

**Combined Meeting Among the Stansbury Service Agency, Stansbury Park
Recreation Service Area, and Stansbury Park Greenbelt Service Area
Minutes**

Date: Tuesday October 3, 2023

Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074

Time: 6:00 PM

Order of Business

1. Call to Order by James Hanzelka at 6 pm
2. Roll Call

Board Members:

Cassandra Arnell – Present by zoom
James Hanzelka - Present
Ammon Jacobsmeyer - Present
John Wright - Present
Randall Hinton - Present
Maria Sweeten - Present

Staff Members:

Ingrid Swenson - Present
Darin Jacobs – Present
Kellianne Rosemann – Present

3. Pledge of Allegiance - Glenn Oscarson

Action Items

1. 2023.09.01 A

- a. Presentation of Fee Schedule
- b. Presented by James Hanzelka raised fees to account for sales tax
 - Clubhouse – Split by High Use days for Weekend and Low use days for Weekdays. Upfront deposit including damage and cleaning deposit
 - Pool – Increase amounts to include tax. But did increase the punch pass. Rate for season pass also, because too low
 - Golf Course – Account for tax and increase punch pass and in return get two rounds free.
 - Cemetery – Increase fees to account for surrounding areas cost
 - Parks – Adding cost to reserve use of the venues.

Motion to open Public Comment made by Maria Sweeten and Seconded by John Wright
James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer,
Aye; Maria Sweeten, Aye.



- Brett Palmer 647 Country Club – As an individual do I have to pay just to use the park. Jim responded “no”.
- Glen Oscarson – 502 Country Club – Wanted to make a note that the reason cemetery fees have a proposed increase is so that nonresidents don’t take advantage of lower rates of the cemetery. He would also like to have a sale before we change the fees. He wanted to reiterate that residents don’t have to pay to just use parks. Jim responds that fees are purely on a reservation basis. John wanted to let Glenn know that rates for any of the proposed fees do not go into effect until 1/1/24. Glenn asked that we advertise the sale beforehand then.

Motion to close Public Comments made by John Wright and seconded by Maria Sweeten

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

Motion M 2023.09.01 to approve Fee Schedule made John Wright with amended of new rate wording to proposed fee increase and seconded by Maria Sweeten
Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.
The Motion Passed.

2. 2023.09.02 D

- a. Presentation and Discussion of 2024 tax rate Information to Greenbelt Service District and Recreation Service District.
- b. Presentation made by James Hanzelka. The current tax rate is .000685. Less than half of what was deemed needed to operate.
- c. Our current rate is about 1.5 million short of operation cost to maintain the parks and facilities.
- d. James presents all the maintenance issues around Stansbury Park that need to be fixed all add up to about 1.2 million dollars.
- e. Tax rate history. 2013 - .00014. 2019 did a rate increase to .001054. Since 2019 the tax rate has dropped for citizens because the amount that agency has received has stayed bottom out.
- f. Tax Rate schedule will be as follows.
 - i. 10/3 Public Meeting for Board to agree on Rate.
 - ii. Parcel and Newspaper sent Oct 11th.
 - iii. Open House 18-24th. Truth in taxation on 24th.
 - iv. Final vote on 25th of October.
- g. Parcel specific notice tells the individual parcel rate.
- h. Currently the agency is 300.000.00 over budget in 9 months and that will continue to happen if the same tax rate is kept.

- i. Golf and Parks and Rec cannot get any new equipment at the current tax rate.
- j. Both golf and parks need a mechanic each and assistant mechanics.
- k. At the current rate there is no money. .001285 we can sustain but not improve. .0014 we can begin to build back contingency funds and begin to make repairs.

Motion to move to individual district meetings to approve on tax increase made by Maria Sweeten Seconded John Wright

Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

Both Districts Reconvened for Stansbury Service Agency Special Meeting

3. General Manager Update

- a. Bathrooms
 - a. Bathrooms have been placed. Oscarson bathroom was placed because there would be a charge of \$13,000.00 had we the bathroom not been placed. Millpond will be an all-season bathroom that will service the sledding hill and the Amphitheatre. Porter Way has been placed as well.
- b. Sound wall Trail and Millpond Parking lot
 - a. Ensign designing and the county engineering requirements need to be met before ensign will complete. Andy Welch the county manager is who we contact to facilitate us so that we can get things done before snow falls.
- c. Shoreline improvements
 - a. The docks are in, and Darin will find someone to place them for fall fishing and polar plunge.
- d. Solomon Park
 - a. Phase 1 is complete. We are receiving “phase 2” bids.
- e. We are doing an internal audit of Pro Shop
- f. DWR will be meeting with us on the 9th.
- g. Will be discussing employee benefits for the following year.
- h. Library- There is no budget for staff.
 - a. Maria says that there may be an option for a company to lend an employee and Jim asked Maria to investigate that. Final Certification requirement- incorporation, update interlocal agreement, Tooele County ownership
- i. Financial Summary-
 - a. down to 300,000 of available funds. Revenue of Golf Course is increasing, Employee payroll declined.

4. 2023.09.05 A

- a. Discussion of approving the withdrawal of Board Candidate via Email
 - i. Late withdrawal via email from Veronica Hobby concerning her applying for the recreation board seat. County said to do a vote that the board agrees to allow the withdrawal via email
- b. Public Comment on approving the withdrawal of Board Candidate via Email

Motion to open Public Comment made by James Hanzelka

Motion to close Public Comments made by John Wright and seconded by Maria Sweeten

Vote as Follows:

Cassandra Arnell, Aye ;James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

Motion M 2023.09.05 A to accept the Withdrawal made by Ammon Jacobsmeyer and seconded by Maria Sweeten

Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten Aye.

The Motion Passed.

5. 2023.09.06 A

- a. Discussion of the sale of Golf Course Spreader
 - i. Purchased potato spreader and we don't have the use for that.
- b. Public Comment on the sale of Golf Course Spreader

Motion to open Public Comment made by James Hanzelka

Motion to close Public Comments made by Ammon Jacobsmeyer and seconded by Maria Sweeten

Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

Motion M 2023.09.06 A to authorize the agency to pursue the Sale of golf course spreader made by John Wright and seconded by Maria Sweeten

Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

6. 2023.09.07 A

- a. Discussion of Oscarson Bathroom
 - i. John and James figured out where to put the bathroom and placed the bathroom on schedule to avoid any accrued fees
- b. Public Comment on Oscarson Bathroom

Motion to open Public Comment made by Maria Sweeten and Seconded by John Wright James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

Motion to close Public Comments made by Ammon Jacobsmeyer and seconded by Maria Sweeten

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

Motion M 2023.09.07 A to accept the Oscarson bathroom made by Ammon Jacobsmeyer and seconded by Maria Sweeten

Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

The Motion Passed.

7. 2023.09.08 A

- a. Board review and possible approval of August 9, 2023, Work Meeting Minutes

Motion M 2023.09.08 A to approve August 9, 2023, Work Meeting Minutes made by John Wright and seconded by Ammon Jacobsmeyer.

Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria, Recuse.

The Motion Passed.

8. 2023.09.09 A

- a. Board review and possible approval of August 23, 2023, Business Meeting Minutes

Motion M 2023.09.09 A to approve August 23, 2023, Business Meeting Minutes, that the word be Deal instead of Del and put “beyond 25 years old”, made by John Wright and seconded by Maria Sweeten.

Vote as Follows:

Cassandra Arnell, Aye; James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, abstain; Maria, Aye.

The Motion Passed.

9. 2023.09.10 A

- a. Board review and possible approval of September 13, 2023, Work Meeting Minutes

Motion M 2023.09.10 A to Table September 13, 2023, Work Meeting Minutes but to make a name change of Faddis Allen made by Maria Sweeten and seconded by Ammon Jacobsmeyer.

Vote as Follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, abstain; Maria, Aye.

The Motion Passed.

Motion to adjourn to go into a closed meeting moved by Ammon Jacobsmeyer and Seconded by Maria Sweeten

Vote as Follows:

James Hanzelka, Aye; John Wright, Aye; Randall Hinton, Aye; Ammon Jacobsmeyer, Aye; Maria Sweeten, Aye.

Adjourn

Closed Session to discuss personnel, pending or threatened litigation, or property acquisition (as needed)

Motion to adjourn close session made by Randall Hinton seconded by Maria Sweeten at 7:48pm.

Vote as follows:

Randall Hinton, “Aye”; John Wright, “Aye”; Ammon Jacobsmeyer, “Aye”; James Hanzelka, “Aye”.

The motion passed.