they recommended hiring a barrier company.
 - The department also advised that redlining curbs for parking enforcement is ineffective and not provided. They are willing to collaborate on a no-parking sign plan, which must be coordinated with the sheriff's department for enforcement.
 - Golf cart crossing signs have been installed. Additionally, the county's tree height standards were discussed.
 - Trees over greenspaces and walkways require a clearance of 7.5 feet. Staff are trimming trees on the Agency property. Trees over asphalt need 13.5 feet. While this does not directly affect the Agency, it does impact residents.
- New signboards are being purchased for several parks to provide information on field rentals for sports teams. The cost is \$6,000 for six signs: two at Porter Way, two at Village, one at Sandhill, and one at Parkview. Cassandra Arnell requested that park names be included on the signs.
- Over the winter, the Pro Shop underwent remodeling using leftover funds, resulting in significant improvements. The conference room was also upgraded with assistance from John Duval, costing \$135 for a better table and chairs.
- Projects
 - The design for Millpond Park is expected to be completed soon, and with county approval, the parking lot could be done this summer.
 - A meeting with Ensign is scheduled for next Friday to finalize the design of the Soundwall Trail. Once the design meets standards, UDOT will provide reimbursement, allowing the project to proceed within the fixed budget and design package.

- The Shoreline Improvement project is moving forward, with the final design package currently being assembled. The goal is to have the improvements in place by June 1.
- Regarding capital projects, budget overages and underages have largely balanced each other out. A better vendor was found for purchasing AED machines, allowing the Agency to acquire two units for nearly the same price as one from the original vendor.
- Several grant applications are in progress to support various projects.
 - The Raise Grant was submitted earlier this year.
 - Two OREC grants are being worked on for Millpond Bridge and Woodland Park. If awarded, these grants would bring the projects within the budget for the year.
 - The county has successfully secured grants for parking lots near recreational areas, and the Agency is pursuing similar funding for Millpond. OREC has advised that the grant application should focus on trails, so modifications are being made accordingly.
 - The golf course is applying for a tourism grant from Tooele County to fund advertising in Salt Lake.
 - Tooele recreation grants could help fund the shoreline dock project and improvements at the Porter Way baseball field.
 - A water-wise grant is being pursued by gardener Mary Wilson to replace grass in parkway medians with low-water plants.
 - The Soundwall Trail is also being rescoped with Ensign for submission to the state.
- John Wright inquired about potential limitations on Tooele recreation grants, which typically range from \$20K to \$25K. Cassandra Arnell confirmed that last year's grant funds were fully spent, as required, within a one-year timeframe. The Agency hopes this year's funding can contribute to a UORG grant to complete the docks.
- Kyle Shields advised the Agency to consider that low-water plant maintenance differs from traditional landscaping and that such areas often collect trash. Mary Wilson will develop a maintenance plan and coordinate with Tooele County Roads for approval.
- Financial Overview
 - The money received from the water rights sale has been placed into a PTIF account for restricted funds. The board will determine how to allocate these funds at a later date.
 - The revenue report shows a slight improvement compared to last year.

~~Clubhouse rentals have increased, likely due to lower deposit requirements~~

implemented this year. However, the golf course revenue has been lower due to weather conditions, though performance improved at the end of February and is expected to return to normal. Cemetery revenue has declined due to fewer plot sales and interments, with limited space remaining for additional plot sales. Interest-bearing accounts are performing better as more funds have been allocated to them. Overall, revenue is slightly better than last year, excluding the water rights sale.

- John Duval requested financial reports for the first two months of the year that include budget comparisons similar to the revenue report.
- The general manager can move funds within a budget line without board approval, though staff will keep the board informed of any changes. However, transferring funds between budget lines or exceeding the approved budget requires board approval. For example, last year, board approval was necessary to transfer funds from a residual account to Parks and Recreation for irrigation expenses. Impact fees are fixed, and we must align with the impact fee plan, which is currently being updated. So far, finances for the year are looking good.

Discussion Items:

1. Clubhouse Cameras Install update presented by Shawn Chidester and Kasey Nobles.
 - The security system being installed at the clubhouse will utilize 17 cameras, with plans for expansion. The Agency has purchased software and is prepared to install the hardware needed for the system. The cameras cover key areas such as foyers, exterior doors, hallways, kitchens, meeting rooms, and outdoor spaces. The cameras are PTZ with AI intelligence to track specific activities. Employees can remotely control the system, allowing them to zoom in on areas like the boat ramp. The installation requires additional wiring and is managed through a security server that staff can access both on-site and remotely.
 - John Duval inquired about the duration of recorded footage before it is overwritten and whether signs would be posted about video surveillance. While signs are not legally required on private property, they could serve as a deterrent. The system currently has 80TB of storage, supporting approximately three months of footage from the clubhouse alone. As more cameras are added, the storage period will decrease. The cameras record in 2K resolution with night vision up to 40-50 feet. The license and software are for 65 cameras, which costs \$80/year.
 - Originally, 64 cameras were purchased, but only 48 remain. Additional miscellaneous devices, such as a VPN for the pro shop, are needed at an estimated cost of \$400-\$500. One potential issue is bandwidth limitations, particularly in locations like the Pro Shop and the Palace. The current Verizon network cannot handle the increased demand, so

an upgrade to a higher bandwidth system is needed in the future. However, camera installations can be done in-house without the need for an external contractor.

- John Wright questioned the quality of the cameras, and it was confirmed that they provide clear footage in the dark and down hallways, though facial recognition in complete darkness may be limited. John Duval asked if the cameras could record audio, and it was confirmed that they could. Upgrading the conference room's audio system for board meetings would cost approximately \$15K. James Hanzelka suggested starting with a single camera and expanding as needed, using existing resources to get started. A live feed can be published via a web link, though this would strain bandwidth.
- The security system includes features such as motion-triggered or continuous recording, security alerts, and automatic overwriting of the oldest footage when storage reaches its limit. The most expensive components of the system are storage and VPN devices. Each camera can be configured individually to meet specific needs.

2. Presentation of current playground equipment status and plans for moving forward by Shawn Chidester

- Playgrounds in the community are at varying levels of disrepair. Shawn Chidester has put together a plan to address repairs and replacements, prioritizing costs, and park usage. One of the immediate needs was woodchips, as every park needed them. A total of 650 cubic yards was needed, with 450 cubic yards already purchased and being distributed to significantly improve conditions. The estimated cost for woodchip maintenance is about \$5K/year. Employees will be tasked with redistributing displaced woodchips during regular park maintenance visits.
- Some playgrounds contain defective equipment that poses safety hazards and should be removed. The removal can be done in-house as part of the woodchip installation process. It was noted that removal should not create additional safety risks. Concerns about liability were raised, with Ingrid Swenson emphasizing that the board, rather than management, is responsible for making decisions that could lead to potential legal issues. Shawn Chidester suggested that Village Park might need to be removed entirely, as it poses significant safety risks and cannot be repaired due to the manufacturer being out of business. Woodland Park was also highlighted as a major concern, along with Parkview and Garrett. Discussions centered on ensuring that emergency safety hazards are assessed and addressed promptly while maintaining a clear chain of command for decision-making.
- Mid-priority parks include Galley, Captain's Island, Gateway, and Sagers. Captain's Island needs border repairs, which could be handled in-house or scheduled for replacement in the next two to three years. Estimated repair costs range from \$13K to \$14K, while full replacements would exceed \$100K. A phased approach was proposed, allocating \$100K

to \$200K annually for playground updates rather than attempting to fund everything at once.

- Lower-priority playgrounds include Porter Way, Fairway, Angell, and Ponderosa. Porter Way is in good condition, while Fairway Park is also in decent shape but requires a spring rocker replacement. Angell Park only needed additional woodchips, which have already been added. Ponderosa has some missing hardware that would cost approximately \$2,500 to replace. Of the eight playgrounds assessed, two were recommended for closure, while the remaining six should be repaired over the next few years.
- John Duval suggested compiling a report comparing completed work, approved repairs, and remaining issues to ensure that repairs within the existing budget proceed. Ammon Jacobsmeyer raised concerns about safety hazards at Galley Park, where the removal of a slide left an open drop-off. The tape was originally put up to block the drop-off but has since been pulled down. He also mentioned the need for wasp mitigation at the playgrounds.

3. Presentation of initial cost estimate for installation of sound wall running south of Water Feature

- The Agency has accepted ownership of the noise barriers and posts that were pulled down.
- Harper Precast is the contractor approached about installation of the noise barrier panels. However, they require 25 feet of working space, which may necessitate using UDOT land, requiring coordination with UDOT, as there is only 10-15 ft of greenspace owned by the Agency. They cannot reuse the posts.
- A grading plan is necessary for proper installation and is estimated to cost about \$10,000 for surveying and planning. The wall installation from Harper Precast is estimated at \$38,000. Additional costs could arise due to potential subsurface needs. Other potential costs include concrete pillar removal, traffic control, and equipment rental. The total project estimate could exceed \$70,000, much higher than the initial \$10,000 estimate.
- There was discussion about the cost-benefit of continuing with the project, with a suggestion that the money might be better spent elsewhere. Several board members expressed concerns about the escalating costs and questioned the necessity of the sound wall. Kyle Shields stated that the Agency is not in the business of installing soundwalls. Ammon Jacobsmeyer feels UDOT should be responsible for this, as soundwalls belong on UDOT property. Some proposed alternative options include storing the panels, selling them, or donating them to residents. Brett Palmer said there is a resident that has asked for the panels and offered to remove them at no cost to the Agency. He also suggested posting pictures on KSL and seeing if they could be sold that way. Cassandra Arnell stated that this is not a high priority for residents. It was decided to investigate how much the panels could be sold for with serious consideration for that option.

Action Items:

1. 2025.03.05 A

- a. Board Review and possible approval of Ice Shack Lease Agreement
- b. This was originally scheduled to be the last action item but was moved to the front during the meeting so that Ryan Struthwolf and the Potters would not have to remain later.
- c. The agreed changes to the lease are:
 - The base monthly rent was increased from \$450 to \$900, and a utility use fee of \$100 per month was added. The storage shed's monthly rental was raised from \$50 to \$60.
 - The annual increase was raised from 3% to 5% and applied to all rental rates and use fees.
 - The new lease is also set for 7 years. The lease establishes an exclusion radius that states Food Trucks cannot make more than 25% of their total sales from snow cones.
- d. During the duration of the previous lease, there has been no interest in bringing another business in. It is unlikely that another business would fit there, as well as the current Ice Shack.
- e. There is a termination clause. If the Ice Shack owners want to terminate early, there is a penalty for them. The Agency can terminate for non-payment or non-compliance with lease terms.

Motion to adopt the Ice Shack Lease Agreement made by Cassandra Arnell. Second, by Ammon Jacobsmeyer.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea; Brett Palmer – yea. Motion Passed

Ammon Jacobsmeyer stated that he feels the Ice Shack is beneficial to the community and provides a unique service that would otherwise be unavailable.

Ryan Struthwolf asked for clarification on whether the transfer of ownership to the Potters was okay with the board. The board's response was that the transfer could be completed once all outstanding debts were cleared by the current owner.

2. 2025.03.01 A

- a. Board Review and possible approval of February 12th, 2025, Meeting Minutes
 - Cassandra Arnell said that on page 6, her comment should be corrected to "document management system", not "safety management system".

Motion to accept the minutes with that change as noted above made by Cassandra Arnell. Seconded by John Wright.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea; Brett Palmer – yea. Motion Passed

3. 2025.03.02 A

- a. Board Review and possible approval of February 19th, 2025, Meeting Minutes

Motion to approve to approve made by John Wright. Seconded by Kyle Shields.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea; Brett Palmer – yea. Motion Passed

4. 2025.03.03 A

- a. Board Review and possible approval of Tooele County IT Agreement
- The agreement is for Tooele County to manage the IT portion of email hosting and Microsoft licensing for the Agency's .gov accounts.
 - Tooele County agrees to manage exchange online, Microsoft Teams, Sharepoint, OneDrive for Business, and other 365 government features at a substantially lower rate than was available to the Agency elsewhere.
 - The Agency agrees to provide accurate information, follow set policies, and make timely payments.
 - The contract can be renewed annually. Both parties can cancel with 30 days' written notice.
 - The cost is \$3,662/year, due within 30 days of invoice date.
 - It is staff opinion that this is a favorable contract for the Agency, as they get a higher service at a lower rate.
 - It was noted that if individuals use Outlook for personal email on their mobile devices, it will conflict with .gov. If there is anyone impacted by this, there is a workaround that can be shown.

Motion to approve the Tooele County IT Agreement made by Kyle Shields. Seconded by John Wright.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea; Brett Palmer – yea. Motion Passed

Ingrid Swenson explained how to sign into the .gov accounts to the board. She has emailed them their new passwords. All emails are first-initial.last-name@stansburypark.gov. It is highly recommended that board members change their passwords once they have set up their .gov email. She has slides she can provide board members with that detail the steps of the process.

5. 2025.03.04 A

- a. Board Review and possible approval of Miss Stansbury Scholarship Pageant 2025
- John Wright found several things in the application that need to be corrected. On page one, at the bottom, the parent and contestant initials are not needed. In the first

paragraph, it should say Stansbury Days, not Stansbury's Day. The award amounts are incorrect. He also noted that the requirements to participate, instead of saying it is okay for past attendants and contestants to apply, it should state they are encouraged to participate. On page 9, the total for the points is incorrect as it only adds up to 90%. Cassandra Arnell said that it was missing the 10% that was given the overall impression and that the directors would have to decide if they still wanted to include that or reallocate percentages.

- John Wright thinks there should be 1st and 2nd attendants in case one will have to replace Miss Stansbury if the current holder were to step down. Cassandra Arnell and Kyle Shields agreed.
- John Wright has emphasized that he wants the girls to be more involved with planning and making contacts instead of the directors doing it all while the girls just show up to events.
- James Hanzelka said the funding for this will come from the 2026 budget, as that is when the awards will be paid out. The pageant budget could potentially be changed when the 2026 budget is set.
- Cassandra Arnell feels that the pageant has done a lot of great things for the community, like the Turkey Trot. She would like to see a way for the essays the applicants write to be shown to the community. In other pageants, contestants have platforms that they incorporate in their essays, interviews, and other aspects of the competition. The winner then puts together an event or program in line with her platform.

Motion to approve this Miss Stansbury Scholarship Pageant 2025 with John and Cassandra going to the directors to make some spelling correction errors and recommendations about contestant involvement and maybe bringing something back to the board made by Kyle Shields. Seconded by John Duval.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – abstain; Brett Palmer – yea. Motion Passed

Board Member Reports and Discussion Items

1. Cassandra Arnell has been working on grant applications. She would like to meet with John Wright for help with construction steps before completing the trail grant application.
2. John Wright requested an update on the clearing of the irrigation line near hole #3. James Hanzelka reported that the line had been cleared from both ends but stopped in the middle, and the contractor is scheduled to return on the 17th to finish the job. John Wright also shared that he created a sketch to send to suppliers for new estimates on replacement windows for the clubhouse and pro shop, as the previous proposals were too costly. Regarding the clubhouse breaker replacement, James Hanzelka mentioned that a second bid was received earlier that day, and the clubhouse will need to close for several days during the replacement process. John Wright met with structural engineers

about necessary decking repairs at the clubhouse, but further discussion is required to determine the scope of the work. He also inquired about any decisions regarding the funds from the water rights sale to Ivory Homes, but no decisions have been made yet. Additionally, he asked if a decision had been reached about chemical applications for lake weed control, but no conclusion had been made. Cassandra Arnell noted that the previous quote for similar work was \$42K/year. Kyle Shields mentioned that Salt Lake City is using chemical treatments in one of its parks, and James Hanzelka expressed concerns about the chemicals due to potential health risks, such as mutagenic or carcinogenic effects. Kyle Shields felt that chemical treatments could be beneficial for the lake's fingers while still using a mower for the main parts. John Wright asked for an update on parking along the greenbelts. Although the boat has been moved, James Hanzelka stated that he needs to investigate it further. Wright also asked about incorporating the owl system with the cameras being set up, and it was noted that they are exploring other options with the current system before purchasing an owl camera. The rails contractor will prime the steel with polyurethane and paint them black, rather than powder coating them. James Hanzelka and Shawn Chidester conducted a walk-through with the contractor earlier that day and confirmed that most of the rails are still usable, though the long rail south of the clubhouse will need monitoring. The operations crew is handling remediation by repainting and recoating the usable rails, and the contractor is constructing caps for the railings where pipes go in to help prevent corrosion. John Wright requested an update on the rough mower, which was delivered earlier that day, but the necessary bank paperwork has not been completed yet.

3. Kyle Shields said that it was nice to see the woodchips going into the playgrounds and that he feels the residents will appreciate seeing the work done.
4. John Duval thanked James Hanzelka and Ingrid Swenson for the time they have spent with him on financial issues and the new financial slides they prepared for the board meeting. He appreciated the low light reminder in the newsletter, he felt it gave good guidance.
5. Ammon Jacobsmeyer thanked staff, especially Shawn Chidester, for all their hard work.
6. Brett Palmer noted that in a previous project planning meeting, Kyle Shields suggested hiring a professional to survey the reserve properties and the parcel west of Village Blvd., followed by a community presentation to gather resident feedback on potential uses for those locations. He asked for the board's input on the idea. Ammon Jacobsmeyer supported the concept of gathering public input but cautioned that residents have previously accused the board of making promises without following through in a timely manner. (Impact fee comment noted on recording.) James Hanzelka emphasized the need for long-term planning and an update to the impact fee plan. He also pointed out that the Oscarson architectural plan has been amended twice, as the initial designs failed to consider the terrain—placing bathrooms below sewer lines—necessitating a complete redesign.

Motion to Adjourn

Motion to adjourn made by Kyle Shields. Seconded by John Wright.

Vote as follows:

Cassandra Arnell – yea; John Wright – yea; Kyle Shields – yea; John Duval – yea; Ammon Jacobsmeyer – yea; Brett Palmer – yea. Motion Passed

Meeting adjourned at 10:30 PM

The content of these minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 26th day of March 2025

Brett Palmer, Stansbury Service Agency Board Chair

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
10 General Fund - 02/01/2025 to 02/28/2025
16.67% of the fiscal year has expired

	<u>Current Period</u>	<u>YTD Balance</u>
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents	499,854.52	2,669,173.22
Total Current Assets	499,854.52	2,669,173.22
Total Assets:	499,854.52	2,669,173.22
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities	40,861.52	107,676.62
Total Liabilities:	40,861.52	107,676.62
Equity - Paid In / Contributed	(2,102,503.60)	(2,561,496.60)
Total Liabilities and Fund Equity:	(2,061,642.08)	(2,453,819.98)
Total Net Position	2,561,496.60	5,122,993.20

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
10 General Fund - 02/01/2025 to 02/28/2025
16.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent
Change In Net Position				
Revenue:				
Taxes	3,228,618.00	15,666.42	40,193.14	1.24%
Intergovernmental revenue	4,000.00			
Charges for services	1,081,828.00	32,890.31	59,752.81	5.52%
Interest	80,000.00	11,632.05	27,777.02	34.72%
Miscellaneous revenue	59,254.00	600,366.00	600,454.75	1,013.36%
Total Revenue:	4,453,700.00	660,554.78	728,177.72	16.35%
Expenditures:				
General government				
Council	18,650.00		19.09	0.10%
Administrative	779,870.00	35,163.55	68,559.44	8.79%
Total General government	798,520.00	35,163.55	68,578.53	8.59%
Parks, recreation, and public property				
Recreation	1,351,690.00	43,770.87	85,692.74	6.34%
Golf Greens	812,205.00	28,246.31	50,442.53	6.21%
Pro Shop	632,500.00	60,192.33	91,282.60	14.43%
Pool	130,925.00	178.91	336.58	0.26%
Library	27,920.00	1,108.69	1,129.75	4.05%
Cemetery	21,460.00	2,137.88	2,767.86	12.90%
Project Management	85,460.00	5,821.86	11,423.43	13.37%
Total Parks, recreation, and public property	3,062,160.00	141,456.85	243,075.49	7.94%
Transfers	608,020.00	24,941.38	36,688.36	6.03%
Total Expenditures:	4,468,700.00	201,561.78	348,342.38	7.80%
Total Change In Net Position	(15,000.00)	458,993.00	379,835.34	-2,532.24%

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
41 Capital Projects Fund - 02/01/2025 to 02/28/2025
16.67% of the fiscal year has expired

	<u>Current Period</u>	<u>YTD Balance</u>
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		776,364.64
Total Current Assets		776,364.64
Total Assets:		776,364.64
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities	(20,615.39)	6,715.05
Total Liabilities:	(20,615.39)	6,715.05
Equity - Paid In / Contributed	(749,034.20)	(769,649.59)
Total Liabilities and Fund Equity:	(769,649.59)	(762,934.54)
Total Net Position	(769,649.59)	1,539,299.18

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
41 Capital Projects Fund - 02/01/2025 to 02/28/2025
16.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent
Change In Net Position				
Revenue:				
Contributions and transfers	1,031,902.00	24,941.38	36,688.36	3.56%
Total Revenue:	1,031,902.00	24,941.38	36,688.36	3.56%
Expenditures:				
Parks, recreation, and public property				
Parks	339,612.00			
Recreation	119,000.00	3,000.99	19,603.97	16.47%
Golf Greens	89,000.00		11,150.40	12.53%
Pro Shop	14,050.00	1,325.00	10,259.98	73.02%
Total Parks, recreation, and public property	561,662.00	4,325.99	41,014.35	7.30%
Transfers	470,240.00			
Total Expenditures:	1,031,902.00	4,325.99	41,014.35	3.97%
Total Change In Net Position		20,615.39	(4,325.99)	

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
44 Impact Fees Fund - 02/01/2025 to 02/28/2025
16.67% of the fiscal year has expired

	<u>Current Period</u>	<u>YTD Balance</u>
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents	63,591.06	1,382,018.28
Total Current Assets	63,591.06	1,382,018.28
Total Assets:	63,591.06	1,382,018.28
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities	(85.00)	5.33
Total Liabilities:	(85.00)	5.33
Equity - Paid In / Contributed	(1,318,336.89)	(1,382,012.95)
Total Liabilities and Fund Equity:	(1,318,421.89)	(1,382,007.62)
Total Net Position	1,382,012.95	2,764,025.90

Stansbury Service Agency of Tooele County
Financial Statement Report - Monthly with Percent
44 Impact Fees Fund - 02/01/2025 to 02/28/2025
16.67% of the fiscal year has expired

	Approved Budget	Current Period	YTD Balance	Percent
Change In Net Position				
Revenue:				
Intergovernmental revenue	658,883.00			
Interest	40,000.00	4,557.20	9,257.97	23.14%
Miscellaneous revenue	270,000.00	59,400.00	62,100.00	23.00%
Contributions and transfers	179,347.00			
Total Revenue:	1,148,230.00	63,957.20	71,357.97	6.21%
Expenditures:				
General government				
Administrative	61,730.00	187.44	272.44	0.44%
Total General government	61,730.00	187.44	272.44	0.44%
Parks, recreation, and public property				
Parks	108,500.00	18.76	168.73	0.16%
Recreation	978,000.00	74.94	243.61	0.02%
Total Parks, recreation, and public property	1,086,500.00	93.70	412.34	0.04%
Total Expenditures:	1,148,230.00	281.14	684.78	0.06%
Total Change In Net Position		63,676.06	70,673.19	

Stansbury Service Agency of Tooele County
Check Register
All Bank Accounts - 02/01/2025 to 02/28/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Ace Disposal	ACH	756316	01/31/2025	02/25/2025	64.69	Pro Shop Garbage	1058-260 - Waste/Trash	
Ace Disposal	ACH	756316	01/31/2025	02/25/2025	64.71	Clubhouse Trash	1053-277 - Waste/Trash	
Ace Disposal	ACH	756316	01/31/2025	02/25/2025	84.76	Golf Course Garbage	1052-260 - Waste/Trash	
Ace Disposal	ACH	756316	01/31/2025	02/25/2025	247.34	1/3 clubhouse and shop and park	1053-260 - Waste/Trash	
					\$461.50			
					\$461.50			
Action Locksmith Inc	32308	382848	02/06/2025	02/19/2025	33.20	keys for clubhouse	1053-256 - Clubhouse Maintenance	
Action Locksmith Inc	32308	382848	02/06/2025	02/19/2025	55.25	keys for shop	1053-250 - Maintenance	
					\$88.45			
					\$88.45			
Adobe Inc	CC	02122025	02/12/2025	02/13/2025	21.37	Acropro Subscription	1051-312 - IT expense	
					\$21.37			
Adobe Rock Products	ACH	31447	01/24/2025	02/20/2025	38.28	3/8" of crusher fines	1057-250 - Maintenance	
					\$38.28			
Advance Displays	CC	283089	02/06/2025	02/07/2025	492.35	Display Holders	1058-250 - Proshop Maintenance	
Advance Displays	CC	283094	02/06/2025	02/07/2025	39.81	Display Holders	1058-250 - Proshop Maintenance	
					\$532.16			
					\$532.16			
Amazon	ACH	144H-RMJJ-MC9	01/24/2025	02/20/2025	103.98	Protection Plan for 2 laptops	1051-240 - Office supplies & PPE	
Amazon	ACH	144H-RMJJ-MC9	01/24/2025	02/20/2025	103.98	Protection Plan for 2 laptops	1053-240 - Office supplies & PPE	
Amazon	ACH	144H-RMJJ-MC9	01/24/2025	02/20/2025	399.98	2 For Administration Purposes	1051-240 - Office supplies & PPE	
Amazon	ACH	144H-RMJJ-MC9	01/24/2025	02/20/2025	399.98	2 Laptops for Mechanic and Operations Manager	1053-240 - Office supplies & PPE	
Amazon	ACH	14VR-WDTR-QD	01/06/2025	02/10/2025	15.57	Rings and Tags for Keys	1053-256 - Clubhouse Maintenance	
Amazon	ACH	16R1-K3TP-HQ7	01/21/2025	02/20/2025	19.09	Batteries for microphones	1050-240 - Supplies	
Amazon	ACH	16R1-K3TP-HQ7	01/21/2025	02/20/2025	26.35	Filters	1053-256 - Clubhouse Maintenance	
Amazon	ACH	1C39-3FWV-4XG	01/15/2025	02/10/2025	140.33	Filters	1053-256 - Clubhouse Maintenance	
Amazon	ACH	1F6F-6F3L-4CYK	01/15/2025	02/10/2025	137.35	Filters	1053-256 - Clubhouse Maintenance	
Amazon	ACH	1J7J-3PJV-3OKF	01/15/2025	02/10/2025	68.68	Filters 16x25x2	1053-256 - Clubhouse Maintenance	
Amazon	ACH	1QD7-34FN-PTF	01/21/2025	02/20/2025	50.55	Toilet Brush, 20 Ft Duster	1053-256 - Clubhouse Maintenance	
Amazon	ACH	1XYM-J6N9-CJT	01/23/2025	02/20/2025	8.27	envelopes for 1099	1051-240 - Office supplies & PPE	
					\$1,474.11			
					\$1,474.11			
Best of Signs (Design Print Banner L	CC	BS335024041738	02/03/2025	02/04/2025	28.37	Banner for Job Fair	1052-240 - Office supplies & PPE	
Best of Signs (Design Print Banner L	CC	BS335024041738	02/03/2025	02/04/2025	28.37	Banner for Job Fair	1055-240 - Office supplies & PPE	
Best of Signs (Design Print Banner L	CC	BS335024041738	02/03/2025	02/04/2025	28.37	Banner for Job Fair	1058-240 - Office supplies	
Best of Signs (Design Print Banner L	CC	BS335024041738	02/03/2025	02/04/2025	28.38	Banner for Job Fair	1053-240 - Office supplies & PPE	
					\$113.49			
					\$113.49			
Bradshaw, Kurtis	32307	02032025	02/03/2025	02/10/2025	50.00	Food Truck Deposit Reimbursement from Christmas	102161 - Food Trucks Deposits	
					\$50.00			
C-A-L Ranch Stores	32299	20250117	01/17/2025	02/10/2025	121.96	4 Chain Loops	1053-740 - Small tools under \$1000	
C-A-L Ranch Stores	32299	20250119	01/19/2025	02/10/2025	-19.99	CHAIN LOOP RETURNED NOT NEEDED	1053-740 - Small tools under \$1000	
					\$101.97			
					\$101.97			
Clyde Snow & Sessions	ACH	197717	02/16/2025	02/28/2025	340.00	Review Email concerning interlocal agreement	1051-310 - Professional services	
					\$340.00			

**Stansbury Service Agency of Tooele County
Check Register**

All Bank Accounts - 02/01/2025 to 02/28/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
DLL Finance LLC	ACH	40641225	01/28/2025	02/03/2025	5,766.60	Golf Cart Rental	1058-741 - Equipment Rental	
					\$5,766.60			
Elevated Service & Supply	CC	02132025	02/13/2025	02/14/2025	315.00	Hydraulic Hose for boat	1053-264 - Boat Repairs & Maintenance	
					\$315.00			
Enbridge	ACH	Feb2025	02/06/2025	02/25/2025	288.63	Pro Shop	1058-271 - Natural gas	
Enbridge	ACH	Feb2025a	02/06/2025	02/25/2025	256.86	Palace	1052-271 - Natural gas	
Enbridge	ACH	Feb2025b	02/06/2025	02/25/2025	721.29	Clubhouse	1053-274 - Natural gas - Clubhouse	
Enbridge	ACH	Feb2025c	02/06/2025	02/25/2025	18.25	Lakeview Pool	1055-271 - Natural gas	
					\$1,285.03			
FDMS	ACH	02102025	02/10/2025	02/10/2025	128.40	FDMS Merchant Fees	1051-621 - Bank fees	
					\$128.40			
Fed Filing LLC	CC	01302025	01/30/2025	02/04/2025	498.00	Filing for Raise Grant	1051-312 - IT expense	
					\$498.00			
First Source	CC	02072025	02/07/2025	02/09/2025	23.53	Doug Brown Email Subscription Renewal	1058-312 - IT Expense	
					\$23.53			
Fiserv - Clover	ACH	02112025	02/11/2025	02/11/2025	25.48	Monthly Service Fee	1051-621 - Bank fees	
					\$25.48			
General Distribution Company	ACH	3652916	02/06/2025	02/20/2025	161.75	Beer (bud, ultra)	1058-410 - Inventory, food	
					\$161.75			
Go Daddy Email Account	CC	02112025	02/11/2025	02/12/2025	43.16	Domain Renewal	1051-312 - IT expense	
Go Daddy Email Account	CC	02212025	02/21/2025	02/23/2025	23.53	James Hanzelka Email Subscription Renewal	1051-312 - IT expense	
Go Daddy Email Account	CC	02222025	02/22/2025	02/23/2025	23.53	Doug Brown Email Subscription	1058-312 - IT Expense	
					\$90.22			
Harbor Freight	CC	02042025	02/04/2025	02/05/2025	190.93	dollys/benches/fiber cond discs	1053-740 - Small tools under \$1000	
Harbor Freight	CC	02042025a	02/04/2025	02/05/2025	8.99	Screw Assortment	1053-252 - Equipment Repairs & Maint	
					\$199.92			
					\$199.92			
Home Depot	ACH	121224	12/12/2024	02/25/2025	59.78	waste end outel/extension tube/slipjoint/	1053-250 - Maintenance	
Home Depot	ACH	3014858	12/19/2024	02/25/2025	191.97	motor tune up/panel/door stop/switchplates/spring hi	1052-250 - Facility Maintenance	
Home Depot	ACH	3021677	12/19/2024	02/25/2025	50.75	maxgrip double/suction cup	1053-250 - Maintenance	
Home Depot	ACH	4021620	12/18/2024	02/25/2025	55.87	squeegie/microfiber cloth/homer bucket	1053-256 - Clubhouse Maintenance	
Home Depot	ACH	9014476	12/13/2024	02/25/2025	24.44	Poly oil glass spray and non scratch sponge	1053-256 - Clubhouse Maintenance	
					\$382.81			
					\$382.81			
JC Golf Accessories	32300	SI-203207	01/14/2025	02/10/2025	226.65	Imprinted hex pencil	1058-415 - Inventory, Non Food	
					\$226.65			
Metro Fluid Power	CC	44184	02/03/2025	02/05/2025	985.73	two motors for boat	1053-264 - Boat Repairs & Maintenance	
					\$985.73			
Montes, Pablo	32311	02242025	12/31/2024	02/28/2025	100.00	Not returning for 2025 Food Truck season. REFUND	102161 - Food Trucks Deposits	
					\$100.00			
Mountain West Worx	32309	40060	02/03/2025	02/19/2025	36.00	Drug Test for Darin Walters	1053-610 - Miscellaneous	
Mountain West Worx	32309	40060	02/03/2025	02/19/2025	36.50	Drug Test for Makayla Hulise	1056-610 - Miscellaneous	
					\$72.50			
					Page 7			
					\$72.50			

Stansbury Service Agency of Tooele County

Check Register

All Bank Accounts - 02/01/2025 to 02/28/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Napa Auto Parts	ACH	019561	01/03/2025	02/20/2025	134.04	Ordered for SPID Truck, SPID Reimbursed SSA	1053-252 - Equipment Repairs & Maint	
Napa Auto Parts	ACH	019707	01/06/2025	02/20/2025	30.24	Air Filter	1052-252 - Equipment Repairs/Mainten	
Napa Auto Parts	ACH	020647	01/15/2025	02/20/2025	210.38	Hydraulic Hose for Boat	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	020649	01/15/2025	02/20/2025	13.60	Wire Loom for Boat	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	020827	01/16/2025	02/20/2025	32.40	Tire Valve/Wiper Blade	1053-252 - Equipment Repairs & Maint	
Napa Auto Parts	ACH	020827	01/16/2025	02/20/2025	61.17	Hydraulic System Gauge for Boat	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	020891	01/17/2025	02/20/2025	214.45	Boat Hydraulic Hoses	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	021494	01/24/2025	02/20/2025	219.70	Boat 2-25' Hydraulic Hoses	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	021738	01/27/2025	02/20/2025	58.79	Truck #2 Head and Tail Lights/Honda Pioneer, toggle	1053-252 - Equipment Repairs & Maint	
Napa Auto Parts	ACH	021960	01/29/2025	02/20/2025	235.42	Boat Hydraulic Hose/#2 Chevy Door Cable	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	021966	01/29/2025	02/20/2025	206.53	Boat 20' Hydraulic Hose	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	022054	01/30/2025	02/20/2025	95.42	Boat Hydraulic Hose	1053-264 - Boat Repairs & Maintenance	
Napa Auto Parts	ACH	022099	01/30/2025	02/20/2025	463.05	1-25' Hydraulic Hose/1-22' Hose/1-5' Hose	1053-252 - Equipment Repairs & Maint	
					\$1,975.19			
PEHP Group Insurance	ACH	020225	02/02/2025	02/19/2025	-0.01		102110 - Accrued LTD	
PEHP Group Insurance	ACH	460450	01/15/2025	02/05/2025	13,890.75	Feb Health Insurance	102104 - Accrued health insurance	
PEHP Group Insurance	ACH	PR011925-437	01/23/2025	02/19/2025	138.72	Longterm Disability Insurance	102110 - Accrued LTD	
PEHP Group Insurance	ACH	PR020225-437	02/06/2025	02/19/2025	142.67	Longterm Disability Insurance	102110 - Accrued LTD	
					\$14,172.13			
Reaveley Engineers	ACH	55446	01/31/2025	02/20/2025	1,440.00	Stansbury Park Pedestrian Bridge Evaluation	1051-310 - Professional services	
Reaveley Engineers	ACH	55447	01/31/2025	02/20/2025	1,102.50	Stansbury Park CH and Maintenance Building Eval	1051-310 - Professional services	
					\$2,542.50			
Relief Grind LLC	ACH	02132025	02/13/2025	02/20/2025	400.00	Grind Reel and Bedknife	1052-252 - Equipment Repairs/Mainten	
					\$400.00			
Rocky Mountain Power	ACH	Feb2025	02/05/2025	02/25/2025	10.41	Cemetery	1057-270 - Electricity	
Rocky Mountain Power	ACH	Feb2025	02/05/2025	02/25/2025	384.15	Pro Golf	1058-270 - Electricity	
Rocky Mountain Power	ACH	Feb2025	02/05/2025	02/25/2025	517.98	Golf Course Wells	1052-270 - Electricity	
Rocky Mountain Power	ACH	Feb2025	02/05/2025	02/25/2025	542.84	Clubhouse	1053-275 - Electricity - Clubhouse	
Rocky Mountain Power	ACH	Feb2025	02/05/2025	02/25/2025	1,518.18	Parks and Rec	1053-270 - Electricity - Misc Meters	
Rocky Mountain Power	ACH	Feb2025a	02/05/2025	02/25/2025	11.51	Delgada Detention Basin	1053-270 - Electricity - Misc Meters	
					\$2,985.07			
Ron's Signs	ACH	01292025	01/29/2025	02/20/2025	38.00	Tail Directional Restroom Aluminate Sign	1058-250 - Proshop Maintenance	
Ron's Signs	ACH	2025.01.07	01/07/2025	02/10/2025	165.00	Punch Passes	1058-240 - Office supplies	
					\$203.00			
Soelbergs Market of Stansbury	CC	20250220	02/20/2025	02/21/2025	18.13	Rolls and butter for staff training	1051-135 - Employee Incentive	
					\$18.13			
Sprinkler Supply	CC	02032025	02/03/2025	02/04/2025	50.00	Training for Kael Collins	1053-330 - Training	
Sprinkler Supply	CC	02262025	02/26/2025	02/27/2025	100.00	Weathertrak Training for Cole and Kael	1053-330 - Training	
					\$150.00			
					\$150.00			
SSG, LLC	32301	69657	01/01/2025	02/10/2025	766.69	Score Cards (10,000)	1058-250 - Proshop Maintenance	
					\$766.69			
Standard Plumbing Supply Co.	32302	YBBP90	01/30/2025	02/10/2025	1,034.40	Eco-Rise Water Feature Rise/Fountain Basin Plmb	1053-262 - Gardening maintenance	
					\$1,034.40			
Stansbury Park Improvement District	32303	1328	01/29/2025	02/10/2025	253.54	1/2 of gas for shop	1053-271 - Natural gas	
Stansbury Park Improvement District	32304	JAN2025	01/31/2025	02/10/2025	5.85	Pool	1055-273 - Water	

**Stansbury Service Agency of Tooele County
Check Register**

All Bank Accounts - 02/01/2025 to 02/28/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Stansbury Park Improvement District	32304	JAN2025	01/31/2025	02/10/2025	39.14	Clubhouse	1053-276 - Water - Clubhouse	
Stansbury Park Improvement District	32304	JAN2025	01/31/2025	02/10/2025	59.27	ProShop	1058-273 - Water	
Stansbury Park Improvement District	32304	JAN2025	01/31/2025	02/10/2025	77.52	Golf Course	1052-273 - Water	
Stansbury Park Improvement District	32304	JAN2025	01/31/2025	02/10/2025	149.88	Rec and Greenbelt	1053-273 - Water	
					\$331.66			
					\$585.20			
State Fire DC Specialties	ACH	12599147	01/31/2025	02/28/2025	4,856.00	CH Fire Alarm System	417258 - Club House Improvements	
State Fire DC Specialties	ACH	12599149	01/22/2025	02/20/2025	4,796.00	New Fire Alarm Panel for ProShop	417259 - Golf Course Pro Shop Improv	
State Fire DC Specialties	ACH	12600348	01/31/2025	02/20/2025	135.00	ProShop Monitoring Fee for Fire Alarm System (Jan	1058-311 - Security	
State Fire DC Specialties	ACH	12600348	01/31/2025	02/20/2025	255.00	CH Monitoring Fee for Fire Alarm System (Jan-Marc	1053-311 - Security	
State Fire DC Specialties	ACH	12600457	01/27/2025	02/28/2025	4,135.98	Main door access for ProShop	417259 - Golf Course Pro Shop Improv	
					\$14,180.98			
Tideist	ACH	919502574	01/06/2025	02/20/2025	138.22	Beania Black and Gray/Beanie Bone and Marigold/P	1058-415 - Inventory, Non Food	
Tideist	ACH	919523908	01/10/2025	02/20/2025	50.92	Pom Pom Black and White	1058-415 - Inventory, Non Food	
					\$189.14			
To Golf, Inc	32306	17424	01/15/2025	02/10/2025	1,045.00	Under armor 1/4 zip x16, polo x36	1058-415 - Inventory, Non Food	
					\$1,045.00			
Tooele County	ACH	0044	12/31/2024	02/24/2025	9,000.00	Tooele Co overpaid the Service Agency for the Touri	104601 - Tourism Tax Grant	
					\$9,000.00			
Tooele County Auditor	32305	4109	01/30/2025	02/10/2025	85.00	Impact Fee Charge (January)	447000 - Impact Fee Admin Costs	
					\$85.00			
tractor supply	CC	02132025	02/13/2025	02/14/2025	59.99	TRV Booster 20FT 4GUA Cables	1052-740 - Small Tools under \$1000	
tractor supply	CC	02192025	02/19/2025	02/20/2025	9.00	Electrical Tape	1053-251 - Irrigation Repairs & Mainten	
tractor supply	CC	02192025	02/19/2025	02/20/2025	9.00	Electrical Tape	1053-252 - Equipment Repairs & Maint	
tractor supply	CC	02212025	02/21/2025	02/23/2025	15.98	Rock Salt Bag X2	1053-250 - Maintenance	
					\$93.97			
					\$93.97			
Turf Equipment & Irrigation	ACH	09272024	09/27/2024	02/10/2025	-253.77	Unapplied Cash	1052-252 - Equipment Repairs/Mainten	
Turf Equipment & Irrigation	ACH	3029443-00	01/30/2025	02/10/2025	11,150.40	Thatching Reel	417501 - Golf course equipment	
					\$10,896.63			
United States Treasury	ACH	PR010525-615	02/06/2025	02/10/2025	0.54	Medicare Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR010525-615	02/06/2025	02/10/2025	2.32	Social Security Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR010525-615	02/06/2025	02/10/2025	40.00	Federal Income Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR020225-615	02/06/2025	02/10/2025	1,105.10	Medicare Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR020225-615	02/06/2025	02/10/2025	2,626.67	Federal Income Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR020225-615	02/06/2025	02/10/2025	4,725.26	Social Security Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR021625-615	02/20/2025	02/24/2025	1,089.58	Medicare Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR021625-615	02/20/2025	02/24/2025	2,480.91	Federal Income Tax	102101 - Accrued federal payroll taxes	
United States Treasury	ACH	PR021625-615	02/20/2025	02/24/2025	4,658.88	Social Security Tax	102101 - Accrued federal payroll taxes	
					\$16,729.26			
US Bank	ACH	547188094	01/21/2025	02/10/2025	164.48	Printer for Office	1051-741 - Equipment Rental	
					\$164.48			
USPS	CC	02182025	02/18/2025	02/19/2025	5.58	Certified Letter in response to referendum	1051-240 - Office supplies & PPE	
					\$5.58			

**Stansbury Service Agency of Tooele County
Check Register**

All Bank Accounts - 02/01/2025 to 02/28/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Utah Cemetery and Parks Association	CC	02042025	02/04/2025	02/05/2025	225.00	Utah Cemetery conference	1057-330 - Training	
					\$225.00			
Utah Chapter GCSAA	CC	02252025	02/25/2025	02/26/2025	465.00	Membership Renewal	1052-210 - Dues & Subscriptions	
					\$465.00			
Utah Retirement Systems	ACH	02.02.2025	02/12/2025	02/18/2025	-5.11		102103 - Accrued state retirement	
Utah Retirement Systems	ACH	20250119	01/19/2025	02/05/2025	39.90	underheld on payroll 20250119	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR011925-632	01/23/2025	02/05/2025	100.00	Additional 401k	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR011925-632	01/23/2025	02/05/2025	400.00	URS IRA Roth	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR011925-632	01/23/2025	02/05/2025	958.68	URS 401k	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR011925-632	01/23/2025	02/05/2025	3,574.67	URS State Retirement	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR020225-632	02/06/2025	02/18/2025	100.00	Additional 401k	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR020225-632	02/06/2025	02/18/2025	500.00	URS IRA Roth	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR020225-632	02/06/2025	02/18/2025	958.68	URS 401k	102103 - Accrued state retirement	
Utah Retirement Systems	ACH	PR020225-632	02/06/2025	02/18/2025	3,765.27	URS State Retirement	102103 - Accrued state retirement	
					\$10,392.09			
Vivint	ACH	02112025	02/11/2025	02/11/2025	45.67	Maintenance Bdg Security	1053-311 - Security	
Vivint	ACH	02142025	02/14/2025	02/14/2025	55.67	Pro Shop Security	1058-311 - Security	
					\$101.34			
Vivint	CC	02162025	02/16/2025	02/17/2025	65.66	Pro Shop Sensor	1058-311 - Security	
Vivint	CC	02262025	02/26/2025	02/27/2025	55.66	Pool Security	1055-311 - Security	
					\$222.68			
Walmart	CC	02192025	02/19/2025	02/20/2025	37.41	Cord for timer for board meetings	1050-240 - Supplies	
Walmart	CC	02212025	02/21/2025	02/23/2025	-37.41	RETURN Cord for timer for board meetings WILL B	1050-240 - Supplies	
					\$0.00			
Zapped Branding Co	CC	02242025	02/24/2025	02/24/2025	967.06	Stansbury Golf Course Branded Hats	1058-415 - Inventory, Non Food	
					\$967.06			
Zion's bank	ACH	743393	02/04/2025	02/25/2025	1,848.05	Tri Max	1052-741 - Equipment Rental	
					\$1,848.05			
					\$104,825.16			

Stansbury Service Agency of Tooele County
Journal Register - 02/01/2025 to 02/28/2025

Journal			Debit	Credit
Account No.	Account Name	Entry Description	Amount	Amount
Number: 548 Date: 02/02/2025 Code: Description: RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,58,59-132				
10 58-130	Benefits	RECLASS LTD frp, 58-130 to Liability acct 2110		20.93
10 58-132	Health Benefit	RECLASS LTD frp, 58-130 to Liability acct 2110	20.93	
10 59-130	Benefits	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,		9.40
10 59-132	Health Benefit	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,	9.40	
10 52-130	Benefits	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,		30.09
10 52-132	Health Benefit	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,	30.09	
10 53-130	Benefits	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,		44.47
10 53-132	Health Benefit	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,	44.47	
10 51-130	Benefits	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,		34.86
10 51-132	Health Benefit	RECLASS LTD for, 51,52,53,58,59-130 to 51,52,53,	34.86	
			\$139.75	\$139.75
			\$139.75	\$139.75